

CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Jesse Crawford

Patricia J. French

Diane McDermott, CPOA Interim Director

Thursday, July 7, 2022, at 4:30 p.m.
By Video Conference

Members Present:

Jesse Crawford, Chair
Patricia J. French

Members Absent:

Others Present

Diane McDermott, CPOA
Valerie Barela, CPOA
Ali Abbasi, CPOA
Deputy Cdr. Anthony Maez, APD
Officer Tanya LaForce, APD
Mike Kruchoski, CPC
Melissa Hudson, RN, Community Member

Minutes

- I. Welcome and Call to Order.** Chair Crawford called to order the Policy and Procedure Review Subcommittee meeting at 4:33 p.m.
- II. Approval of the Agenda**
 - a. Agenda approved.
- III. Public Comment**
 - a. None.
- IV. Approval of the Minutes from June 2, 2022**
 - a. Minutes from June 2, 2022, approved.
- V. APD Policy Related Activities:**
 - a. **Policies presented at P&P (Formerly OPA)**
 1. Chair Crawford screen shared the policies presented at the most recent APD Policy and Procedure (P&P) Unit meetings and noted that no action is required from the Policy and Procedure subcommittee on the policies at this time.

b. Policies reviewed at PPRB

1. Chair Crawford screen shared and reviewed the policies that will be presented at the upcoming APD Policy and Procedure Review Board (PPRB) meeting scheduled for Wednesday, July 13, 2022, at 9:00 a.m., and noted that no action is required from the Policy and Procedure Review subcommittee on the policies at this time.

VI. Discussion Items:

a. PPRB drafts awaiting CPOAB comment

1. Chair Crawford summarized, highlighted language changes and screen shared the draft policies that were approved by APD Policy and Procedure Review Board (PPRB). The Policy and Procedure Review subcommittee and Agency discussed the policies.
2. CPOA Data Analyst Ali Abbasi noted that SOP 2-46, SOP 2-51, SOP 2-80, SOP 2-17, and SOP 2-4 were also in the CPOAB's commentary review period. Chair Crawford screen shared the draft policies and reviewed the changes.
3. The Policy and Procedure Review Subcommittee recommends moving a "No Recommendation" recommendation for SOP 1-48 Fiscal Division, SOP 1-78 Police Service Aid Program, SOP 2-62 Criminal Background Investigations (pending a request for more information by the policy writer), SOP 3-21 Scheduled and Unscheduled Leave, SOP 3-76 Purchasing Guide, SOP 2-46 Response to Traffic Crashes, 2-51 Safe Drive Award Program, SOP 2-810 Arrests, Arrest Warrants, and Booking Procedures, SOP 2-17 Offense/Incident Report Form and 2-40 Misdemeanor, Traffic and Parking Enforcement to the next regularly scheduled CPOA Board meeting for approval.
4. Chair Crawford will reach out to the policy writer for SOP 2-62 to get a clarification on the language changes.

VII. Other business

- a. None.

VIII. Next meeting August 4, 2022

IX. Adjournment

- a. The meeting was adjourned at 5:39 p.m.

DRAFT