

# minutes

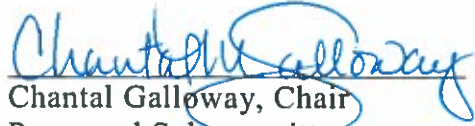
Personnel Subcommittee		
4.26.2019	9:42am -9:50am	Plaza Del Sol, Basement Hearing Rm. Abq. NM
Meeting called by	Galloway	
Type of meeting	Personnel	
Facilitator	Harness	
Note taker	Katrina	
Timekeeper	Katrina	
Attendees	Chair Chantal Galloway, Leonard Waites, Director Harness and Amanda Bustos	
Progressive Disciplinary Action		
	Galloway	
Discussion	Chair Galloway did not receive any feedback from the committee on the documents presented at the last Personnel meeting and is requesting to move forward with the Progressive disciplinary action policy and documentation form.	
Conclusions	Motion by Chair Galloway to move the progressive disciplinary action policy and documentation form for The full board's approval. Second by Member Waites.	
Action Items	Person Responsible	Deadline
Executive Director's evaluation review		
	Galloway	
Discussion	Update on Survey Monkey was discussed and if it is ready to be emailed to the approved stakeholder List.	
Conclusions	Survey Monkey will be redistributed with an explanation of why it is being sent out for a second time. Stakeholders will have one week to complete the evaluation.	
Action Items	Person Responsible	Deadline
Election of Chairperson		
	Galloway	
Discussion	Chair Galloway nominated herself to continue as Chair for Personnel Subcommittee.	
Conclusions	Motion by Member Waites that Chantal Galloway continue as Chair for Personnel Subcommittee. Chair Galloway second the motion.	
Action Items	Person Responsible	Deadline

# minutes

Other Business		
	Galloway	
Discussion	1. Mrs. Bustos with CPOA needed clarification on who will be granted access to the email Created for comments and feedback regarding the Executive Director. 2. Chair Galloway mentioned that Mr. Araslm approached her After a subcommittee meeting that he will be submitting a complaint in regards to the Executive Director.	
Conclusions	1. Chair Galloway confirmed that the Chair of Civilian Police Oversight Agency Board will be the One to have access to that email. 2. Chair Galloway has yet to receive the complaint but will notify the Personnel Subcommittee if she Does. Director Harness will continue to process as a complaint filed with CPOA.	
<b>Next meeting May 24, 2019 at 9:30am</b>		

# minutes

APPROVED:

  
Chantal Galloway, Chair  
Personnel Subcommittee

5/24/2019  
Date

CC: Julian Moya, City Council Staff  
Katy Duhigg, City Clerk  
Klarissa Pena, City Council President (via email)

---

Minutes drafted and submitted by:  
Katrina Sigala, Senior Administrative Assistant