

CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Gail Oliver

Shama Newton

Diane McDermott, CPOA Executive Director

Thursday, May 2, 2024, at 3 p.m.
Plaza Del Sol Building, 600 2nd Street NW
3rd Floor Small Conference Room

Members Present:

Gail Oliver

Shama Newton

Members Absent:

Others Present

Diane McDermott, CPOA

Katrina Sigala, CPOA

Valerie Barela, CPOA

Emily Selch, CPOA Policy Analyst

Gabe Remer, CPOA Data Analyst

Dr. Omotayo Olubiyi, CCO

Minutes

- I. Welcome and Call to Order.** Member Oliver called to order the Policy and Procedure Review Subcommittee meeting at 3:06 p.m.
- II. Approval of the Agenda**
- a. Agenda was approved.
- III. Public Comments**
- a. None. (*see attached*)
- IV. Discussion and Possible Action:**
- a. **Policy and Procedure Review Subcommittee**
1. Executive Director McDermott explained the objective of the Policy and Procedure Review Subcommittee.
 2. CPOA Policy Analyst Emily Selch reported that the Civilian Police Oversight Agency (CPOA) has policy recommendations for two of APD's standard operating procedures (SOPs): SOP 1-53 (formerly 5-3) Homicide Unit and 2-21 (formerly 3-22) Apparent Natural Death/Suicide of an Adult. She also mentioned that APD

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has created a draft policy for SOP 2-101 Department-Vehicle Grapppler Device.

V. July 4, 2024, Policy and Procedure Review Subcommittee Meeting

- a. The Policy and Procedure Review Subcommittee recommended changing the regularly scheduled Policy and Procedure Subcommittee meeting from Thursday, July 4, 2024, to Monday, July 1, 2024, at 3:00 p.m.

VI. Next Meeting June 6, 2024, at 3 p.m.

VII. Adjournment

- a. The meeting was adjourned at 3:34 p.m.

DRAFT

APPROVED:

Gail Oliver
Policy & Procedure Review
Subcommittee Member

Date

CC: Isaac Padilla, City Council Staff
Ethan Watson, City Clerk
Dan Lewis, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Administrative Assistant

DRAFT

Attachment

DRAFT



CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
SUBCOMMITTEE

PUBLIC COMMENT SIGN-IN SHEET

Policy & Procedure

SUBCOMMITTEE MEETING DATE: 5.2.2024

NAME (PLEASE PRINT)

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