

# ANDERSON ABRUZZO ALBUQUERQUE INTERNATIONAL BALLOON MUSEUM

## BOARD OF TRUSTEES

### MINUTES

JULY 11, 2018

The meeting was called to order by Chairperson Tom Fisher at 4:06 PM.

Present were Nancy Abruzzo, Tom Fisher, Peter Cuneo, Karen Brown, Michael Anderson, Greg Shuman, Cindy Hernandez-Wall, Troy Bradley and J.D.Huss. Also present were museum staff Paul Garver and Marilee Nason, Foundation director Jill Lane was also present.

The minutes from the last meeting were read. Greg moved and Peter seconded minutes be approved as written.

### MUSEUM REPORT

Paul noted that this is the last meeting for Tom Fisher and Greg Shuman. Scott Appelman will replace Tom. Greg seat and that vacated by Bobbie Tuley are still open.

Paul distributed the update of the strategic plan. He hopes to have this ready for adoption at the September meeting. He noted this is an update of the adopted plan and adds another year.

Paul had intended to discuss the progress of the Hall of Fame exhibit but due to the need to talk about the annex situation, an overview is attached. The highlights include all the inductees but will also include a tie in to STEM and technological advancements and scientific concepts. The plan is to open in early September. The induction ceremony will be held in the new exhibit on October 5. The interactive will also be available online. The new inductees are Per Lindstrand and Jolo Mares.

Paul gave a budget overview. Two new FTEs were added. Frank Fell was being shared with the Albuquerque Museum and is now in our budget full time. Anita Hernandez is the new educator, transferred from the Community Center program. She will be focusing on the after school and extended learning initiative. Budget additions include \$54,000 from fees, \$25,000 for program development and \$130,000 for parking lot improvements. Total budget is \$1,269,000. The next step is to hire a volunteer coordinator. The need for a registrar is still at the top of the list. This budget should be baseline from here on.

Paul addressed the problem of collections storage, one of the top items in the strategic plan. Copies of the study were distributed. Marilee presented an overview of the collection, which includes artifacts from 1783 to the present. The earliest predates the first flight by several hundred years. The smallest is a button and the largest is the Earthwinds Hilton balloon. There are 50 balloon systems, books manuscripts, airship materials, medallion, decorative and fine arts. The collection continues to grow. Greg Winker recently donated 1,500 pieces.

At this point we have no idea how much of the collection is catalogued, Things have been moved around several times. Marilee is transferring photos from floppy disks and linking them to the catalogue system. Peter asked if volunteers can be used to help. Marilee noted some volunteers have helped on recent projects. It is important to let the stakeholders know the value of the collection.

The collection defines the museum. There is a set of collection management standards established by the AAM. We fall far short of those. They include environmental standards like light, temperature and humidity both in the museum and in the storage area. The current situation in the annex is the extreme heat. This exposes the collection to fluctuations in temperature and humidity far beyond the standards. The target is 72% heat and 40% humidity with gradual fluctuations. The building also has no intrusion or fire alarms.

There are two option on the board.

Rehab the annex at a cost of \$1.6 million which would require two moves and interim storage.

Restore permanent on site storage at a cost of \$3.2 million which requires one move.

The design is not included in the study and the drawings included are only options. HVAC upgrades could include the museum as well as the storage area.

The preferred option is adjacent to the museum. This option is within the museum grounds and have no impact on Fiesta. The two other options would remove RV parking spaces but may be less expensive. The preferred option would be attached to the building.

Michael asked about the use of GO Bonds. Paul noted they are already working on including this project in a future GO voting process. There should be about \$800,000 available for design and pre-construction. We may also be able to go to the state for funding in the 2019 legislative session.

In the meantime three new cooling units will be installed at the annex. Michael suggested sealing the doors and purchasing an alarm system as well. Nancy asked about maintenance and operations. Paul noted those costs are already included for the annex.

Education and stakeholder feedback are important.

FOUNDATION – Jill

Foundation membership is growing All Fiesta materials are online and registration is open for Breakfast and Balloons and Dine and Glow.

Chic-I-Boom Ball is August 10. All Trustee members are invited to attend. Cruise raffle tickets are available online or from Foundation Board members. They are \$25 or 5 for \$100.

The Foundation has approved a Planned Giving Program.

There being no further business to come before the Board the meeting was adjourned at 5:45 pm.