

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD
CASE REVIEW SUBCOMMITTEE**

Eric Nixon, Chair

Chantal Galloway

Dr. William Kass

Edward Harness, CPOA Executive Director

**Tuesday, April 27, 2021 at 4:30 pm
By Video Conference**

Members Present:

Eric Nixon, Chair
Chantal M. Galloway
Dr. William Kass

Members Absent:

Others Present:

Edward Harness, CPOA
Katrina Sigala, CPOA
Valerie Barela, CPOA
Diane McDermott, CPOA

Minutes

- I. Welcome and Call to Order.** Chair Nixon called to order the Case Review Subcommittee meeting at 4:33 p.m.
- II. Approval of the Agenda**
 - a. **Motion.** A motion by Member Dr. Kass to approve the agenda as amended. Motion passed.
 - b. **Motion.** A second motion by Chair Nixon to amend and remove item IV.c. 285-20 from the agenda. Motion passed.
- III. Approval of the Minutes from January 26, 2021**
 - a. **Motion.** A motion by Member Galloway to approve the minutes from January 26, 2021 as drafted. Motion passed.
- IV. Audit of Cases**
 - a. **170-20**
 1. The Case Review Subcommittee and CPOA Staff discussed the audit of CPC 170-20.

b. 248-20

1. The Case Review Subcommittee and CPOA Staff discussed the audit of CPC 248-20.

c. 025-21

1. The Case Review Subcommittee and CPOA Staff discussed the audit of CPC 025-21.
 - i. The Case Review Subcommittee recommends to move the 1st Quarter 2021 Audit Report as drafted to the next regularly scheduled CPOA Board meeting for approval.

V. Case Review Process Update

- a. The Case Review Subcommittee did not discuss Case Review Process Update.

VI. Other Business

- a. Member Eric Nixon will continue as Chair of the Case Review Subcommittee by unanimous consent from Case Review Subcommittee Members.

VII. Next Meeting July 27, 2021 at 4:30 p.m.

VIII. Adjournment

- a. The meeting was adjourned at 5:51 p.m.