

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD
PERSONNEL SUBCOMMITTEE**

**Monday, December 9, 2019 at 11:00a.m.
Plaza Del Sol Building, 600 2nd Street NW
Basement Hearing Room**

Members Present:

Chantal M. Galloway, Chair
Dr. William Kass
Leonard Waites

Members Absent:

Others Present

Edward Harness, CPOA
Katrina Sigala, CPOA
Tina Gooch, Atty
Melissa Kountz, Asst. City Atty.
Diane McDermott, CPOA
Ali Abbasi, CPOA

Minutes

- I. **Welcome and Call to Order.** Chair Galloway called to order the Personnel Subcommittee meeting at 11:07 a.m.
- II. **Approval of the Agenda**
 - a) **Motion.** Motion was made by Member Dr. Kass to approve the agenda as written.
Motion passed.
- III. **Approval of the Minutes from October 25, 2019**
 - a) **Motion.** Motion by Member Dr. Kass to approve the minutes as written. Motion passed.
- IV. **Public Comments**
 - a) None
- V. **Meeting with Counsel re: Personnel Issues and Closed Discussion to discuss Possible Action re: Personnel Issues**
 - a. **Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)**
 - i. **Executive Director Evaluation**
 1. **Motion.** Motion by Chair Galloway to take a member by member vote to move into a closed session for the limited purpose of discussing a personnel matter.

Roll call vote by board members.

**--- Meeting on Personnel issues began at 11:07 a.m. and
the meeting reconvened at 11:29 a.m. ---**

2. Motion. Motion by Member Waites to reconvene into open session. Motion passed.

Roll call vote by board members.

VI. Facilitated Discussion/Strategic Planning

a) Member Dr. Kass provided an update on upcoming events on the Facilitated discussion/Strategic Planning.

VII. Process/Criteria for Board Member Removal Discussion

a) Subcommittee will draft a discussion/procedure policy on how to handle board behavior and comment/communicate through google docs and come back to next meeting to discuss.

VIII. Process/Tool for Executive Director Evaluation

a) Place on next month's Personnel agenda to continue the discussion.

IX. Other Business

a) None.

X. Next meeting TBD

XI. Adjournment

a) The meeting adjourned at 11:42 a.m.

APPROVED:



Eric Olivas, Chair
Personnel Subcommittee

1/30/20
Date

CC: Julian Moya, City Council Staff
Katy Duhigg, City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Katrina Sigala, Senior Administrative Assistant