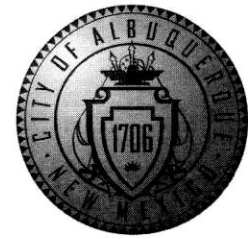# CITY OF ALBUQUERQUE

POLICE OVERSIGHT BOARD
CASE REVIEW SUBCOMMITTEE
Tuesday, January 5, 2016 – 11:00 a.m.
Plaza del Sol Building, 600 2nd Street NW
3rd Floor Planning Dept. Small Conference Room

Members Present	**Others Present**
Leonard Waites, Acting Chair	Diane McDermott
Joanne Fine	Edward Harness, Exec. Director
Jeffrey Scott Wilson	Marlo Kiefer

MINUTES

I. **Welcome and Call to Order:** Acting Chair Leonard Waites called the meeting to order at 11:20 a.m.

II. **Approval of the Agenda:** Copies of the Agenda were distributed. Subcommittee Member Wilson moved to approve the Agenda. Subcommittee Member Fine seconded the motion. Approved.
For: Wilson, Fine, Waites.

III. **Approval of Minutes:** Copies of the Minutes from the Case Review Subcommittee meetings from May 7, 2015, May 11, 2015, June 9, 2015, and December 22, 2015 were distributed and reviewed.

A. Subcommittee Member Fine moved to approve all of the minutes as written. Subcommittee Member Wilson seconded the motion. Approved.
For: Wilson, Fine, Waites.

IV. **Public Comments:** None.

V. **Selection of new Chair:** Subcommittee Member Fine moved to nominate Subcommittee Member Wilson as the new Chair of the Case Review Subcommittee. Acting Chair Waites seconded the motion. Subcommittee Member Wilson accepted the nomination to be the new Chair of the Case Review Subcommittee.

VI. **Review of cases:** The Subcommittee reviewed and discussed the cases to be heard at the next Police Oversight Board meeting.

A. Subcommittee Member Fine moved to submit 29 Administratively Closed cases, and 14 cases that have findings to the Board to be heard at the January

Albuquerque - Making History 1706-2006

14, 2016 meeting. The remaining 108 cases will be heard at the February POB meeting. Subcommittee Member Wilson seconded the motion. Passed. For: Wilson, Fine, Waites.

B. Subcommittee Member Fine read a summary of the cases listed below and the members discussed the findings. The members are in agreement with the findings of these complaints and will bring these to the Board as a consent agenda:

146-15	149-15		
154-15	156-15	157-15	160-15
162-14	183-15	188-15	190-15
192-15	194-15	199-15	241-15

C. The Subcommittee discussed sending a letter to Chief Eden to inquire about why Director Harness still does not have access to officer's Internal Affairs files.

    i. The Board discussed making a statement at the POB meeting to let the public know that discipline recommendations haven't been made due to Director Harness not yet having access to officer files.

D. The subcommittee members discussed how the POB can give the public more details about the cases they are hearing.

    i. A decision was made to choose several cases from the group and read a summarized version of those cases at the Board meeting.
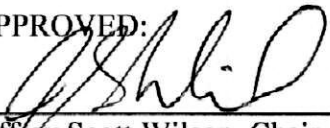
VII. **Other Business and Committee Recommendations:** Members discussed changes to the flowchart, which details the process by which complaints are processed and reviewed. Community Engagement Specialist Amanda Bustos will be given the changes to amend the current chart.

    i. See **"Attachment A"** flowchart with suggested changes.
    ii. **The changes need to be put on the agenda for the Board to approve.**
    iii. The data analyst can provide information about incoming cases so that trends and patterns of incoming complaints can be looked at.
    iv. Members discussed the time frame in which complaints are reviewed, investigated and completed.

VIII. **Next Meeting:** The next meeting of the CRC is scheduled for January 26, at 10 a.m. **Location to be determined.**

IX. **Adjournment:** Meeting adjourned at 1:05 p.m.

APPROVED:

Jeffrey Scott Wilson, Chair   1/26/16
Case Review Subcommittee   Date

CC: Julian Moya, City Council Staff
      Natalie Howard, City Clerk
      Dan Lewis, City Council President

Case Review Committee (CRC) Flowchart- DRAFT

Citizen Complaints, Officer Involved Shootings (OIS), and Serious Uses of Force

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Police Oversight Board          Civilian Police              Criminal           Albuquerque Police
       (POB)                   Oversight Agency             Allegations        Department (APD)
                                    (CPOA)
         |                            |                                                 |
   CRC Reviews                   Investigation                                     Chain of
   Summary Report                                                                  Command
   from CPOA of                        |                                                |
   incoming                                                                             |
   complaints                                                                           |
         |                       Executive Director                              Chief of Police
   CRC Reviews      <------->        Proposes          <----------                      |
   Draft Letters for               Findings/Discipline                          ┌───────┴───────┐
   Director                             |                                       Agree      Disagree
   Proposals                       Inform Board via        If POB does                         |
         |                          SharePoint            not agree with                   45 Day Wri
         |                             |                   Executive                       Letter fro
         |                        POB Discussion           Director                        Chief of Po
         └──────────────────►         &          ----->    Decision
                                     Vote          ----->   Final Letter
                                                            with Appeal
                                                              info
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