

CITY OF ALBUQUERQUE



CIVILIAN POLICE OVERSIGHT AGENCY BOARD PERSONNEL SUBCOMMITTEE

Eric Olivas, Chair

Dr. William Kass

Edward Harness, CPOA Executive Director

**Thursday, January 30, 2020 at 9:00 a.m.
Plaza Del Sol Building, 600 2nd Street NW
Basement Hearing Room**

Members Present:

Dr. William Kass

Eric Olivas

Members Absent:

Others Present

Edward Harness, CPOA

Katrina Sigala, CPOA

Valerie Barela, CPOA

Diane McDermott, CPOA

Minutes

- I. Welcome and Call to Order.** Member Olivas called to order the Personnel Subcommittee meeting at 9:00 a.m.
- II. Election of Personnel Subcommittee Chair**
- Motion.** Motion was made by Member Olivas to volunteer as Chair of the Personnel Subcommittee. Motion passed.
- III. Approval of Agenda**
- 1. Motion.** Motion was made by Chair Olivas to approve the agenda as written. Motion passed.
- IV. Approval of the Minutes from December 9, 2019**
- 1. Motion.** Motion by Chair Olivas to approve the minutes as written. Motion passed.
- V. Public Comments**
- 1. None**
- VI. Discussion and Possible Action:**
- 1. Timeline for next Executive Director evaluation**
- a. Chair Olivas recommends setting timelines for CPOA Director evaluation.

PO Box 1293

Albuquerque

NM 87103

www.cabq.gov

2. Changes to evaluation process and criteria evaluated

- a. Personnel Subcommittee recommends an annual evaluation for CPOA Director.
- b. Chair Olivas recommends the creation of an anonymous CPOA staff survey for evaluation of the CPOA Director.
- c. Personnel Subcommittee discussed CPOA Director evaluation process.

VII. Other Business

1. Agency Personnel Matter

- a. Director Harness provided an update on CPOA Data Analyst.

VIII. Next meeting February 27, 2020 at 9:00 a.m.

IX. Adjournment

- a) The meeting adjourned at 9:44 a.m.

APPROVED:



Eric Olivas, Chair
Personnel Subcommittee

2/27/20

Date

CC: Julian Moya, City Council Staff
Katy Duhigg, City Clerk
Pat Davis, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Administrative Assistant