Policy and Procedure Review Subcommittee

11.1.2019  1:03pm - 2:19pm  Plaza Del Sol Basement Hearing Rm Abq, NM

Meeting called by  Kass
Type of meeting  Policy & Procedure
Facilitator  Kass
Note taker  Katrina
Timekeeper  Katrina
Attendees  Chair Dr. William Kass, Chantal Galloway, Chelsea Van Deventer and Diane McDermott

Review of Recent and Upcoming OPA Policies

**Kass**

Discussion  Subcommittee discussed the OPA policies that are currently being reviewed by APD.

Conclusions  Motion by Member Van Deventer that Chair Kass will schedule with APD to present SOP 1-11 at an upcoming POB meeting.

Second by Member Galloway.

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Review of Recent PPRB Policies

**Kass**

Discussion  1. Chair Kass gave an update on SOP 2-8 On Body Recording Devices and how APD plans to keep track of the data.

2. Chair Kass notified board members of the new SOP 3-34 Training Committee.

Conclusions  1. Motion by Member Van Deventer to ask APD to present SOP 2-8 at a upcoming POB Meeting. Second by Member Galloway. 2. Subcommittee is excited for the new policy and the involvement CPDA and POB will have once it is approved.

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Status of Use of Force Suite Review

**Kass**

Discussion  Chair Kass gave an update on the Use of Force Suite 2-56 and 2-57.

Conclusions  If the policy passes at PPRB Chair Kass will notify CPA if APD can present at November 8, 2018 POB meeting.

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**SOP 2-19 Recommendations**

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**Discussion**

Member Van Deventer and Investigator McDermott have made a recommendation to APD on SOP 2-19 and on the process of the booking sheet to MDC and to change the input when of APD is entering cases.

**Conclusions**

Member Van Deventer will follow up on the recommendation made to APD on SOP 2-19.

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**Other Business**

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1. Discussion on ISR Contract with APD. 2. Chair Kass gave a update on his meeting with APD and ISR getting access to APD data for purpose of policies. 3. Member Van Deventer is requesting that Policy and Procedure have a special meeting to discuss SOP 3-52.

**Conclusions**

1. Policy and Procedure will recommend to the full board that it is a conflict of interest to share a contract with ISR.
2. APD is looking at providing information to P08/CPOA but needs to verify what information has to be redacted such as officer and citizen names from incident summary reports. 3. Member Van Deventer will coordinate with Mr. Schmehl to schedule a special meeting to discuss concerns on 3-52.

**Next meeting December 6, 2018 at 1:00pm**
APPROVED:

Dr. William Kass, Chair  
Policy and Procedure Subcommittee

Date
6 Dec 2018

CC: Julian Moya, City Council Staff  
Katy Duhigg, Interim City Clerk  
Ken Sanchez, City Council President (via email)

Minutes drafted and submitted by:  
Katrina Sigala, Senior Administrative Assistant