

minutes

Personnel Subcommittee		
10.30.2018	10:06m -11:18am	Plaza Del Sol, Basement Hearing Rm. Abq, NM
Meeting called by	Waites	
Type of meeting	Personnel	
Facilitator	Waites	
Note taker	Katrina	
Timekeeper	Katrina	
Attendees	Chair Joanne Fine(phoned In), Leonard Waites, Dr. William Kass and Lynn Mostoller	
Elect Chairperson for Personnel Subcommittee		
	Waites	
Discussion	Member Fine volunteered to be Chair for Personnel Subcommittee.	
Conclusions	Motion by Member Kass that Member Fine be elected as Chair of the Personnel Subcommittee by Unanimous acclamation. Member Waites second the motion.	
Action Items	Person Responsible	Deadline
Executive Director's Contract terms and recommendations to POB regarding same.		
	Waites	
Discussion	Chair Waites did a roll call vote to go into a closed executive session to discuss matters subject to the Attorney-client privilege pertaining to limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2). At 10:10am, the Personnel Subcommittee went into an executive session.	
Conclusions	The Personnel Subcommittee came out of an executive session at 11:17am. A motion was made by Member Kass to come out of an executive session and return to normal business. Member Waites second the motion. Roll call vote. This discussion was limited to personnel matters pursuant to NMSA 1978, Section 10-15-1(H) (2). The Discussion was on agenda Item VI. Executive Director's Contract terms and recommendations.	
Action Items	Person Responsible	Deadline
Adjournment		
	Waites	
Discussion	Meeting Adjourned	
Conclusions	Motion by Member Kass to Adjourn Personnel meeting. Chair Fine second the motion.	
Next meeting TBD		

APPROVED:



Joanne Fine, Chair
Personnel Subcommittee

11/14/18

Date

CC: Julian Moya, City Council Staff
Katy Duhigg, Interim City Clerk
Ken Sanchez, City Council President (via email)

Minutes drafted and submitted by:
Katrina Sigala, Senior Administrative Assistant