

BOARD OF TRUSTEES MEETING MINUTES
ALBUQUERQUE MUSEUM
February 9, 2016

Present: Harold "Hal" Behl, Chair
Pamela Chavez, Secretary
Dr. Jerome Goss, Vice Chairman
Beverly Benkicksen
Louise Campbell-Tolber
Cathy Wright, Executive Director
Elizabeth Becker

Absent: Louise Campbell-Tolber
John Cordova
Kathleen Davison-Lebeck
Jacob de la Serna
Dr. Siu Wong
Beverly Bendicksen
Debra Romero

The meeting was called to order at 11:35 a.m.

Approval of Minutes

The minutes of the December 8, 2015, Board of Trustees meetings were M/S/P, as presented. Jerry asked that the minutes record the person who made the motion, the person who provides the second, and the number of votes for "for", "against" and "abstain".

Chairperson's Report - Hal Behl

- The Executive Committee met with Dana Feldman, City Cultural Affairs Director
 - Dana was very receptive to BOT representatives meeting with her office more frequently, and to invitations to attend a BOT meeting and Museum events
- Hal encouraged everyone to attend City Council meetings
- Cathy is changing the design of our name badges
- A new form to use when submitting BOT nominations was reviewed and all Trustees were encouraged to nominate candidates for the 3 vacancies

Museum Director's Report - Cathy Wright

- All BOT members are encouraged to attend the City Council meeting on April 21st at 5:00 p.m. where the Committee of the Whole will take public comment for the Museum budget
- Cindy Garcia reviewed the Budget Process
 - Started in December, Museum budget due April 12th
 - Staff review how we spent money by category and past years' spending which helps the Museum argue for funding categories according to trends
 - The Museum submits an Issue Paper showing what we need
 - Jerry asked about budget cuts: If budget cuts occur, they usually happen mid year and are based on percentages
 - Hal asked about getting funding for the next phase of the Education Wing: The Education Wing is part of a decade plan for the Bond Process which won't start until 2017. Cindy stressed that it's important for us to talk to Dana to let her know we want to keep our part of the decade plan. The decade plan has provisions for extra staffing when the Education Center is done.

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Museum Director's Report - continued

- Cindy mentioned that if we don't get our budget request, we can ask for discretionary funds from the City
- Cathy added that sometimes, during the budget review process, the City Council can recommend additional funds, then needs to find them in the budget. The City Council has until the end of May to approve the budget.
- Beverly mentioned that the Foundation wants funds to be used for innovation and new programs. Programming could be richer if the City was providing funding at the basic level and the Foundation's funds could be used for innovation, expanded scope, educators, etc.
- Pamela asked if we could work with the Foundation to develop a strategic timeline to ask our current and alumni Trustees to help us advocate for our budget
- Beverly added that we can sync with the Foundation's advocacy and private funding approaches
- Louise recommended adding approaching State Legislators to the timeline
- Cathy recommended holding off on approaching State Legislators as part of the Capitol funding.
 - A strategic Long Range Plan is being developed.
 - The Chair, Ann Conway, hasn't set a date yet
 - Hal offered to attend as a BOT
- Cathy reported that the Bond Process hasn't started
 - The estimate is \$4.5 million and includes building expansion and replacing the HVAC system
 - This year is being used to plan the scope of the projects
 - Community input meetings and program meetings will be first
 - An architect needs to be selected to do a schematic plan (for a fee)
 - Beverly mentioned that the Foundation has the necessary fundraising in their plan
 - Hal recommended we invite City Councilors, Dana and legislators to the community meetings
- Cathy reported on Casa San Ysidro
 - A Strategic Plan is being developed to make CSY more sustainable and more usable
 - A consultant with experience in historic sites has been hired to conduct the Strategic Plan
 - The Strategic Planning meeting will be held April 1st with invited stakeholders
 - Corrales contributes funds for CSY
 - The Foundation contributes funds for staff support
 - The Museum is requesting the addition of a FT Permanent Assistant Curator (a City employee)

Foundation Report - none

Unfinished Business

The BOT reviewed the current status of nominations for the 3 vacant Trustee positions

- Jerry suggested Sharon Wright, Judy Suiter, Pia or Jesus Salazar, Larry or Dorothy Rainosek, Dick Knipfing, Doug Collister, Karen Bard
- Beverly mentioned that Pia Salazar is a candidate for the Foundation board

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- Louise suggested Terri Salazar
- A nomination timeline was established:
 - 2/19 – deadline to ask the recommended candidates (above) if they are interested in serving, and send Pamela the names of those who said yes
 - 3/1 – Executive Committee will select the top 6 candidates and talk with them
 - Mid March – Finalize the candidates and ask them to sign up online with the City’s application process

Curator Reports

Elizabeth Becker

- There is a new partnership with Eubank Elementary School, a Fine Arts Magnate School with 100% Title 1 population that integrates art into all curriculum
- Worked for three years to build momentum for the program
- The Magic Bus brings the students and their families to the Museum for a pizza reception and activities with the goal of involving the families in arts outside of the school

New Business

It was suggested that we move the Curator Reports to the top of the agenda, right after the Chairperson’s Report, to make sure they get time to give their updates. No formal vote was taken but general agreement was expressed.

Meeting was adjourned at 1:05 p.m.

NEXT MEETING April 14, 2016, 11:30 a.m. to 1:00 p.m.

2016 Board of Trustees Meetings

April 12

June 14

August 9

October 11

December 13