

minutes

Personnel Subcommittee		
8.23.2019	9:31am -11:02am	Plaza Del Sol, Basement Hearing Rm. Abq, NM
Meeting called by	Galloway	
Type of meeting	Personnel	
Facilitator	Harness	
Note taker	Katrina	
Timekeeper	Katrina	
Attendees	Chair Chantal Galloway, Dr. William Kass, Eric Olivas, Edward Harness, Tina Gooch and Devon Moody.	
Close session for Personnel matters		
	Galloway	
Discussion	Chair Galloway did a roll call vote to go into a closed executive session for meeting with counsel re: Personnel Issues and Closed Discussion to discuss Possible Action re: Personnel Issues a. limited personnel matters pursuant to NMSA 1978 Section 10-15-1(H)(2) at 9:32am, the Personnel Subcommittee went into an executive session.	
Conclusions	The Personnel Subcommittee came out of an executive session at 10:13am. A motion was made by Chair Galloway to come out of an executive session and return to normal business. Member Olivas second the motion. Roll call Vote by Chair Galloway.	
Action Items	Person Responsible	Deadline
Process/Tool for Executive Director Evaluation.		
	Galloway	
Discussion	Motion by Member Kass to move out of order of the agenda and discuss agenda item VIII. Chair Galloway second the motion.	
Conclusions	Chair Galloway motioned to table agenda item VIII for next month. Second by Member Olivas.	
Action Items	Person Responsible	Deadline
Facilitated Discussion/Strategic Planning		
	Galloway	
Discussion	Subcommittee discussed potential facilitators between CPOA and the Board.	
Conclusions	Member Dr. Kass will take on this project and report back at the next scheduled Personnel meeting.	
Action Items	Person Responsible	Deadline

minutes

Process/Tool for Board Member Removal Discussion		
	Galloway	
Discussion	Member Dr. Kass spoke with City Legal and is waiting to hear back on the process the City uses for its Boards. Committee also discussed the Boards current process of removal of a Board Member.	
Conclusions	Chair Galloway motioned to table agenda item VII. till next meeting. Member Olivas second the motion.	
Action Items		
Other Business	Galloway	
Discussion	None	
Conclusions		
Next meeting September 27, 2019 at 9:30am		

minutes

APPROVED:


Chantal Galloway, Chair
Personnel Subcommittee

10/25/2019
Date

CC: Julian Moya, City Council Staff
Katy Duhigg, City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Katrina Sigala, Senior Administrative Assistant