

**CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

Eduardo Budanaruo, *Chair*

Zander Bolyantaz, *Member*

Diane McDermott, *Executive Director*

Ali Abbasi, *Depty Director*

**Thursday, April 2, 2026, at 3 p.m.
City Hall Annex, 501 Tijeras NW, Suite 2E
CPOA Conference Room**

Members Present: *Eduardo Budanaruo, Zander Bolyantaz*

Members Absent: *None.*

Others Present: *Diane McDermott, CPOA Executive Director, Ali Abbasi, CPOA Deputy Director, Valerie Barela, CPOA Senior Administrative Assistant, Cameron Johnson, CPOA Data Analyst, Olubiyi (Ty) Omotayo, Contract Compliance Officer*

Meeting Minutes

- I. Welcome and Call to Order.** Member Budanauro called the Policy and Procedure Review Subcommittee meeting to order at approximately 3:00 p.m.
- II. Approval of the Agenda**
 - a. Motion.** A motion by Member Budanauro to approve the agenda.
Member Bolyantaz seconded the motion. The motion was passed by a unanimous vote.
- III. Public Comment**
 - a.** None.
- IV. Approval of Minutes from March 5, 2026**
 - a. Moiton.** A motion by Member Budanoaruo to approve the minutes from March 5, 2026. Member Boloyantaz seconded the motion. The motion was passed by an unamious vote.
- V. Election of Chair**
 - a.** Member Bolyantaz nominated Member Budanauro as Chair of the Policy and Procedure Review Subcommittee. Member Budanauro was elected as Chair of the Policy and Procedure Review Subcommittee.

Civilian Police Oversight Advisory Board
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VI. APD Policy-Related Activities/Discussion Items:

a. PPRB Drafts Awaiting CPOAB Comment

1. SOP 1-11 Transit Safety Section (TSS)

A. Ali Abbasi presented CPOA's proposed policy recommendation for SOP 1-11. He also shared the discussions held during the PPRB meeting regarding the policy on TSS investigating crashes, whether or not they involve injuries.

B. The Policy and Procedure Review Subcommittee recommended that the policy recommendation proposed by the CPOA be forwarded to the full board for discussion and possible action.

2. SOP 1-52 Homeland Security Unit

A. There were no policy recommendations for SOP 1-52.

3. SOP 1-67 Multi-Agency Task Force (MATF)

A. There were no policy recommendations for SOP 1-67.

4. SOP 1-98 Electronic Support Unit (ESU)

A. There were no policy recommendations for SOP 1-98.

5. SOP 2-7 Damage to Civilian Property

A. Ali Abbasi reported that APD accepted a CPOA recommendation regarding policies for personnel to follow when they realize they have lost civilians' property, noting that the CPOA recommends adding the word "lost" to the policy title.

B. The Policy and Procedure Review Subcommittee discussed the title of the SOP 2-7 policy and the variation of the title option.

- C. The Policy and Procedure Review Subcommittee recommends moving the policy recommendation proposed by the CPOA and the variations of titles for SOP 2-7 to the full board for discussion and possible action.
- 6. SOP 2-19 Response to Behavioral Health Issues**
 - A. There were no policy recommendations for SOP 2-19.
 - 7. SOP 2-31 Emergency Medical and Trauma Services**
 - A. There were no policy recommendations for SOP 2-31.
 - 8. SOP 2-41 Traffic Stops**
 - A. There were no policy recommendations for SOP 2-41.
 - 9. SOP 2-46 Response to Traffic Crashes**
 - A. There were no policy recommendations for SOP 2-46.
 - B. CPOA staff and the Policy and Procedure Review Subcommittee discussed response times to traffic crashes. Chair Budanaruo discussed potentially reviewing CPOA complaints related to traffic accidents for review by the subcommittee and requested a presentation on PSA training on Traffic Crash Investigations, and to move the request for discussion and possible action.
 - C. Member Bolyanataz proposed the idea of conducting a cloud gap analysis of CPOA complaints related to traffic crash complaints. Diane McDermott noted that every complaint is captured by a related SOP and that other findings derive from the investigation, not from the original complaint also known as sustained finding not based on original complaint.
 - 10. SOP 2-74 Submission of Felony Cases to the District Attorney**
 - A. There were no policy recommendations for SOP 2-74.

11. SOP 3-12 Awards and Recognition

A. There were no policy recommendations for SOP 3-12.

12. SOP 3-43 Relief of Duty

A. There were no policy recommendations for SOP 3-43.

b. APD Response to Policy Recommendations [Standing Item]

1. None.

c. CPC Policy Recommendations [Standing Item]

1. None.

VII. Other Business

a. Ali Abbasi noted that Miles Begay from APD Policy requested a

VIII. Next Meeting Thursday, May 7, 2026, at 3 pm.

IX. Adjournment

a. The meeting was adjourned at approximately 3:47 p.m.

APPROVED:

Eduardo Budanauro, Chair
Policy & Procedure Review Subcommittee

Date

CC: Isaac Padilla, City Council Staff
Ethan Watson, City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Senior Administrative Assistant

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