

# **CIVILIAN POLICE OVERSIGHT AGENCY BOARD PERSONNEL SUBCOMMITTEE**

*Eric Olivas - Chair*

*Tara Armijo-Prewitt*

*Jesse Crawford*

*Gionne Ralph*

Edward Harness, CPOA Executive Director

## **Monday, October 25, 2021 at 4:00 p.m. Video Conference**

### Members Present:

Eric Olivas, Chair  
Tara Armijo-Prewitt  
Jesse Crawford (late)  
Chantal Galloway

### Members Absent:

Gionne Ralph

### Others Present:

Edward Harness, CPOA  
Diane McDermott, CPOA  
Valerie Barela, CPOA  
Marteessa Billy, CPOA  
Tina Gooch, CPOA Legal Counsel  
Ian Stoker, Asst. City Attorney

### Minutes

- I. Welcome and Call to Order.** Chair Olivas called to order the Personnel Subcommittee meeting at 4:03 p.m. CPOA Board Vice-Chair Galloway is attending the meeting in lieu of Member Ralph.
- II. Approval of the Agenda**
  - a. Agenda approved.
- III. Approval of the Minutes from September 27, 2021**
  - a. Minutes from September 27, 2021 approved.
- IV. Report from Director on Staffing and Agency Processes.**
  - a. Director Harness reported that he sent out 2 hiring memos for CPOA Investigator positions and that 3 CPOA staff members will be moving out of their probationary periods. He also noted he has followed up on the CPOA Community Outreach Specialist position.
  - b. Director Harness recommends CPOA Lead Investigator, Diane McDermott as the Interim Director and Ms. McDermott noted she was contacted by the

Director of Council Services Chris Melendrez related to the Interim Director Position.

**V. Discussion and Possible action:**

**a. Executive Director's Evaluation 2021 Calendar Year**

- i. Chair Olivas announced that the Executive Director's Evaluation 2021 Calendar Year will move forward and he will work with CPOA staff to get the Evaluation completed in upcoming months.

**b. Executive Director's Evaluation 2022 Calendar Year**

- i. Chair Olivas noted that the Personnel Subcommittee will review the Executive Director's Evaluation for the 2022 Calendar Year at the next regularly scheduled subcommittee meeting.

**c. Executive Director Hiring and Appointment Process**

- i. Chair Olivas shared his proposed Executive Directors Hiring and Appointment Process timeline. The Subcommittee, Tina Gooch CPOA Legal Counsel, Ian Stoker Assistant City Attorney, Director Harness, and CPOA Lead Investigator Diane McDermott discussed the Executive Director's Hiring and Appointment timeline process.
- ii. The Subcommittee recommends moving the Executive Director's Hiring and Appointment Timeline and Process to the next regularly scheduled CPOA Board meeting for approval.

**d. Exit Interview Proposal for Director Harness**

- i. The Subcommittee, Tina Gooch CPOA Legal Counsel, Assistant City Attorney Ian Stoker, and Director Harness discussed a potential Exit Interview for Director Harness.
- ii. The Subcommittee recommends to the move the Exit Interview Proposal for Director Harness to the next regularly scheduled CPOA Board meeting for approval.

**\*\*\*Member Crawford joined the meeting at 5:02 p.m.\*\*\***

**VI. Meeting with Counsel re: Pending Litigation or Personnel Issues:**

**Closed Discussion and Possible Action re: Pending Litigation or Personnel Issues**

**a. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)**

**i. Executive Director Appointment/Contract**

1. No close session.

**VII. Other Business**

- a. None.

**VIII. Next Regular Meeting – November 29, 2021 at 4:00 p.m. (Video conference)**

**IX. Adjournment.**

- a. The meeting was adjourned at 5:07 p.m.

APPROVED:

DocuSigned by:  


Eric Offias, Chair  
Personnel Subcommittee

November 29, 2021  
Date

CC: Julian Moya, City Council Staff  
Ethan Watson, City Clerk  
Cynthia Borrego, City Council President (via email)

Minutes drafted and submitted by:  
Valerie Barela, Administrative Assistant