

**POLICE OVERSIGHT BOARD
COMMUNITY OUTREACH SUBCOMMITTEE**

**Tuesday, July 18, 2017 – 5:00 p.m.
Plaza del Sol Building, 600 2nd Street NW
Basement Hearing Room, #160**

Members Present

Rev. Dr. David Z. Ring III
Johnny J. Armijo
Dr. William Kass

Others Present

Amanda Bustos
Michelle Contreras

MINUTES

- I. Welcome and Call to Order:** Subcommittee Chair Ring called the meeting to order at 5:01 p.m.
- II. Approval of the Agenda:** A motion was made by Subcommittee Member Armijo to approve the agenda. Subcommittee Chair Ring seconded the motion. The motion was carried by the following vote:
For: Armijo, Kass, Ring
- III. Approval of the Minutes:**
- a) Prior to motion, members discussed the following changes to the June 20, 2017 minutes:
1. Dr. Ring made his changes via email on July 3, 2017 to item 5c to clarify the audience in who the internal Public Service Announcement will be presented to, such as APD and the staff at the substations.
 2. Member Armijo made changes to the following items:
 - i. Item 5c: 1. In the first sentence, change “ware” to “is.”
2. In the middle of the first sentence between the words “announcement” and “to,” delete the word “as.”
3. In the last sentence, add “city” between “the” and “department.”
 - ii. Item 5d: 1. Under number 3, replace the word “put” with “be placed” on a thumb drive...
- b) A motion was made by Subcommittee Chair Ring to approve the June 20, 2017 minutes. Subcommittee Member Armijo seconded the motion. There was no vote.
- IV. Public Comments:** There were no public comments. However, during this item, new POB Member Dr. William Kass gave a summary of his biography to the subcommittee.
- V. Follow up: Discuss Outreach Committee Goals.** A discussion was had regarding the Outreach goals and objectives. Members discussed that the goal

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would be on the brochure but had not discussed anything further. Ms. Bustos will email Member Armijo's suggested goals/objectives to the subcommittee members, who can individually reply with their edits and/or suggestions.

VI. Discuss Heights Community Center Presentation on 8/14/17. A discussion was had regarding the outreach efforts of the Community Outreach Subcommittee.

- a) The CPOA/POB did a presentation and discussion about the CPOA/POB at Central NM Community College a few months ago.
- b) The Height's Community Center will be the Subcommittee's first official Community Center presentation/forum.
- c) **Discussion Summary Re: Roles for Presentation-** CPOA will give a general overview of Police Oversight and the purpose of having a staffed office. POB members will lead an informal discussion on the role of the POB, the different subcommittees and their purposes. Members of the POB Subcommittee hope to have an informal discussion with community members to teach and educate the community about the police reform efforts being made. All members will come prepared to discuss the roles they serve in the Police Oversight Agency.
- d) **Flyer.** Ms. Bustos created a flyer to notify the community that the POB members will be at Height's Community Center on August 14, 2017 at 7 p.m. (See attachment "A"). The flyer will be posted at Height's Community Center. Ms. Bustos will email the flyer/invite to Office of Neighborhood Coordination with City Council for their Weekly blast to the community.
- e) **Police Oversight Outreach Presentation Styles and other Perspectives.** Ms. Bustos initiated a discussion regarding the presentation styles for Police Oversight outreach.
 1. Discussed the different presentation methods, such as raw discussion and talking circles, like the one Ms. Bustos presented at CNM.
 2. Discussed the various ways that the Community Outreach subcommittee can engage the public into the conversations about the police department, including having the public involved in the policy making process.
 3. Discussed that since there are many people who do not know who the POB/CPOA is. Therefore, it was suggested that when they go out to the community meetings, that they take about five or ten minutes to speak about what the function of the CPOA and the Community Outreach Subcommittee and then open for discussion and get the community to inform the CPOA/POB about what they think about the police department.
 4. Ms. Bustos recommends that in order to keep the audience focused on the topics at hand, she suggests the "talking stick" method in order to stay focused on the topic.

5. Ms. Bustos will ask Director Harness for examples of cases to present at the meeting.
6. Ms. Bustos will check with Director Harness about the CPOA creating a referral information or fact sheet for the public in order to help guide them to the correct agencies.
7. Member Armijo suggested that there be a sign-up sheet so that they can respond.
8. Ms. Bustos will look for the fact sheet given out by the Neighborhood Coordination so she can put this up on the CPOA website.
9. Members discussed their opinions on ways the community can become involved with the POB and the CPOA.
10. Ms. Bustos explained to Member Kass the history behind the Subcommittee going out to the community centers.

VII. Other business.

- a) Discussed the ordinance and where it stands with the City Council.
- b) A discussion was had regarding the brochure.
- c) Ms. Bustos recommended that everyone go out to National Night out on August 1, 2017.
- d) The Community Outreach Committee is coordinating questions for the mayoral candidates that will be presented sometime in September and Ms. Bustos will keep the committee informed.

VIII. Next Meeting.

- a) The Community Outreach Subcommittee will be having a presentation/forum at Height's Community Center on August 14, 2017 at 7 p.m.
- b) The Community Outreach Subcommittee will not meet in September or October, 2017, because of the NACOLE Conference and the Daigle training, respectively.
- c) The next regularly scheduled meeting will be held on Tuesday, November 14, 2017 at 5 p.m.

IX. Adjournment. A motion was made by Subcommittee Member Kass to adjourn the meeting. Subcommittee Member Armijo seconded the motion. The motion was carried by the following vote:

For: Armijo, Kass, Ring

The meeting was adjourned at 6:15 p.m.

APPROVED:

Rev. Dr. David Z. Ring III, Chair

Date

CC: Julian Moya, City Council Staff
Natalie Howard, City Clerk
Isaac Benton, City Council President

Attachments

Minutes
drafted and
submitted by:
Michelle
Contreras,
Senior
Administrative

Assistant

DRAFT

POLICE OVERSIGHT BOARD MEMBERS WANT TO MEET THE COMMUNITY



The Civilian Police Oversight Agency will be joining the Silver Hills Neighborhood Association to discuss police oversight efforts in the community. Please join us for a meaningful discussion!

When: August 14, 2017

Time: 7:00 pm

Where: Heights Community Center
823 Buena Vista Drive SE
Albuquerque NM 87106

WWW.CABQ.GOV/CPOA - 505-924-3770 - CPOA@CABQ.GOV

Attachment "A"