

# POLICE OVERSIGHT BOARD OUTREACH SUBCOMMITTEE

Monday, March 30, 2015 – 9:30 a.m.  
Plaza Del Sol Hearing Room, Basement Level, 600 2<sup>nd</sup> St. NW Albuquerque, New Mexico

## Members Present

Dr. Jeannette Baca (Chair)  
Dr. David Z. Ring III  
Leonard Waites

## Others Present

Robin S. Hammer, CPOA  
Paul Cash, CPOA  
Michelle Contreras, CPOA  
Diane McDermott, CPOA  
Anna Nelson, NM Forum for Youth  
Adrian Carver, NM Forum for Youth

## Minutes

- I. Welcome and Call to Order:** Dr. Jeannette Baca called the meeting to order at 9:30 a.m.
- II. Election of a Chair:** Dr. Ring moved to nominate Dr. Jeannette Baca as Chair of the Outreach Subcommittee. Passed.

For: 3 – Baca, Ring, Waites

- III. Public Comments:** None.

- IV. Presentation from New Mexico Youth Forum –*Anna Nelson and Adrian Carver*:** Ms. Nelson and Mr. Carver presented their proposal to the Committee to start a youth advisory council made up of young people 13-24 years of age under their Positive Youth Leadership and Justice (PYL/J) Initiative. They have requested a budget from \$2,000 to \$25,000 in order to provide financing for small projects and to award stipends or scholarships to young people involved in the initiative. Outreach Subcommittee members stated they would like to see statistics on the initiative to ensure the need for the Youth Advisory Board and to help make it a present and future successes.

Ms. Nelson also requested that when the POB reviews the training that the Albuquerque Police Department receives, that Ms. Nelson would like the Board to review APD's training regarding dealing with youth.

Dr. David Z. Ring III moved that the Ms. Nelson and Mr. Carver to present their request for a youth council to the Police Oversight Board's next meeting on April 9, 2015. Passed.

For: 3 – Baca, Ring, Waites

**V. Discussion of Projects for Outreach Subcommittee and Outreach of Police Oversight Board as a whole:**

**A.** Acting Executive Director Robin Hammer briefed the subcommittee on the history of the Settlement Agreement and how it will impact the Police Oversight Board and the Civilian Police Oversight Agency. The Settlement Agreement contained several paragraphs which apply to the POB and the CPOA. Ms. Hammer provided the subcommittee members the paragraphs that only to CPOA Outreach. Further training on the Settlement Agreement will be held at the next POB meeting.

**B.** Discussion of the Outreach Coordinator position. There will be \$80,890 will be budgeted and disbursed for the 2015-2016 fiscal year for the Outreach Coordinator position, which includes salary, medical benefits, printing jobs and overhead costs.

1) The hiring of the Outreach Coordinator, who will fall under the Civilian Police Oversight Agency. The Executive Director will select the person, but may request the assistance of the Personnel Board for input. The time period in which to hire the Outreach Coordinator is July 1 but the hiring process may begin once the CPOA's Budget is approved.

2) The subcommittee will draft goals and objectives for the Community Outreach Coordinator.

3) Acting Executive Director Robin Hammer will draft the job description for the Personnel Board Committee to review and will place this as an item to the agenda at a future POB meeting for the full POB's input in drafting the proposed description.

4) Civilian Police Oversight Agency Analyst Paul Cash informed the committee that he has researched job descriptions from other jurisdictions pertaining to the Outreach position. He says that he will review them with Ms. Hammer prior to her disseminating the descriptions to the Outreach Board Members before the next meeting.

5) The Outreach Coordinator will partner with the community and other outreach agencies including Albuquerque Police Department Outreach Coordinator, Celina Espinoza, in order not to duplicate the efforts of the Outreach Program.

**C. Discussion of Neighborhood Associations:**

1. The Outreach Coordinator will encourage POB members to partner with Neighborhood Associations across the city and utilize the PowerPoint Presentation provided by the CPOA when engaging in community events;

**D. Discussion of CPOA website:**

The Board discussed possible changes to the CPOA website.

**VI. Other Business and Committee Recommendations:** None.

**VII. Next Meeting, Monday, April 27, 2015 at 9:30 a.m.**

**VIII. Adjournment:** The meeting adjourned at 10:57 a.m.

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Dr. Jeannette Baca, Chair

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Date

cc: Julian Moya, City Council  
Trina Gurule, City Clerk  
Rey Garduño, City Council President