

CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Jesse Crawford, Chair

Patricia J. French

Rashad Raynor

Deirdre Ewing, Executive Director

Thursday, November 3, 2022, at 5:30 p.m.
By Video Conference

Members Present:

Jesse Crawford, Chair

Patricia J. French

Rashad Raynor

Members Absent:

Others Present

Deirdre Ewing, CPOA

Diane McDermott, CPOA

Valerie Barela, CPOA

Deputy Cmdr. Anthony Maez

Mike Kruchoski, CPC

Minutes

- I. Welcome and Call to Order:** Chair Crawford called to order the Policy and Procedure Review Subcommittee meeting at 5:32 p.m.
- II. Approval of the Agenda**
 - a. Agenda approved.
- III. Public Comment**
 - a. None.
- IV. Approval of the Minutes from September 1, 2022**
 - a. Minutes from September 1, 2022, approved.
- V. APD Policy Related Activities:**
 - a. **Policies presented at P&P (Formerly OPA)**
 1. Chair Crawford shared the process he follows as Chair of the Policy and Procedure Subcommittee.
 2. Chair Crawford screen-shared the list of policies that were discussed at the APD Policy and Procedure (P&P) Unit meetings on November 2, 2022, and the policies that will be discussed at the November 16, 2022, P&P meeting.

Chair Crawford also noted that no action is required from the Policy and Procedure subcommittee on the policies shared at this time.

b. Policies reviewed at PPRB

1. Chair Crawford screen-shared the list of policies that will be discussed at the APD Policy and Procedure Review Board (PPRB) meeting on November 9, 2022, and noted that he will be keeping an eye on SOP 2-7 Damage to Civilian Property.

VI. Discussion Items:

a. PPRB drafts awaiting CPOAB comment

1. Chair Crawford screen-shared the draft policies and summarized the proposed changes and/or verbiage that were approved by APD Policy and Procedure Review Board (PPRB) at October 26, 2022, and November 12, 2022 meetings.
2. Member Raynor requested a clean copy of the SOPs for his review and Executive Director Deirdre Ewing will look into getting the Subcommittee members a clean copy for their review.
3. The Policy and Procedure Review Subcommittee recommends moving a “No Recommendation” recommendation for SOP 1-30, SOP 1-53, SOP 2-14, SOP 1-9, SOP 1-80, SOP 1-91, SOP 2-15, SOP 2-33, SOP 2-47, SOP 2-60, SOP 2-83, SOP 3.-53 and SOP 4-22 Horse Mounted Unit, SOP 1-65 Metropolitan Court Protection Unit, SOP 3-12 Awards and Recognitions, SOP 3-25 Bid Process, SOP 3-34 Training Committee and SOP 3-44 Review of Completed Administrative Cases policies to the next regularly scheduled CPOA Board meeting for approval.
4. The Policy and Procedure Review Subcommittee had discussions related to SOP 3-6 and SOP 2-65 verbiage and recommends a Policy Recommendation for SOP 2-65 Language Access Procedure and SOP 3-6 Language Access Policy and to move the Recommendations to the next regularly scheduled CPOA Board meeting for approval.

VII. Other business

- a. Chair Crawford confirmed that the Policy and Procedure Subcommittee meetings will be held at 5:30 p.m. moving forward.

VIII. Next meeting is December 1, 2022 at 5:30 p.m.

IX. Adjournment

- a. The meeting adjourned at 6:43 p.m.