

CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Jesse Crawford, Chair

Patricia J. French

Rashad Raynor

Deirdre Ewing, Executive Director

Thursday, September 1, 2022, at 4:30 p.m.
By Video Conference

Members Present:

Jesse Crawford, Chair

Patricia J. French

Members Absent:

Rashad Raynor (Excused)

Others Present

Deirdre Ewing, CPOA

Valerie Barela, CPOA

Ali Abbasi, CPOA

Cdr. Scott Norris, APD

Officer Tanya LaForce, APD

Mike Kruchoski, CPC

Minutes

- I. Welcome and Call to Order.** Chair Crawford called to order the Policy and Procedure Review Subcommittee meeting at 4:34 p.m.
- II. Approval of the Agenda**
- a. Agenda approved.
- III. Public Comment**
- a. None.
- IV. Approval of the Minutes from August 4, 2022**
- a. Minutes from August 4, 2022, approved.
- V. APD Policy Related Activities:**
- a. **Policies presented at P&P (Formerly OPA)**
1. Chair Crawford reviewed the policies presented at the APD Policy and Procedure (P&P) Unit meetings on August 10, 2022, August 24, 2022, and September 10, 2022. Chair Crawford also noted that no action is required from the Policy and Procedure subcommittee on the policies at this time.

b. Policies reviewed at PPRB

1. Chair Crawford reviewed the policies that were presented at the APD Policy and Procedure Review Board (PPRB) meeting on August 31, 2022.

VI. Discussion Items:

a. PPRB drafts awaiting CPOAB comment

1. Chair Crawford screen-shared the draft policies and summarized the proposed changes that were approved by APD Policy and Procedure Review Board (PPRB) at the August 31, 2022 meeting. The subcommittee members also discussed the policies.
2. The Policy and Procedure Review Subcommittee recommends moving a “No Recommendation” recommendation for SOP 1-41 Evidence Unit, SOP 1-56 Horse Mounted Unit, SOP 1-65 Metropolitan Court Protection Unit, SOP 3-12 Awards and Recognitions, SOP 3-25 Bid Process, SOP 3-34 Training Committee and SOP 3-44 Review of Completed Administrative Cases to the next regularly scheduled CPOA Board meeting for approval.

VII. Other business

- a. CPOA Data Analyst Ali Abbasi reported that Patricia Serna the Policy and Procedure Unit Manger was no longer employed at APD and noted that she was a great resource for the CPOA.

VIII. Next meeting October 6, 2022

IX. Adjournment

- a. The meeting was adjourned at 5:07 p.m.

ATTACHMENTS

PPRB Policies for Review – August 2022

P&P Meetings

- 2022-08-10
 - 2-47 Crashes Involving Department Issued Vehicles
- 2022-08-24
 - 1-9 Compliance and Oversight
 - 1-17 Aviation Division
 - 2-69 Informants
 - 3-53 Self-Assessments
- 2022-09-07
 - 1-15 Air Support Unit
 - 1-27 Cold Case Unit
 - 1-36 Officer's Wellness Program
 - 2-7 Damage to Civilian Property
 - 2-85 Certificates for Evaluation

PPRB Meetings

- 2022-08-31
 - 1-41 Evidence Unit
 - 1-56 Horse Mounted Unit
 - 1-65 Metropolitan Court Protection Unit
 - 3-12 Awards and Recognition
 - 3-25 Bid Process
 - 3-34 Training Committee
 - 3-44 Review of Completed Administrative Investigation Cases

CPOAB Review for Sep. 30

1-41 (Formerly 3-04 and 5-6) Evidence Unit

- Broad language changes to focus more on compliance than higher-level objectives (e.g. “comply with the legal standards” replaces “according to current best practices.”)
- No recommendations.

1-56 (Formerly 6-12) Horse Mounted Unit

- Clarification that unintentional/uncommanded interaction between horse and individual is not a “use of force.” Such situations require an incident report and are subject to risk management investigation.
- Change from “Open Space Division” to “Special Services Division”
- No recommendations

1-65 (Formerly 6-6) Metropolitan Court Protection Unit

- Language revisions
- Changes related to minimum complement
- No recommendations

3-12 Awards and Recognitions

- Significant additional policy on awards; not so much creating new awards as providing details for awards that were previously only listed by name.

- No recommendations.

3-25 (Formerly 2-10 and 4-11) Bid Process

- Language changes.
- Adjustments to intervals for bid types (probably to match CBA).
- No recommendations.

3-34 Training Committee

- Biannual meetings.
- Composed of representatives from various divisions selected via their chain of command.
- No recommendations.

3-44 (Formerly 3-24 and 3-45) Review of Completed Administrative Investigation Cases

- Mostly just language changes (removing full versions of acronyms included in definitions).
- Removes CPOA process from APD policy, retains language that CPOA process is consistent with CASA and CPOA P&Ps and not subject to this SOP.
- Removes executive review requirement, replacing with “discretion to review.”
- No recommendations.