CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Eduardo Budanauro, *Chair*
Zander Bolyanatz, *Member*
Diane McDermott, *Executive Director, CPOA*
Ali Abbasi, *Deputy Director, CPOA*

Thursday, November 5, 2026, at 3 p.m.
City Hall Annex, 501 Tijeras NW, Suite 2E
CPOA Conference Room

Minutes

Members Present: *Eduardo Budanauro, Zander Bolyanatz*

Members Absent:

Others Present: *Diane McDermott, Executive Director, CPOA, Ali Abbasi, Deputy Director, CPOA, Tashia Baca, Administrative Assistant, CPOA, Gabriel Remer, Policy Analyst, CPOA, Olubiyi (Ty) Omotayo, Contract Compliance Officer, Melanie J. Greenham, Public Speaker, Brooklyn Garcia, Observer, Becky Garcia, Observer, Kayla Garcia, Observer*

I. Welcome and Call to Order. Chair Budanauro called the Policy and Procedure Review Subcommittee meeting to order at approximately 3:00 p.m.

II. Approval of the Agenda

a. Chair Budanauro made a motion to approve the agenda as written. Member Bolyanatz seconded the motion. The motion passed**.**

III. Public Comment

a. Melanie Johnson Hope Greenham

IV. Approval of Minutes from October 1, 2026.

a. Chair Budanauro made a motion to approve amending the October 1, 2026, minutes to include SOP 2-60 Preliminary and Follow-Up Criminal Investigations discussed during the October meeting. Member Bolyanatz seconded the motion. The motion to amend the October minutes passed**.**

V. AAPD Policy-Related Activities/Discussion Items:

a. PPRB Drafts Awaiting CPOA Comment- Gabe Remer, Policy Analyst, CPOA

1. **Recommendations**
    i. **SOP 2-82 Restraints and Transportation of Individuals**
        a. Two potential recommendations: transporting individuals with walkers. The SOP has specific language concerning wheelchairs only.
        b. As well as driving behaviors and securing evidence, equipment, and other items.
2. **No Recommendations**
    i. **SOP 1-26 Special Victims Section**

    There were no policy recommendations for SOP 1-26 Special Victims Section

    ii. **SOP 1-94 Training Division**

    There were no policy recommendations for SOP 1-94 Training Division

    iii. **SOP 2-12 Pursuit Intervention Technique (PIT)**

    There were no policy recommendations for SOP 2-12 Pursuit Intervention Technique (PIT)

    iv. **SOP 2-34 Notification of Significant Incidents**

    There were no policy recommendations for SOP 2-34 Notification of Significant Incidents

    v. **SOP 2-40 Misdemeanor Traffic and Parking Enforcement.**

    There were no policy recommendations for SOP 2-40 Misdemeanor Traffic and Parking Enforcement

    vi. **SOP 2-5 Department Vehicles**

    There were no policy recommendations for SOP 2-5 Department Vehicles

    vii. **SOP 2-66 Victim Assistance Unit (VAU)**

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There were no policy recommendations for SOP 2-66 Victim Assistance Unit (VAU)

viii. **SOP 2-84 Body Cavity Searches**

There were no policy recommendations for SOP 2-84 Body Cavity Searches

ix. **SOP 2-100 Emergency Communications Center (ECC) Division**

There were no policy recommendations for SOP 2-100 Emergency Communications Center (ECC) Division

x. **SOP 3-7 Remote Work**

There were no policy recommendations for SOP 3-7 Remote Work

b. Off Cycle-Gabe Remer, Policy Analyst, CPOA

1. Recommendation

i. SOP 2-104 Civil Dispute

a. Add SOP 2-60 Preliminary and Follow-Up Investigations to SOP 2-104's Related SOPs, as well as adding a second sentence to SOP 2-104-2 policy, moving the directive SOP 2-104-4-E-2**.**

b. If the changes need to be implemented before the 4-17-2028 review date, then a Special Order to amend the SOP would be better. Revising can take 5 months, and amending the SOP would need approval of the policy owner, a Commander or higher, to move forward.

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c. Member Bolyanatz made a motion to move to the full Board to discuss a Special Order to amend SOP 2-104 Civil Disputes and include SOP 2-60 Preliminary and Follow-Up Criminal Investigations and related SOPs. Chair Budanauro seconded the motion. The motion to take to the full board passed**.**

c. APD Response to Policy Recommendations- *Gabe Remer, Policy Analyst, CPOA*

1. SOP 2-103 Trespass Notifications

i. The recommendation for this SOP will be partial concurrence. The language in this SOP will remain, as we want officers to inform the person that the Criminal Trespass notice is valid for 90 days. We will add "This Order Not to Return will remain in place for (90) days unless an authorized person restores permission before the expiration date.

d. CPC Policy Recommendations [Standing Item**]**

VI. Other Business

VII. Next Meeting: Thursday, December 3, 2026, at 3 pm.

VIII. Adjournment

a. Chair Budanauro made a motion to adjourn the meeting. Member Bolyanatz seconded the motion. The motion passed**.**

b. The meeting was adjourned at approximately 3:41 p.m.

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APPROVED:

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Eduardo Budanauro, Chair Date
Policy & Procedure Review Subcommittee

CC: Isaac Padilla, City Council Staff
Ethan Watson, City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Tashia Baca, Administrative Assistant

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