

**CIVILIAN POLICE OVERSIGHT AGENCY
POLICE OVERSIGHT BOARD
COMMUNITY OUTREACH SUBCOMMITTEE**

Chantal Galloway, Chair

Valerie St. John

Joanne Fine

Edward Harness, Esq., Executive Director

Amanda Bustos, Community Engagement Specialist

**POLICE OVERSIGHT BOARD
COMMUNITY OUTREACH SUBCOMMITTEE**

Tuesday, December 4, 2018– 10:00 a.m.

Plaza del Sol, 600 2nd Street NW

Plaza Del Sol, Basement Hearing Room #160

MINUTES

- I. Welcome and Call to Order-** *Chantal Galloway, Chair*
Meeting called to order at 10:01 am. Attendance: Chantal Galloway, Valerie St. John, Joanne Fine, E. Harness, A. Bustos.
- II. Outreach Mission Statement**
“Outreach will promote the mission of the POB and be the bridge for communication with the community.”
- III. Approval of the Agenda**
Motion to approve the Agenda by Member St. John., Member Fine seconded the Motion.
- IV. Approval of the Minutes**
August 28, 2018- Motion to approve the Minutes by Member St. John., Member Fine seconded the Motion. September 25, 2018- Motion to approve the Minutes by Member St. John., Member Fine seconded the Motion.
- V. Public Comment**
No Public Comment.
- VI. Discussion and Approval of CPOA Annual Report 2017**
Member Chantal provided extensive and detailed feedback on the annual report and a discussion was held between the subcommittee. All feedback and questions will be communicated with ISR (the agency responsible for the Annual Report) for corrections. The Annual Report will be presented at the following General POB Meeting. The meeting recording is available for review, via request.
- VII. Discuss:**
- i. Current Police Oversight Misconceptions**
Re: a City Councilors Opt. Ed in the Journal. This item was placed on the Agenda to discuss common misconceptions about Police Oversight to help Outreach move forward with PR

opportunities in 2019. Member Fine spoke on the importance of collateral material and having a proper website. Chair Galloway suggested having open conversation with City Council. Director Harness clarified that communication is open with City Council; however, if it is in regards to the contract and the filling of the Board Members, those conversations are to be held only if there are both City attorneys and POB attorneys present. Outreach subcommittee acknowledges the communication barriers in general and will address those logistics in the new Ordinance Amendments.

ii. Notices to Public Re: Scheduled Meetings & Cancelled Meetings

Chair Galloway requested this Agenda item to remind the subcommittee that POB subcommittees are not beholden to the OMA (Open Meetings Act). Although the subcommittees strive to meet the OMA standards, the meetings are not subject to cancelation if an Agenda does not get posted properly. Chair Galloway suggests the Board as a whole should be considered before canceling meetings last minute. The remedy is to be sure to post Agenda's to avoid any confusion.

iii. New CPOA Outreach Materials

Quote request was sent out to ABQ Grafix, BCT, and Starline Printing. A. Bustos is working with vendors to discuss needs for new materials.

iv. CPOA Mediation Program

The issue we are having right now is that complainants do not know what the CPOA Mediation Program is and how it works. Explore a focus group (with complainants who have filed a complaint before) to identify what the problems and hesitancy's there are regarding the Mediation Program.

v. Website Updates per discussion from POB meeting on 11-08-2018

Per the discussion at the last POB Meeting the following items were updated: annual reports, proposed ordinance, new CPOA policy and procedures, new custodian of records information, community feedback form re: proposed ordinance amendments was created to encourage community feedback, comments, suggestions, etc.

vi. Upcoming Public Relations Opportunities for Agency

Member St. John went to a CABQ Human Rights Committee would like CPOA to reach out to that board to be a part of one of their upcoming meetings. Gov TV is still an option.

vii. Outreach plans for 2019

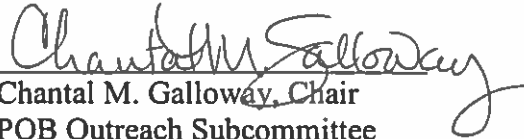
This will be discussed further at another meeting. Many of the plans were already discussed today throughout the meeting.

VIII. Other Business- none

IX. Confirm Next Meeting- January 22, 2019 at 1:00 pm

X. Adjournment

APPROVED:


Chantal M. Galloway, Chair
POB Outreach Subcommittee

3/30/19
Date

Minutes drafted and submitted by:
Amanda Bustos, CPOA Community Engagement Specialist