

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD
PERSONNEL SUBCOMMITTEE**

Eric Olivas - Chair

Dr. William Kass

Doug Mitchell

Edward Harness, CPOA Executive Director

**Monday, November 30, 2020 at 3:00 p.m.
Video Conference**

Members Present:

Eric Olivas, Chair

Dr. William Kass

Doug Mitchell (late, left early)

Members Absent:

Others Present:

Edward Harness, CPOA

Katrina Sigala, CPOA

Valerie Barela, CPOA

Minutes

I. Welcome and Call to Order. Chair Olivas called to order the Personnel Subcommittee meeting at 3:00 p.m.

II. Approval of the Agenda

a. Agenda approved

III. Approval of the Minutes from: September 28, 2020

a. September 28, 2020 minutes approved

*****Member Mitchell arrived at 3:04 p.m.*****

IV. Discussion and Possible Action:

1. Inclusion of CPC's in Evaluation Process

a. Personnel Subcommittee discussed the Inclusion of Community Policing Councils (CPC's) in the CPOA Director's Evaluation Process and recommends to invite the CPC Council of Chairs to the regularly scheduled Personnel Subcommittee meeting on January 25, 2021 at 3:00 p.m. to provide feedback.

2. Letter to CPC's

a. Personnel Subcommittee recommends to present Chair Olivas's draft letter with recommended edits to the next regularly scheduled CPOA Board meeting and will forward to CPC Council Chairs.

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3. 2020 Evaluation Planning and Review

- a. Chair Olivas updated the Personnel Subcommittee that the minor recommended edits from the CPOA Board were applied to the 2020 Evaluation Planning/Review Documents and he will work with CPOA staff to send out the 2020 Executive Director's Evaluation by the end of December 2020 to all involved parties.

V. Meeting with Counsel re: Personnel Issues and Closed Discussion to discuss Possible Action re: Personnel Issues

Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)

i. Executive Director's Evaluation 2019

- 1. **Motion.** Motion by Member Kass to take a member by member vote to move into close session. Roll call vote taken. Motion passed.

For: 3 – Kass, Mitchell, Olivas

--Meeting on Personnel issues began at 3:44 p.m. and the meeting reconvened at 4:08 p.m.--

*****Member Mitchell advised he would need to be excused from the personnel meeting during closed session due to a prior scheduled appointment*****

- 2. **Motion.** Motion by Member Kass to reconvene into open session and that the matters discussed were limited to a personnel matter. Roll call vote taken. Motion passed.

For: 2 – Kass, Olivas

VI. Other Business

- a. Chair Olivas inquired about the process to file complaints against the CPOA.

VII. Next Regular Meeting December 28, 2020 at 3:00 p.m. (video conference)

VIII. Adjournment

- a. The meeting adjourned at 4:10 p.m.

APPROVED:

DocuSigned by:

Eric Olivas, Chair
Personnel Subcommittee

December 28, 2020
Date

CC: Julian Moya, City Council Staff
Ethan Watson, City Clerk
Pat Davis, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Administrative Assistant