

CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Aaron Calderon, Chair

Rowan Wymark

Diane McDermott, CPOA Executive Director

Ali Abbasi, CPOA Deputy Director

Thursday, March 6, 2025, at 3 p.m.
Plaza Del Sol Building, 600 2nd Street NW
3rd Floor Small Conference Room

Members Present:

Aaron Calderon, Chair

Rowan Wymark

Members Absent:

Others Present

Diane McDermott, CPOA

Ali Abbasi, CPOA

Emily Selch, CPOA

Katrina Sigala, CPOA

Valerie Barela, CPOA

Gabe Remer, CPOA

Omotayo Olubiyi, CCO

Minutes

- I. Welcome and Call to Order.** Member Wymark called to order the Policy and Procedure Review Subcommittee meeting at 3:05 p.m.
- II. Approval of the Agenda**
 - a. Motion.** Member Calderon made a motion to approve the Agenda as written. Member Wymark seconded the motion. The motion was passed unanimously.
- III. Public Comment**
 - a.** None. (*See attached*)
- IV. Approval of Minutes from February 6, 2025**
 - a. Motion.** A motion was made by Member Calderon to approve the Minutes from February 6, 2025. Member Calderon seconded the motion. The motion was passed unanimously.
- V. Election of Chair**
 - a.** Member Wymark nominated Aaron Calderon as Chair of the Policy and Procedure Review Committee. There were no other nominations for Chair.

Civilian Police Oversight Advisory Board
Policy and Procedure Review Subcommittee

Thursday, March 6, 2025

Page 1

- b. **Motion.** A motion was made by member Wymark to approve Aaron Calderon. Member Calderon seconded the motion. The motion was passed unanimously.

VI. APD Policy-Related Activities/Discussion Items:

a. PPRB Drafts Awaiting CPOAB Comment

1. SOP 1-11 Transit Safety Section (TSS)

- a. CPOA Policy Analyst Emily Selch presented policy recommendations for SOP 1-11. (*See attached*)
- b. Deputy Director Ali Abbasi discussed the historical background in the drafting of SOP 1-11.
- c. **Motion.** A motion was made by Chair Calderon that the subcommittee recommends moving the policy recommendations for SOP 1-11 to the full Board for consideration at the next Board meeting. The motion was passed unanimously.

2. SOP 1-67 Multi-Agency Task Force (MATF)

- a. There were no policy recommendations or discussions regarding SOP 1-67.

3. SOP 2-38 Daily Staffing and Briefings

- a. There were no policy recommendations or discussions regarding SOP 2-38.

4. SOP 2-46 Response to Traffic Crashes

- a. There were no policy recommendations or discussions regarding SOP 2-46.

5. SOP 3-14 Supervision

- a. There were no policy recommendations or discussions regarding SOP 3-14.

6. SOP 3-30 Line Inspection Process

- a. There were no policy recommendations or discussions regarding SOP 3-30.

7. SOP 3-47 Acceptance of Disciplinary Action and Right to Appeal

- a. There were no policy recommendations or discussions regarding SOP 3-47.

8. SOP 1-52 Homeland Security Unit

- a. Chair Calderon shared his concerns related to the policy encroaching into the Office of Emergency Management (OEM) responsibilities for the City of Albuquerque.
- b. No recommendations were provided by the CPOA.
- c. The subcommittee recommended that the policy recommendation include that the policy does not encroach on OEM responsibilities.
- d. **Motion.** A motion was made by Chair Calderon to push these along to the full Board for consideration at the next board meeting. The motion was passed unanimously.

9. SOP 1-98 Electronic Support Unit

- a. There were no policy recommendations or discussions regarding SOP 1-98.

10. SOP 2-104 Civil Disputes

- a. Deputy Director Ali Abbasi discussed the issue surrounding the establishment of residency guidelines related to renters.
- b. **Motion.** A motion was made by Chair Calderon that the subcommittee forward off to the full board the recommendation of APD to clarify what residency is for the officers. The motion was passed unanimously.

11. SOP 1-23 Digital Intelligence Team (DIT)

- a. There were no policy recommendations or discussions regarding SOP 1-23.

12. SOP 2-7 (Formerly 2-02) Damage to Civilian Property

- a. CPOA Policy Analyst Emily Selch presented policy recommendations for SOP 2-7. *(See attached)*

- b. The Subcommittee discussed changing the language from “officer” to “personnel.”
- c. **Motion.** A motion by Chair Calderon to recommend that the subcommittee forward the recommendation to the full board for review next week. The motion was passed unanimously.

13. SOP 2-31 (Formerly 1-08) Emergency Medical and Trauma Services

- a. There were no policy recommendations SOP 2-31
- b. Deputy Director Ali Abbasi shared the discussions during the PPRB regarding the provision in SOP 2-31 regarding Rescue Level 2 or 3 Use of Force, and the subcommittee may discuss the provision again during the Use of Force Policy Suite Review period.

14. SOP 3-43 (Formerly 3-23 and 3-44) Relief of Duty

- a. There were no policy recommendations or discussions regarding SOP 3-43.

15. SOP 1-3 Grooming Standards

- a. CPOA Policy Analyst Emily Selch presented policy recommendations for SOP 1-3. (*See attached*)
- b. **Motion.** A motion by Chair Calderon that the board move the cosmetics to the nongender section.

16. SOP 2-41 Traffic Stops

- a. There were no policy recommendations or discussions regarding SOP 2-41.

17. SOP 2-58 Force Review Board

- a. There were no policy recommendations or discussions regarding SOP 2-58.

18. SOP 2-74 Submission of Felony Cases to the District Attorney

- a. There were no policy recommendations or discussions regarding SOP 2-74.

b. Off-cycle Policy

1. SOP 2-86 (Formerly 2-26) Auto Theft and Motor Vehicle Theft-Related Investigations

- a. CPOA Policy Analyst Emily Selch noted that the off-cycle policy for SOP 2-86 was brought forth by a CPOA investigator and presented the recommendations for SOP 2-86. *(See attached)*
- b. Deputy Director Ali Abbasi provided historical state law initiatives related to SOP 2-86.
- c. **Motion.** A motion was made by Chair Calderon that the board push the recommendations to the full board. The motion was passed unanimously.

c. APD Response to Policy Recommendations

1. SOP 1-114 Foot Pursuit

- a. CPOA Policy Analyst Emily Selch provided an update on the response she received from APD regarding SOP 1-114, which concerns the training provided to Officers. She also reviewed the reasons APD would terminate a Foot Pursuit. *(See attached)*
- b. **Motion.** A motion was made by Chair Calderon for SOP 1-114 Foot Pursuit that the subcommittee hold off for 6 months to the next review of the policy and that the subcommittee advised that to the full Board. The motion passed unanimously.

VII. Other Business

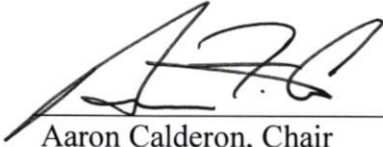
- a. Executive Director Diane McDermott provided an update on the Chief's response to the policy recommendation for SOP 1-78.

VIII. Next Meeting Thursday, April 3, 2025, at 3 p.m.

IX. Adjournment

- a. Motion.** A motion by Chair Calderon to adjourn the meeting. The motion was passed unanimously.
- b.** The meeting was adjourned at 4:31 p.m.

APPROVED:



Aaron Calderon, Chair
Policy & Procedure Review Subcommittee

4/3/2025
Date

CC: Isaac Padilla, City Council Staff
Ethan Watson, City Clerk
Brook Bassan, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Administrative Assistant

Attachments



**CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE
PUBLIC COMMENT SIGN-IN SHEET**

SUBCOMMITTEE MEETING DATE: March 6, 2025

NAME (PLEASE PRINT)

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

We have recommendations for 3 on-cycle policies:

1. 1-11: Transit Safety Section (TSS)
 - a. 1-11-6-D: section refers to found items, not just ID cards and licenses. Recommend adding in accordance with SOP 2-73: Collection, Submission and Disposition of Evidence and Property to 1-11-6-D-1-c-i
 - b. 1-11-7-A: this reads that the procedure for crimes committed in the presence of TSS personnel in public are limited to armed crimes. If this is not the case, this should be clarified by removing “armed”
 - c. 1-11-7-A-1: define best witness possible. This is a sanctionable offense, according to policy, and has no clear measurement by which to assess it
2. 2-7: Damage to Civilian Property
 - a. 2-7-4-B: section pertains to all Department personnel but special direction is given to officers. For example, 2-7-4-B-1-a and 2-7-4-B-1-b says that primary officer causing damage is to document this in a Uniform Incident Report but that the other officer causing damage is to document this in a Supplemental Report. In 2-7-4-B-2-a and 2-7-4-B-2-b, the primary officer is to remain on the scene until photographs of the damaged items are taken. This provision also pertains to PSA/TSS and yet there is no guidance on which PSA/TSS is to document the information in a Uniform Incident Report or Supplemental Report or if they are to stay on the scene until photographs have been taken. Recommend cleaning up this language so that PSA/TSS are accounted for
3. 1-6: Grooming Standards
 - a. 1-3-4-C-4: recommend making clear that this only applies to males. Add “Male Department personnel shall comply with the following standards as it applies to jewelry” (like in the section on facial hair)
 - b. 1-3-4-D-2: recommend adding this to 1-3-4-B because both males and females wear cosmetics
 - c. 1-3-4-D-3: recommend making clear that this only applies to females. Add “Female Department personnel shall comply with the following standards as it applies to jewelry”
 - d. 1-3-4-D-4: recommend adding this applies only to females, like in 1-3-4-C-3 for males
 - e. There is no guidance for officers that identify as non-binary. Given the gendered language, there needs to be advisement for non-binary individuals

We have recommendations for 1 off-cycle policy:

1. 2-86: Auto Theft and Motor Vehicle Theft-Related Investigations
 - a. Recommend adding a provision to 2-86-4-A-5 that states “Department personnel shall attempt to notify the owner that their stolen vehicle has been recovered and document the date, time, and means of attempted contact.”
 - i. Investigator Grooms suggested this be added because he has found that officers are often attempting to notify the owner, even though it’s not in policy, but complainants are alleging they were never contacted. Policy and documentation of contact would provide evidence to complainants that they were contacted and that any vehicular outcome is not the fault of officers

2-114 Update

- Diane and I met with Lieutenant Nicko on February 27, 2025
- We have updated our proposed language to incorporate more permissiveness and to make clear that officers must have a lawful objective in order to initiate a foot pursuit. Lieutenant Nicko agreed with the changes and is sending them to the policy holder for inclusion in the 6-month review