# **Civilian Police Oversight Agency Board**

Dr. William J. Kass, Chair Eric Olivas, Vice Chair Tara Armijo-Prewitt Chantal M. Galloway Eric Nixon Edward Harness, Executive Director

Doug Mitchell

## Thursday, January 14, 2021 - 5:00 p.m.

### Members Present:

Dr. William Kass, Chair Eric Olivas, Vice Chair Chantal M. Galloway Doug Mitchell Members Absent: Tara Armijo-Prewitt Eric Nixon Others Present: Edward Harness, CPOA Katrina Sigala, CPOA Valerie Barela, CPOA Kelly Mensah, CPC Tina Gooch, Atty Cdr. Zac Cottrell, APD Acting Cdr. Sean Frick, APD Pastor David Walker, Mayor's Office Lindsay Van Meter, Asst. City Atty Melissa Kountz, Asst. City Atty Chris Sylvan, City Council

Attendance: In response to the Governor's declaration of a Public Health Emergency and ban on large public gatherings, the Civilian Police Oversight (CPOA) Board meeting on Thursday, January 14, 2021 at 5:00 pm will be held via Zoom video conference.

Viewing: Members of the public will have the ability to view the meeting through GOVTV on Comcast Channel 16, or to stream live on the GOVTV website at: <u>https://www.cabq.gov/culturalservices/govtv</u>, or on YouTube at: <u>http://www.cabq.gov/cpoa/events/cpoa-board-meeting-january-14-2021</u>. (Please note that the link for YouTube has not yet been generated, however, the link could easily be found on the link provided above prior to the start of the meeting). The GOVTV live stream can be accessed at these addresses from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the CPOA Board will also remain available for viewing at any time on the CPOA's website. CPOA Staff is available to help members of the public access pre-recorded CPOA meetings on-line at any time during normal business hours. Please email <u>CPOA@cabq.gov</u> for assistance.

Public Comment: The agenda for the meeting will be posted on the CPOA website by 5:00 pm, Monday, January 11, 2021 at <u>www.cabq.gov/cpoa</u>.

The CPOA Board will take general public comment and comment on the meeting's specific agenda items in written form via email through 4:00 pm on Thursday, January 14, 2021. Submit your public comments to: <u>POB@cabq.gov</u>. These comments will be distributed to all CPOA Board members for review.

### **Meeting Minutes**

- I. Welcome and call to order. Chair Dr. Kass called to order the regular meeting of the Civilian Police Oversight Agency Board at 5:01 p.m.
- II. Mission Statement. Chair Dr. Kass read the Civilian Police Oversight Agency Board's mission statement.

## III. Approval of the Agenda

a. Motion. A motion by Vice Chair Olivas to approve the agenda as written. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

## **IV.** Public Comments

- a. Geraldine Amato (see attached)
- V. Review and Approval of Minutes from December 10, 2020
  - a. Copies of draft minutes from the December 10, 2020 Civilian Police
     Oversight Agency Board meeting were distributed to each Board Member electronically.
  - b. Motion. A motion by Member Galloway to approve the minutes as written. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

## VI. Reports from City Departments

- a. APD
  - Internal Affairs Force Division Acting Commander Sean Frick reported on the Statistical Data for the month of December 2020. A document titled Civilian Police Oversight Board, Internal Affairs Force Division Statistical Data for the Month of December 2020 was distributed to the CPOA Board members. (see attached)
  - Internal Affairs Professional Standards Division Commander Zak Cottrell reported on the Statistical Data for the month of December 2020. A document titled Civilian Police Oversight Board, Internal Affairs Force Division Statistical Data for the Month of December 2020 was distributed to the CPOA Board members. (see attached)

- b. City Council
  - 1. City Council Representative Chris Sylvan presented his report.
- c. Mayor's Office
  - 1. APD Community Outreach Liaison Pastor David Walker presented his report.
- d. City Attorney
  - 1. Assistant City Attorney Lindsay Van Meter presented her report.
- e. CPC
  - 1. **CPC Liaison** Executive Director Harness introduced Kelly Mensah as the newly hired CPC Liaison for the CPOA.
- f. APOA
  - 1. There was no report.
- g. Public Safety Committee
  - 1. Public Safety Representative Chris Sylvan presented his report.
- h. CPOA
  - 1. Executive Director Director Harness presented his report.

# VII. Hearing on Requests for Reconsiderations

- a. None.
- VIII. Review of Cases: The CPOA's findings in each case listed on the agenda have been reviewed and approved by the CPOA Board. The findings become part of the officer's file, if applicable. Copies of the full findings letters to the citizens are located at <u>http://www.cabq.gov/cpoa/findings-letters/civilian-complaintspob-findings</u>
  - a. Administratively Closed Cases

177-20	197-20	243-20	269-20	276-20
282-20	284-20	301-20	302-20	319-20

1. Motion. A motion by Vice Chair Olivas to accept the

administratively closed cases as presented. Roll call vote taken. Motion passed.

### For: 4 - Galloway, Mitchell, Olivas, Kass

 Motion. A second motion by Vice Chair Olivas to reconsider and exclude CPC 276-20 from the administratively closed cases due to the case not being reviewed by the CPOA Board. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

### b. Unfounded

## 220-20 245-20 275-20 305-20

1. Motion. A motion by Vice Chair Olivas to accept the Unfounded cases as presented. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

## c. Unfounded and Exonerated

222-20 223-20

1. Motion. A motion by Member Galloway to accept CPC 222-20 and 223-20 unfounded and exonerated cases as presented. Roll call vote taken. Motion passed.

### For: 4 - Galloway, Mitchell, Olivas, Kass

## IX. Serious Use of Force Cases/Officer Involved Shooting

- a. 19-0070442
  - Motion. A motion by Member Mitchell to accept the Serious use of Force Case 19-0070442 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

# For: 4 - Galloway, Mitchell, Olivas, Kass

- b. 19-0075407
  - Motion. A motion by Member Galloway to accept the Serious Use of Force Case 19-0075407 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

- c. 19-0089586 and 19-0089628
  - Motion. A motion by Member Galloway to accept the Serious Use of Force Case 19-0089586/19-0089628 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

### For: 4 - Galloway, Mitchell, Olivas, Kass

## d. 19-0093619

- Motion. A motion by Member Mitchell to accept the Serious Use of Force Case 19-0083619 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.
- For: 4 Galloway, Mitchell, Olivas, Kass

## X. Reports from Subcommittees

- a. Community Outreach Subcommittee Chantal Galloway
  - 1. Met December 15, 2020 at 12:30 p.m. (video conference)
  - 2. Member Galloway submitted a Community Outreach Subcommittee written report. *(see attached)*
  - 3. Next meeting January 26, 2021 at 3:00 p.m.
- b. Policy and Procedure Review Subcommittee Dr. William Kass
  - 1. Met January 7, 2021 at 4:30 pm (video conference)
  - 2. Chair Dr. Kass submitted a Policy and Procedure Subcommittee written report. (see attached)
  - 3. Next meeting February 4, 2021 at 4:30 p.m.
- c. Case Review Subcommittee Eric Nixon
  - 1. Met October 27, 2020 at 4:30 p.m. (video conference)
  - 2. Member Galloway submitted a Case Review Subcommittee written report. (see attached)
  - 3. Next meeting January 26, 2021 at 4:30 p.m.
- d. Personnel Subcommittee Eric Olivas
  - 1. December 28, 2020 at 3:00 p.m. (video conference)
  - 2. Vice Chair Olivas submitted a Personnel Subcommittee written report. (see attached)
  - 3. Next meeting January 25, 2021 at 3:00 p.m.

## \*\*\*\*Fifteen-minute break began and 6:28 p.m. and the meeting reconvened at 6:40 p.m.\*\*\*\*

## XI. Discussion and Possible Action

## a. Memorial - Ad Hoc Work Group

 Motion. A motion by Vice Chair Olivas to withdraw the Memorial – Ad Hoc work Group item form the agenda. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

## b. CPOA Board Changes to CASA

 Motion. Motion by Chair Dr. Kass to withdraw the CPOA Board Changes to CASA item from the agenda due to the lack of CPOA Board response. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

## c. Board Member Reviews

1. Chair Dr. Kass, Executive Director Harness and Member Mitchell will meet next week to develop a Board Member Review process.

## d. Independent Monitoring Team Request for NACOLE Report

1. Vice Chair Olivas recommends to set up a meeting with Independent Monitoring Team to discuss the Request for NACOLE Report.

## e. Robert Rules of Order Training

1. Executive Director Harness provided an update on the Robert Rules of Order Training.

# XII. Meeting with Counsel re: Pending Litigation or Personnel Issues:

Closed Discussion and Possible Action re: Pending Litigation or Personnel Issues

- a. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)
  - **1. Executive Director Evaluation** 
    - i. Motion. A motion by Member Mitchell to take a

member by member vote to move into closed session

for the limited purpose of discussing a personnel

matter. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

--- Meeting on Personnel matters began at 7:13 p.m. and the meeting reconvened at 7:31 p.m. ---Civilian Police Oversight Agency Board Minutes – January 14, 2021 Page 6  Motion. A motion by Chair Dr. Kass to reconvene into open session and that no matters other than personnel matters were discussed in closed session. Roll call vote taken. Motion passed.

# For: 4 - Galloway, Mitchell, Olivas, Kass

iii. Motion. A second motion by Vice Chair Olivas to adopt the two drafted letters that were discussed in closed session related to the Executive Director's Evaluation. Roll call vote taken. Motion passed.

## For: 4 - Galloway, Mitchell, Olivas, Kass

- b. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7)
  - 1. Becerra v. City of Albuquerque et al., 20-CV-1260-GJF
    - Motion. Motion by Member Galloway to take a member by member vote to move into closed session for the limited purpose of discussing pending litigation. Roll call vote taken. Motion passed.

# For: 4 - Galloway, Mitchell, Olivas, Kass

--- Meeting on pending litigation matters began at 7:34 p.m. and the meeting reconvened at 7:40 p.m. ---

> Motion. Motion by Member Galloway to reconvene into open session and that no matters other than pending litigation were discussed in closed session.
>  Roll call vote taken. Motion passed

### For: 4 - Galloway, Mitchell, Olivas, Kass

- XIII. Other Business
  - a. None.
- XIV. Adjournment -

a. **Motion.** A motion by Member Galloway to adjourn the meeting. Roll call vote taken. Motion passed.

# For: 4 - Galloway, Mitchell, Olivas, Kass

b. The meeting was adjourned at 7:42 p.m.







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OFFICE USE ONLY: APD Personnel who receive misconduct complaints must notify a supervisor immediately. Supervisor shall submit complaint to internal Affairs by the end of the shift following the shift in which the complaint was received.

APD Supervisor Signature: \_\_\_\_

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# <u>Civilian Police Oversight Agency Board</u> INTERNAL AFFAIRS FORCE DIVISION STATISTICAL DATA FOR THE MONTH OF DECEMBER 2020

## **INCIDENT AREA COMMAND**

	Level 1	Level 2	Level 3	Grand Total
Foothills	2	6		8
Northeast	4	8		12
Northwest	3	2		5
Out of Area	1			1
Southeast	4	12	1	17
Southwest	3	4		7
Valley	7	6	4	17
Grand Total	24	38	5	67

Force per 1000 Calls



Force cases are now categorized by three levels. If a case involves multiple applications of force, it is categorized as the most serious at the case level. If one event involves both a force event and a tactical activation, the event is categorized as a force event for this report. These counts are not considered final as investigations are continuously updated.



**December 2020 Force Events** 

# <u>Civilian Police Oversight Agency Board</u> INTERNAL AFFAIRS FORCE DIVISION STATISTICAL DATA FOR THE MONTH OF DECEMBER 2020



# Call Types Associated with December 2020 Force Events





# **POLICE OVERSIGHT BOARD**

## INTERNAL AFFAIRS PROFESSIONAL STANDARDS DIVISON STATISTICAL DATA FOR THE MONTH OF December 2020

## **INTERNAL CASES FOR THE MONTH OF December 2020**

Total Internal Cases Completed in the month of December-13

## 11 completed cases (sent out to the area command)

- 1. IA Cases opened in the month of December 2020: 20
- 2. Area Command IA cases opened for the month of December 2020: 54
- 3. Pending IA Cases for the month of December2020: 21
- 4. Internal Cases Mediated: 0

### **DISCIPLINE IMPOSED FOR INTERNAL CLOSED CASES IN December 2020**

### I-606-20

1-1-4B7 Conduct-Compliance with Laws, Rules, and Regulations Not Sustained
No Discipline
3-41-4A1 Anti-retaliation policy
Exonerated
No Discipline

### <u>I-605-20</u>

1-1-4D10 On Duty Conduct Sustained Termination 1-1-4D9 On Duty Conduct Sustained Termination I-601-20 1-1-4C1 Reporting for duty Not Sustained No Discipline

<u>1-1-4B6 Rules of Conduct</u> Sustained Suspension 80 hours

<u>1-1-4D10 On Duty Conduct</u> Sustained Suspension 80 hours

<u>1-571-20</u>

1-1-4C1 Reporting for duty Sustained Suspension 40 hours 1-1-4B6 Rules of Conduct Sustained Suspension 20 hours 1-1-4D10a On duty conduct Sustained Suspension 20 hours

I-550-20 1-1-4B7 Conduct-Compliance with Laws, Rules, and Regulation Exonerated No Discipline 1-5-4A1 Harassment Sustained Written Reprimand

## <u>I-373-20</u>

1-1-4D19 On Duty Conduct Sustained Suspension 28 hours 3-14-4A1 Supervisor Duties Suspension 26 hours 3-14-4A6 Supervisor Duties Suspension 26 hours 1-1-4D4 On duty conduct Sustained Verbal Reprimand

3-14-4A7 Supervisor DutiesSustainedWritten reprimand20-08 Special Order-Daily Staffing and BriefingsSustainedWritten reprimand

20-08 Special Order Daily Staffing and Briefings -Sustained Written reprimand

1-1-4C1 Reporting for duty/1-1-4D5 On duty conduct/1-1-4D10a On duty conduct/1-1-4D19a/On duty conduct 1-1-4D20/ 2-10-3G Authorized out of service activities/2-10-3J2 Required us of MDT/3-20-2A6a Overtime/3-20-2B5f Chiefs time program/3-20-2b9a Approval of Chiefs Time Documents/3-20-2B10a Chiefs Time program/4-13-1F5 Daily staffing and briefings, Rules and Procedures; shift change Sustained Termination

20-08 Special Order Daily Staffing and Briefings Sustained 8 hours

20-08 Special Order- Daily Staffing and Briefings Sustained Written reprimand

1-1-4D19 On duty conduct Sustained Suspension 40 hours 3-14-4A1 Supervisory Duties Sustained Suspension 40 hours 3-14-4A6 Supervisory Duties Sustained Suspension 40 hours 3-14-4A1,6 Supervisory Duties Sustained Suspension 8 hours

20-08 Special Order- Daily Staffing and Briefings Sustained Written reprimand

1-1-4D19 On duty conduct Sustained 3-14-4a1,6 Sustained Suspension 8 hours

## <u>I-549-20</u>

1-1-4B2 Conduct-Compliance with Laws, Rules and Regulations
Sustained
1-1-4D19, 20 On duty conduct
Sustained
2-9-4C3, 4 Access-All Personnel
Sustained
Termination

<u>I-563-20</u>

1-1-4B2 Personnel code of conduct Sustained Termination

### <u>I-566-20</u>

1-1-4B2 Rules of ConductNot SustainedNo Disciplinary Action2-8-5B5c Mandatory recording incidentsSustainedWritten reprimand

1-1-4B2 Rules of Conduct Unfounded No Disciplinary action

1-1-4B2 Rules of Conduct Unfounded No Disciplinary action 1-1-4B2 Rules of Conduct Unfounded No Disciplinary action

### <u>I-658-20</u>

1-1-4D10a On duty conduct
Sustained
Suspension 4 hours
1-1-4B2 Conduct-Compliance with Laws, Rules and Regulations
Sustained
Suspension 2 hours
1-1-4B7c Conduct-Compliance with Laws, Rules and Regulations
Sustained
Suspension 2 hours

### <u>I-633-20</u>

1-1-4D10a, b On duty conduct Sustained Written reprimand 1-1-4D19a On duty conduct Not sustained No Disciplinary action

### <u>I-598-20</u>

2-16-2E1 Timeliness of ReportsSustainedWritten reprimand2-60-4A1 Preliminary investigationsUnfoundedNo Disciplinary Action

### I-596-20

1-1-4B7 Conduct Compliance with Laws, Rules and Regulations
Unfounded
No Disciplinary action
2-85-5A Mandatory Recording incidents
Sustained
Written reprimand
2-82-4B4 Transporting of individuals
Sustained
Written reprimand

## CPOA Board - Outreach Subcommittee Report

The Outreach committee met via Zoom on December 15, 2020. Director Harness provided an update on the following topics:

- CPC Liaison and Assistant positions.
  - Kelly Mensah is scheduled to come on board in the CPC liaison position on January 2<sup>nd</sup>.
  - o Mr. Mensah will hire the CPC Admin Assistant position.
- The CPOA is looking at the need for a separate Zoom license for the CPCs
- Valley CPC is struggling the most with recruiting voting members

Other items of interest include:

- Member Nixon continues to work on a Media Policy for the Board.
- No new meetings have occurred or been scheduled with City Council members and CPOAB members. The CPOA office will work on getting some more on the calendar.
- Ed has added a folder in SharePoint called "Outreach Board Orientation Expectations". We are asking all Board members to review those materials and provide feedback as to how we might improve the onboarding process for new members.

The next meeting of the Outreach Subcommittee will be held via Zoom on January 26<sup>th</sup>, 2021 at 3:00 PM unless anything urgent comes up between now and then necessitating a meeting of the committee.

### Policy and Procedure Review Subcommittee (PnP) Report

Deputy Commander Sean Waite attended the January 7 meeting of the PnP. He has been recently assigned to oversee the Office of Policy Analysis – among other related CASA compliance tasks. He expressed interest in continuing to interact with the PnP. His immediate goals are to shorten the SOP review timeline (CASA related policies are in compliance with the review cycle but non-CASA policies are behind); adopt a standard format for SOPs and involve city legal earlier in the process. The PnP looks forward to an ongoing collaborative relationship with OPA.

Deputy Commander Waite also discussed the status of SOP 3-52 Policy Development. This SOP is due for review and has been modified by OPA and submitted to city legal who have furnished extensive comments that OPA is working through in response. This policy should be ready for presentation or discussion with the PnP in the next two weeks.

### **SOP 3-52 Policy Development**

The PnP submitted a white paper several months ago that makes extensive suggestions for changes to SOP 3-52. Ali Abbasi has created a template example that guides the Chief's reply to each recommendation the Board makes. His example, using the Board's OBRD recommendations, was sent to OPA. The PnP indicated the desire to consider incorporating this into SOP 3-52.

#### **OPA policies 9 December OPA 9 Dec 2020**

2-37 (Currently 4-16) Meal Breaks presented by Commander Yara

2-65 Language Access Procedure OPA Draft 12-09-20

3-6 Language Access Policy presented by DC Jon Griego

### PPRB policies PPRB 16 Dec 2020

1-28 (Currently 4-3) Downtown Unit PPRB Draft 12-16-20

Member Olivas presented a memo describing his concerns about this SOP. Discussion of this SOP will continue at the next meeting and we will invite the appropriate APD representative to present additional information about the SOP at that time.

2-47 Crashes Involving Police Vehicles PPRB Draft 12-16-20

No PnP recommendations were made at this time.

#### SOP 1-64 K-9 unit and SOP 2-23 Use of Canine (K-9) Unit

These policies are both CASA related SOPs and are in various stages of review at OPA and PPRB. Two recent articles published by the Marshall Project which describe the use and misuse of canines in law enforcement situations and raise liability and ethical issues were submitted for the PnP review. After a brief discussion, the PnP decided to further review these policies at the next meeting and invite the appropriate APD policy owners to attend and discuss these SOPs.

20210111 wjk PnP Report.docx

#### **CPOA Board recommended CASA changes**

Approximately two months ago, the PnP was tasked with receiving Board recommendations for changes to the CASA paragraphs that affect the CPOA Board. None has been received. This project, initiated by APD, also appears to have lost momentum due to other more pressing matters at APD. The PnP will withdraw this item from future meeting discussions until the situation changes.

### SOP 3-20 Overtime Policy Recommendations

The rewritten overtime policy was presented at OPA on October 21, 2020. The PnP has been monitoring the policy in anticipation of its presentation at PPRB. Given the complexity of the policy and the degree of public scrutiny it may be some time before this policy advances for review. Until that occurs, it is suggested that Board members keep themselves apprised of the policy developments.

Next meeting: February 4, 2021 at 4:30 pm

### 20210111 wjk PnP Report.docx

## <u>CPOA Board – Case Review Subcommittee Report</u>

The Case Review Committee met via Zoom on October 27, 2020. The 3<sup>rd</sup> Quarter Audit was discussed and the Audit Report finalized for full Board approval at the November Board meeting.

We also elected member Eric Nixon as chair of the CRC committee for the remainder of this term. He takes over for Member Galloway who has been the interim chair following Member Leonard Waites resignation from the Board earlier this year.

The Case Review Subcommittee is scheduled to meet next via Zoom on January 26, 2020 at 4:30 PM.

### Personnel Subcommittee Report

### December Report- Meeting Date: 12/28/20

The subcommittee met on 12/28/20. The committee received a report from staff on implementation of 2020 evaluation. The evaluation was reported to be ready to begin collection on 1/4/21. The committee finalized its plans to meet with the CPC Council of Chairs at its next meeting and members agreed to familiarize themselves with the CPC Ordinance. The committee received a report from Director Harness on staffing and other requests made of the Director by the board. The Director reported that two new investigator positions are being advertised. The committee met in closed session to discuss personnel matters relating to the 2019 Executive Director's evaluation. The 2019 evaluation was finalized and members agreed to present the results and a proposed letter to the Director at the January board meeting. Members also agreed to a tentative meeting schedule for 2021 and agreed to move the standard start time of meetings to 4PM starting in February.

Next Meeting: January 25th @3PM