CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE

Dr. William Kass - Chair
Tara Armijo-Prewitt
Eric Olivas
Cathryn Starr
Edward Harness, CPOA Executive Director

Members Present: Members Absent: Others Present
Dr. William Kass Eric Olivas Diane McDermott, CPOA
Tara Armijo-Prewitt Cathryn Starr Valerie Barela, CPOA
Chantal M. Galloway Eric Nixon Ali Abbasi, CPOA
Eric Nixon

Thursday, July 2 at 4:30 pm
By Video Conference

Minutes

I. Welcome and Call to Order: Chair Dr. Kass called to order the Policy and Procedure Review Subcommittee meeting at 4:37 pm.
a. Board members Galloway and Nixon participated in the meeting in lieu of Policy and Procedure subcommittee members Olivas and Starr.

II. Approval of the Agenda
a. Agenda approved

III. Approval of the Minutes from June 4, 2020
a. Chair Dr. Kass recommends to table approval of June 4, 2020 Minutes to the next scheduled Policy and Procedure meeting.

IV. Conduct and Ethics Policy Review and Edit
a. Policy and Procedure Subcommittee recommends to table the Conduct and Ethics Policy Review and Edit to the next scheduled subcommittee meeting.
b. Chair Dr. Kass will consult with Board Attorney to get clarity on Leave of Absence policy.
V. SOP Review
   a. Recent OPA/PPRB meeting SOPs
      1. Chair Dr. Kass provided a summary of the recent SOPs discussed
         OPA and SOPs that will discussed at the next PPRB meeting.
   b. Policy review principles and strategy
      1. Policy and Procedure subcommittee discussed possible strategies for
         Policy review.
**Member Nixon left the meeting at 5:28 pm**
      2. Chair Dr. Kass will distribute the draft of APD SOP 1-46 to
         subcommittee members with guidance on review and SOP 1-46 will
         be discussed the next Policy and Procedure Subcommittee meeting.
   c. Responding to SOP’s reviewed by APD
      1. Policy and Procedure subcommittee discussed that this body will
         prepare a written response to APD’s Office of Policy Analysis with a
         recommendation or non-recommendation to the 30-day commentary
         period of SOP’s.

VI. Other business
   a. None

VII. Next meeting August 6, 2020 at 4:30pm

VIII. Adjournment
   a. The meeting adjourned at 6:30 pm.