

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD  
PERSONNEL SUBCOMMITTEE**

*Eric Olivas - Chair*

*Tara Armijo-Prewitt*

*Doug Mitchell*

*Gionne Ralph*

Edward Harness, CPOA Executive Director

**Tuesday, June 1, 2021 at 4:00 p.m.  
Video Conference**

Members Present:

Eric Olivas, Chair  
Tara Armijo-Prewitt (late)  
Doug Mitchell  
Gionne Ralph

Members Absent:

Others Present:

Edward Harness, CPOA  
Katrina Sigala, CPOA  
Valerie Barela, CPOA

Minutes

- I. Welcome and Call to Order:** Chair Olivas called to order the Personnel Subcommittee meeting at 4:00 p.m.
- II. Approval of the Agenda**
  - a. Agenda approved.
- III. Approval of the Minutes from April 26, 2021**
  - a. April 26, 2021 minutes approved.  
**\*\*\*Member Armijo-Prewitt joined the meeting at 4:02 p.m.\*\*\***
- IV. Report from Director on Staffing and Agency Processes.**
  - a. Director Harness provided an update on CPOA FY22 budget for 2 new investigator positions and will be posting the Policy Analyst position. He noted procurement process issues and that the CPOA Community Engagement Specialist's last day with the CPOA will be on June 11, 2021. He also provided an update on the dismissal and reinstatement of a CPC member.

**V. Discussion and Possible action:**

**a. Executive Director’s Mid-Year Evaluation Meeting**

1. Chair Olivas discussed the mid-year evaluation meeting for the Executive Director referenced in CPOA Board Policies and Procedures.
2. Director Harness shared his concerns related to his mid-year evaluation.

**b. Meeting with Counsel re: Personnel Issues and Closed Discussion to discuss Possible Action re: Personnel Issues**

**Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)**

**i. Executive Director**

1. **Motion.** Motion by Member Mitchell to take a member by member vote to move into closed session. Roll call vote taken. Motion passed.

**For: 4 – Armijo-Prewitt, Mitchell, Ralph, Olivas**

**\*\*\*Meeting on Personnel issues began at 4:31 p.m. and the meeting reconvened at 5:21 p.m.\*\*\***

1. **Motion.** Motion by Member Mitchell to reconvene into open session and that the matters discussed were limited to a personnel matter. Roll call vote taken. Motion passed.

**For: 4 – Armijo-Prewitt, Mitchell, Ralph, Olivas**

**VI. Other Business**


- a. Chair Olivas announced that election of a Personnel Subcommittee Chair will be placed on the next regularly scheduled Subcommittee agenda.

**VII. Next Regular Meeting – June 28, 2021 at 4:00 p.m. (Video conference)**

**VIII. Adjournment**

- a. The meeting adjourned at 5:22 p.m.

APPROVED:

  
\_\_\_\_\_  
Dr. William Kass, Acting Chair  
Personnel Subcommittee

June 28, 2021  
\_\_\_\_\_  
Date

CC: Julian Moya, City Council Staff  
Ethan Watson, City Clerk  
Cynthia Borrego, City Council President (via email)

Minutes drafted and submitted by:  
Valerie Barela, Administrative Assistant