

**CIVILIAN POLICE OVERSIGHT AGENCY  
POLICE OVERSIGHT BOARD  
COMMUNITY OUTREACH SUBCOMMITTEE**

*Chantal Galloway, Chair*

*Valerie St. John*

*Joanne Fine*

Edward Harness, Esq., Executive Director

Amanda Bustos, Community Engagement Specialist

**POLICE OVERSIGHT BOARD  
COMMUNITY OUTREACH SUBCOMMITTEE**

**Tuesday, August 28, 2018– 2:30 p.m.**

**Plaza del Sol, 600 2nd Street NW**

**Plaza Del Sol, Basement Hearing Room #160**

**Minutes**

**I. Welcome and Call to Order-** *Chantal Galloway, Chair*

Meeting was called to order 2:32 p.m.

**II. Outreach Mission Statement**

*“Outreach will promote the mission of the POB and be the bridge for communication with the community.”*

**III. Approval of the Agenda**

Motion to approve the Agenda by Member St. John., Member Fine seconded the Motion.

**IV. Approval of the Minutes**

There were no Minutes from the previous meeting, just audio recordings. It was agreed that we would continue to taking minutes like before for all future outreach meetings.

**V. Public Comment**

None.

**VI. Community Outreach**

**1. Continued Media Outreach**

CPOA/POB is interested in having a segment once a month on Pat Allen’s show to keep the community informed on APD Reform, specifically on APD Policy. Press Release was sent out to media for special meeting that was held at 5 pm on a Friday. Member Fine emphasized the importance of print media to help get the word out on any special meetings we have that invites the public. It was also discussed that we will include Outreach Chair as POB contact on all press releases along with a CPOA staff contact. Director Harness spoke with Ky Porter. Discussed Carolyn Carlson’s article in the Weekly Alibi titled “Police Oversight Necessary”. Reach out to KRQE for outreach opportunity to help educate the community about who the CPOA/POB are.

**2. Discussion and mapping out how policies move through the process from OPA to POB**

There was a misstep in the original process of reviewing 2-52 that caused some confusion. To help the community navigate which of APD policies are up for review, the CPOA created a tab specifically for these policies given to CPOA/POB by OPA to know when the policy feedback is due back by. Member Fine suggested we put policies up for review on the Agency’s Facebook page. Create tab titled “Other Policies Currently Under Review”. Link APD’s Policies on our website to have to most updated policies under review available. Create a feature titled “What do you think?” on the page that invites public to give feedback. Director Harness suggested we add a Horizontal banner on the page (information given in word doc from Jolene).

**3. Website Design (Agenda/Minutes Posting Locations)**

Agenda’s and Minutes are posted in two locations on the website. Upcoming meetings and events, as well as, tab on the left under Police Oversight Board. When a meeting is passed, information can be found under the Past Meeting and Events tab. GOV TV postings of the general POB meetings are posted on GOV TV’s YouTube channel. The hyper link is posted on the main page of the CPOA website for easy access to these recordings. If additional help is needed, the CPOA office can be contacted 505-924-3770.

**4. New POB Members and a process/policy for reaching out to them**

Motioned to table Agenda items 4, 5, 6, 7 by Member St. John, Member Fine seconded the Motion.

**5. Update on Collateral Material**

**6. Update on CPC Presentations**

**7. Update on Presentations to City Council**

**VII. Other Business**

**VIII. Confirm Next Meeting**

Sept. 25, 2018 at 2:30 pm

**IX. Adjournment**

Meeting adjourned 3:34 pm. Motioned by Member St. John, Member Fine seconded the Motion.

APPROVED:

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Chantal M. Galloway, Chair  
POB Outreach Subcommittee

\_\_\_\_\_  
Date

Minutes drafted and submitted by:  
Amanda Bustos, CPOA Community Engagement Specialist