

CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Jesse Crawford

Patricia J. French

Diane McDermott, CPOA Interim Director

Thursday, June 2, 2022 at 4:30 p.m.
By Video Conference

Members Present:

Jesse Crawford, Chair
Patricia J. French

Members Absent:

Others Present

Valerie Barela, CPOA
Katrina Sigala, CPOA
Ali Abbasi, CPOA
Deputy Cdr. Anthony Maez, APD
Patricia Serna, APD
Officer Tanya LaForce, APD
Marteessa Billy, CPC

Minutes

- I. Welcome and Call to Order.** Member Crawford called to order the Policy and Procedure Review Subcommittee meeting at 4:34 p.m.
- II. Approval of the Agenda**
 - a. Agenda approved.
- III. Public Comment**
 - a. None.
- IV. Approval of the Minutes from March 3, 2022**
 - a. Minutes from March 3, 2022, approved.
- V. Election of Chair**
 1. Member Crawford nominated himself as the Chair of the Policy and Procedure Review Subcommittee. There were no other nominations. By unanimous consent from the Policy and Procedure Review Subcommittee. Member Crawford will be the Chair of the Policy and Procedure Review Subcommittee.

VI. APD Policy Related Activities:

a. Policies presented at P&P (Formerly OPA)

1. Chair Crawford noted that SOP 1-1 Personnel Code of Conduct, SOP 1-50 Gun Violence Reduction Unit, SOP 1-53 Homicide Unit, SOP 1-65 Metropolitan Court Protection Unit, SOP 2-13 StarChase Pursuit Management System, SOP 2-21 Apparent Natural Death or Suicide of An Adult, SOP 2-33 Rights and Safety of Onlookers and SOP 2-66 Victim and Witness Assistance will be reviewed at the June 15, 2022, P&P (Formerly OPA) meeting and that no action is required from the Policy and Procedure subcommittee on these policies at this time.

b. Policies reviewed at PPRB

1. Chair Crawford noted that SOP 1-78 Police Service Aids, SOP 2-17 Offense or Incident Report Form, SOP 2-40 Misdemeanor, Traffic, and Parking Enforcement, SOP 2-46 Response to Traffic Crashes, SOP 2-51 Safe Driver Award Program, SOP 2-80 Arrests, Arrest Warrants, and Booking Procedures and SOP 3-21 Schedule and Unscheduled Leave policies will be reviewed by the PPRB on June 8, 2022, and that SOP 2-80 is of interest to the CPOA Board and no action is required from the Policy and Procedure subcommittee on these policies at this time.
2. Chair Crawford noted that Member French is attending the PPRB meetings.

c. Policies advanced for 30-day recommendations

1. Chair Crawford highlighted the recommended changes and screen-shared the policies that were approved at the PPRB on May 25, 2022, and the subcommittee discussed the policies.
2. The Policy and Procedure Review Subcommittee recommends moving a “No Recommendation” recommendation for SOP 1-6 Patrol Ride-Along Process, SOP 1-13-Armed Robbery Unit, SOP 1-66 Missing Persons Unit and SOP 2-34 Notification of Significant Incidents to the next regularly scheduled CPOA Board meeting for approval.

VII. Discussion Items:

a. Policy Review Process

1. Chair Crawford discussed his intended workflow of the Policy and Procedure Subcommittee Review Process.

b. PPRB drafts awaiting CPOAB comment

1. PPRB drafts awaiting CPOAB comment were discussed under Agenda item VI.c.

VIII. Other business

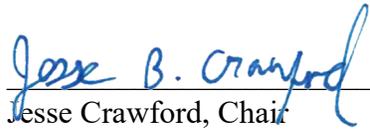
- a. Chair Crawford noted that the AMICI and IMT meetings are upcoming and that he plans to attend both meetings.

IX. Next meeting is July 7, 2022 at 4:30 p.m.

X. Adjournment

- a. The meeting was adjourned at 5:09 p.m.

APPROVED:



Jesse Crawford, Chair

July 7, 2022

Date

Policy and Procedure Review Subcommittee

CC: Julian Moya, City Council Staff
Ethan Watson, City Clerk
Isaac Benton, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Administrative Assistant