



ALBUQUERQUE MUSEUM

10 Things to Know about Your Museum Tour

Review this important information so that you and your students have an enjoyable learning experience!

1. Review the teacher materials about the exhibition with your students prior to the visit so you and your students are prepared and excited about what you will see.
2. Return your docent's phone call. Docents are the educational volunteers who will be leading your tour. Let them know your interests, expectations and any special needs. Please advise the docent if you are planning an assignment as part of the tour. *Only pencils are allowed in the galleries.*
3. Inform your students about museums and their special rules. Museums are places they can visit to see unique and rare objects. These objects need extra attention and care to preserve them for people living many years into the future. Students can help us preserve them by not touching them.
4. Bring proper adult supervision; 1 adult, 10 children. Additional adults are welcome (including teachers) but will be charged admission fees if they exceed 10 adults. Please advise chaperones of their responsibilities to stay with the group and to maintain discipline. Ask them to silence their cell phones upon arrival to the Museum.
5. Student nametags are encouraged so the docent can personalize their responses.
6. Food, beverages (including water), gum and backpacks are not allowed in the gallery spaces with students or chaperones. If possible, please leave these items on your bus as there is limited storage space.
7. Tours begin promptly on the hour. Please allow time to check in at the admissions desk. Upon arrival, students will be broken up into smaller groups for a better learning environment.
8. Our galleries are public learning spaces. Please remind your students to use their "inside" voice and their "walking feet" to show respect for others in the gallery.
9. Security officers are located through the Museum galleries to protect the objects. They may approach you if your group's behavior is endangering the objects.
10. If you need to cancel or are having bus problems or running late for your tour, please contact the Museum Education department at 505-243-7255.