

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD  
PERSONNEL SUBCOMMITTEE**

*Eric Olivas - Chair*

*Dr. William Kass*

*Doug Mitchell*

Edward Harness, CPOA Executive Director

**Monday, February 22, 2021 at 4:00 p.m.  
Video Conference**

**Members Present:**

Eric Olivas, Chair

Dr. William Kass

Doug Mitchell

**Members Absent:**

**Others Present:**

Edward Harness, CPOA

Katrina Sigala, CPOA

Valerie Barela, CPOA

**Minutes**

- I. Welcome and Call to Order.** Chair Olivas called to order the Personnel Subcommittee meeting at 4:00 p.m.
- I. Approval of the Agenda**
  - a. Agenda approved.
- II. Approval of the Minutes from February 8, 2021 Special Meeting**
  - a. February 8, 2021 special meeting minutes approved.
- III. Report from Director on Staffing and Agency Processes**
  - a. Director Harness updated the Personnel Subcommittee on CPOA interview timelines for Investigators and the CPC office assistant. He also provided an update for CPOA Board training on the investigation process.
- IV. Meeting with Counsel re: Personnel Issues and Closed Discussion to discuss Possible Action re: Personnel Issues**
  - a. **Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)**
    - i. **Executive Director's Evaluation 2020**
      1. **Motion.** Motion by Member Mitchell to take a member by member vote to move into closed session. Roll call vote taken. Motion passed.  
**For: 3 – Kass, Mitchell, Olivas**

Civilian Police Oversight Agency  
Civilian Police Oversight Agency Board – Personnel Subcommittee Meeting  
Monday, February 22, 2021

**\*\*\*Meeting on Personnel issues began at 4:10 p.m. and the meeting reconvened at 4:50 p.m.\*\*\***

- 2. Motion.** Motion by Member Mitchell to reconvene into open session and that the matters discussed were limited to a personnel matter. Roll call vote taken. Motion passed.

**For: 3 – Kass, Mitchell, Olivas**

**V. Other Business**

- a. None.

**VI. Next Regular Meeting – March 29, 2021 at 4:00 p.m. (Video conference)**

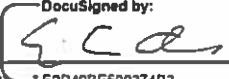
**VII. Adjournment**

- a. Motion. A motion by Member Mitchel to adjourn the meeting. Roll call vote taken. Motion passed.

**For: 3 – Kass, Mitchell, Olivas**

- b. The meeting adjourned at 4:52 p.m.

**APPROVED:**

DocuSigned by:  
  
Eric Olivas, Chair  
Personnel Subcommittee

March 29, 2021  
Date

CC: Julian Moya, City Council Staff  
Ethan Watson, City Clerk  
Cynthia Borrego, City Council President (via email)

Minutes drafted and submitted by:  
Valerie Barela, Administrative Assistant