

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

Dr. William Kass - Chair

Jesse Crawford

Patricia J. French

Diane McDermott, CPOA Interim Director

**Thursday, January 6, 2022 at 4:30 p.m.
By Video Conference**

Members Present:

Dr. William Kass

Jesse Crawford

Members Absent:

Patricia French (Excused)

Others Present

Diane McDermott, CPOA

Valerie Barela, CPOA

Acting Commander Richard Evans, APD

Acting Commander Jason Sanchez, APD

Patricia Serna, APD

Officer Tanya LaForce, APD

Kelly Mensah, CPC

Marteessa Billy, CPC

Charles Arasim

A G E N D A

- I. Welcome and Call to Order.** Chair Dr. Kass called to order the Policy and Procedure Review Subcommittee meeting at 4:32 p.m. Member French was not in attendance to avoid a quorum of the CPOA Board and was excused from the meeting.
- II. Approval of the Agenda**
 - a. Agenda approved.
- III. Public Comment**
 - a. None.
- IV. Approval of the Minutes from December 2, 2021**
 - a. Minutes from December 2, 2021 approved.
- V. APD Policy Related Activities:**
 - a. **Policies presented at P&P (Formerly OPA) in December 2021**
 1. Chair Dr. Kass presented the APD policies that were presented at the P&P (Formerly OPA) meetings on December 15, 2021 and January 5, 2022.

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b. Policies reviewed at PPRB December 2021

1. Chair Dr. Kass reported on APD policies that were presented at the PPRB on December 8, 2021 and December 29, 2021 meetings.
2. The Policy and Procedure Subcommittee recommends to further review SOP 1-61, SOP 1-62, SOP 1-94 and SOP 3-20 and will bring those policies to the CPOA Board's attention at the next regularly scheduled board meeting.

c. Policies advanced for 30-day recommendations

1. The Policy and Procedure Review Subcommittee recommends to submit a "No Recommendation" recommendation at this time for SOP 2-16, SOP 2-24, SOP 2-29, SOP 3-20, SOP 3-42, SOP 3-43, SOP 3-47, SOP 3-51, SOP 3-52, SOP 1-45, SOP 2-03, SOP 2-93 and SOP 3-17 to APD Policy and Procedure Unit (formerly OPA) and will present the recommendation at next regularly scheduled CPOA Board meeting for approval.

VI. Discussion Items:

a. SOP 2-92 Crimes Against Children Investigation Recommendations update – *Chair Dr. Kass*

1. Chair Dr. Kass recommends to table SOP 2-92 Crimes Against Children Investigation Recommendations until a full complement of the Subcommittee is assigned.

b. CPC 134-21 related SOP 1-1 Personnel Code of Conduct, SOP 1-2 Social Media and SOP 2-36 Police Press Relations and Release of Police Identification Photographs update – *Member Crawford*

1. Member Crawford provided an update on his progress related to SOP 1-1, SOP 1-2 and SOP 2-36. Member Crawford will reach out to APD PIO to determine the current practice at APD related to Social Media. Member Crawford will continue to work on the recommendations for SOP 1-1, SOP 1-2 and SOP 2-36 and will provide a draft recommendation at the next regular scheduled policy and procedure subcommittee meeting.

c. CPC 058-21 related SOP 9-1 Emergency Communication Center update

1. Chair Dr. Kass did not have an update on the recommendations for SOP 9-1.

d. Update on Current Policy Reviews and Recommendations

1. Chair Dr. Kass re-reviewed the polices that the Policy and Procedure Review Subcommittee recommends to be further reviewed by the CPOA Board.

e. SOP Review and Priority Discussion – *Chair Dr. Kass*

1. Chair Dr. Kass is working on a progress report of the CPOA Boards policy recommendations.

f. Policy take-aways from NACOLE

1. Chair Dr. Kass provided an overview and played the reconstruction videos via YouTube that were presented at the NACOLE conference and shared the web links.

VII. Other business

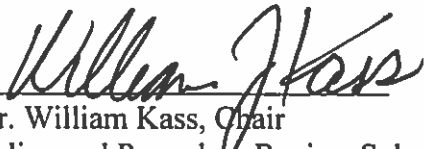
- a. CPOA Administrative Assistant Valerie Barela inquired into the status on the follow-up to APD related to the Traffic Stops Data request. Chair Dr. Kass did not have an update at this time but will reach out APD to get an update.

VIII. Next meeting February 3, 2022 at 4:30 p.m.

IX. Adjournment

- a. The meeting was adjourned at 5:15 p.m.

APPROVED:



Dr. William Kass, Chair
Policy and Procedure Review Subcommittee

March 3, 2022

Date

CC: Julian Moya, City Council Staff
Ethan Watson, City Clerk
Isaac Benton, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Administrative Assistant