Civilian Police Oversight Agency Board

Dr. William J. Kass, Chair Eric Olivas, Vice Chair Tara Armijo-Prewitt

Chantal M. Galloway

Doug Mitchell

Eric Nixon

Edward Harness, Executive Director

Thursday, January 14, 2021 – 5:00 p.m.

Members Present:

Dr. William Kass, Chair Eric Olivas, Vice Chair Chantal M. Galloway Doug Mitchell

Members Absent:

Tara Armijo-Prewitt Eric Nixon

Others Present:

Edward Harness, CPOA Katrina Sigala, CPOA Valerie Barela, CPOA Kelly Mensah, CPC Tina Gooch, Atty Cdr. Zac Cottrell, APD Acting Cdr. Sean Frick, APD Pastor David Walker, Mayor's Office Lindsay Van Meter, Asst. City Atty Melissa Kountz, Asst. City Atty Chris Sylvan, City Council

Attendance: In response to the Governor's declaration of a Public Health Emergency and ban on large public gatherings, the Civilian Police Oversight (CPOA) Board meeting on Thursday, January 14, 2021 at 5:00 pm will be held via Zoom video conference.

Viewing: Members of the public will have the ability to view the meeting through GOVTV on Comcast Channel 16, or to stream live on the GOVTV website at: https://www.cabq.gov/culturalservices/govtv, or on YouTube at: http://www.cabq.gov/cpoa/events/cpoa-board-meeting-january-14-2021. (Please note that the link for YouTube has not yet been generated, however, the link could easily be found on the link provided above prior to the start of the meeting). The GOVTV live stream can be accessed at these addresses from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the CPOA Board will also remain available for viewing at any time on the CPOA's website. CPOA Staff is available to help members of the public access pre-recorded CPOA meetings on-line at any time during normal business hours. Please email CPOA@cabq.gov for assistance.

Public Comment: The agenda for the meeting will be posted on the CPOA website by 5:00 pm, Monday, January 11, 2021 at www.cabq.gov/cpoa.

The CPOA Board will take general public comment and comment on the meeting's specific agenda items in written form via email through 4:00 pm on Thursday, January 14, 2021. Submit your public comments to: POB@cabq.gov. These comments will be distributed to all CPOA Board members for review.

Meeting Minutes

- I. Welcome and call to order. Chair Dr. Kass called to order the regular meeting of the Civilian Police Oversight Agency Board at 5:01 p.m.
- II. Mission Statement. Chair Dr. Kass read the Civilian Police Oversight Agency Board's mission statement.

III. Approval of the Agenda

a. Motion. A motion by Vice Chair Olivas to approve the agenda as written. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

IV. Public Comments

a. Geraldine Amato (see attached)

V. Review and Approval of Minutes from December 10, 2020

- a. Copies of draft minutes from the December 10, 2020 Civilian Police
 Oversight Agency Board meeting were distributed to each Board Member electronically.
- b. **Motion.** A motion by Member Galloway to approve the minutes as written. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

VI. Reports from City Departments

a. APD

- Internal Affairs Force Division Acting Commander Sean Frick reported on the Statistical Data for the month of December 2020. A document titled Civilian Police Oversight Board, Internal Affairs Force Division Statistical Data for the Month of December 2020 was distributed to the CPOA Board members. (see attached)
- 2. Internal Affairs Professional Standards Division Commander Zak Cottrell reported on the Statistical Data for the month of December 2020. A document titled Civilian Police Oversight Board, Internal Affairs Force Division Statistical Data for the Month of December 2020 was distributed to the CPOA Board members. (see attached)

Civilian Police Oversight Agency Board Minutes – January 14, 2021 Page 2

- b. City Council
 - 1. City Council Representative Chris Sylvan presented his report.
- c. Mayor's Office
 - 1. **APD Community Outreach Liaison** Pastor David Walker presented his report.
- d. City Attorney
 - 1. Assistant City Attorney Lindsay Van Meter presented her report.
- e. CPC
 - 1. **CPC Liaison** Executive Director Harness introduced Kelly Mensah as the newly hired CPC Liaison for the CPOA.
- f. APOA
 - 1. There was no report.
- g. Public Safety Committee
 - 1. Public Safety Representative Chris Sylvan presented his report.
- h. CPOA
 - 1. Executive Director Director Harness presented his report.

VII. Hearing on Requests for Reconsiderations

- a. None.
- VIII. Review of Cases: The CPOA's findings in each case listed on the agenda have been reviewed and approved by the CPOA Board. The findings become part of the officer's file, if applicable. Copies of the full findings letters to the citizens are located at http://www.cabq.gov/cpoa/findings-letters/civilian-complaints-pob-findings
 - a. Administratively Closed Cases

177-20	197-20	243-20	269-20	276-20
282-20	284-20	301-20	302-20	319-20

 Motion. A motion by Vice Chair Olivas to accept the administratively closed cases as presented. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

 Motion. A second motion by Vice Chair Olivas to reconsider and exclude CPC 276-20 from the administratively closed cases due to the case not being reviewed by the CPOA Board. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

b. Unfounded

220-20 245-20 275-20 305-20

1. **Motion.** A motion by Vice Chair Olivas to accept the Unfounded cases as presented. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

c. Unfounded and Exonerated

222-20 223-20

 Motion. A motion by Member Galloway to accept CPC 222-20 and 223-20 unfounded and exonerated cases as presented. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

IX. Serious Use of Force Cases/Officer Involved Shooting

a. 19-0070442

 Motion. A motion by Member Mitchell to accept the Serious use of Force Case 19-0070442 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

b. 19-0075407

 Motion. A motion by Member Galloway to accept the Serious Use of Force Case 19-0075407 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

c. 19-0089586 and 19-0089628

 Motion. A motion by Member Galloway to accept the Serious Use of Force Case 19-0089586/19-0089628 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

d. 19-0093619

1. **Motion.** A motion by Member Mitchell to accept the Serious Use of Force Case 19-0083619 findings of the Civilian Police Oversight Agency. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

X. Reports from Subcommittees

a. Community Outreach Subcommittee - Chantal Galloway

- 1. Met December 15, 2020 at 12:30 p.m. (video conference)
- 2. Member Galloway submitted a Community Outreach Subcommittee written report. (see attached)
- 3. Next meeting January 26, 2021 at 3:00 p.m.

b. Policy and Procedure Review Subcommittee - Dr. William Kass

- 1. Met January 7, 2021 at 4:30 pm (video conference)
- 2. Chair Dr. Kass submitted a Policy and Procedure Subcommittee written report. (see attached)
- 3. Next meeting February 4, 2021 at 4:30 p.m.

c. Case Review Subcommittee - Eric Nixon

- 1. Met October 27, 2020 at 4:30 p.m. (video conference)
- 2. Member Galloway submitted a Case Review Subcommittee written report. (see attached)
- 3. Next meeting January 26, 2021 at 4:30 p.m.

d. Personnel Subcommittee - Eric Olivas

- 1. December 28, 2020 at 3:00 p.m. (video conference)
- Vice Chair Olivas submitted a Personnel Subcommittee written report. (see attached)
- 3. Next meeting January 25, 2021 at 3:00 p.m.

****Fifteen-minute break began and 6:28 p.m. and the meeting reconvened at 6:40 p.m.****

XI. Discussion and Possible Action

a. Memorial - Ad Hoc Work Group

Motion. A motion by Vice Chair Olivas to withdraw the Memorial –
Ad Hoc work Group item form the agenda. Roll call vote taken.
Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

b. CPOA Board Changes to CASA

 Motion. Motion by Chair Dr. Kass to withdraw the CPOA Board Changes to CASA item from the agenda due to the lack of CPOA Board response. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

c. Board Member Reviews

1. Chair Dr. Kass, Executive Director Harness and Member Mitchell will meet next week to develop a Board Member Review process.

d. Independent Monitoring Team Request for NACOLE Report

 Vice Chair Olivas recommends to set up a meeting with Independent Monitoring Team to discuss the Request for NACOLE Report.

e. Robert Rules of Order Training

 Executive Director Harness provided an update on the Robert Rules of Order Training.

XII. Meeting with Counsel re: Pending Litigation or Personnel Issues:

Closed Discussion and Possible Action re: Pending Litigation or Personnel Issues

a. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)

1. Executive Director Evaluation

i. Motion. A motion by Member Mitchell to take a member by member vote to move into closed session for the limited purpose of discussing a personnel matter. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

Civilian Police Oversight Agency Board Minutes – January 14, 2021 Page 6

--- Meeting on Personnel matters began at 7:13 p.m. and the meeting reconvened at 7:31 p.m. ---

ii. Motion. A motion by Chair Dr. Kass to reconvene into open session and that no matters other than personnel matters were discussed in closed session. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

iii. Motion. A second motion by Vice Chair Olivas to adopt the two drafted letters that were discussed in closed session related to the Executive Director's Evaluation. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

- b. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7)
 - 1. Becerra v. City of Albuquerque et al., 20-CV-1260-GJF
 - Motion. Motion by Member Galloway to take a member by member vote to move into closed session for the limited purpose of discussing pending litigation. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

- --- Meeting on pending litigation matters began at 7:34 p.m. and the meeting reconvened at 7:40 p.m. ---
 - ii. Motion. Motion by Member Galloway to reconvene into open session and that no matters other than pending litigation were discussed in closed session.
 Roll call vote taken. Motion passed

For: 4 - Galloway, Mitchell, Olivas, Kass

XIII. Other Business

a. None.

Civilian Police Oversight Agency Board Minutes – January 14, 2021 Page 7

XIV. Adjournment -

 a. Motion. A motion by Member Galloway to adjourn the meeting. Roll call vote taken. Motion passed.

For: 4 - Galloway, Mitchell, Olivas, Kass

b. The meeting was adjourned at 7:42 p.m.

APPROVED:	
DocuSigned by:	
Dr. William J. Eass	February 11, 2021
Dr. William Kass, Chair	Date

CC: Julian Moya, City Council Staff
Ethan Watson, City Clerk
Cynthia Borrego, City Council President (via email)

Minutes drafted and submitted by: Valerie Barela, Administrative Assistant

Civilian Police Oversight Agency Board

ATTACHMENTS

CITY COMNCILORS, CPOK, APD INTERM ATTAIRS, GERNDINE AMATO BELATEDLY AMATO NOTED IN THAT AN APD OFC. KLSHE WEY
3102 WHO TOOK AMATO'S REPORT DIN A "COVER UP" REPORT @ RE: AN ASSAULT ON AMATO PAYHE NOON HOUR ON SEPT PST IN HOUNT OF A HE WAS ALSO A [NITH 585] AND THE 911 andio APPEARS TO BEEN DISAPPEARED IN

DEC7 2020 PUBLIC COMMEN GERALDINE AMAID 554 2304 LEVERTING AND PROGRAMING OF UNM'S 56 TOWERS PURING THE SHUT DOWN CLASSES OW & CAMPUS NUMEROUS "HORIZEN" CORP'S MEN'IN VANS AND TRUCKS ARE WORKING LUNDERL SROUND) VIA METAL ES WITH LADDERS; CONCRETETO CABLE TO BUILDINGS? WHITE TENTO UNDERWHICH WITH VOICE RADIO AND SWITCH BOAR LOOKING DEVICES "PROGRAM"? WHAT?

INTERNA CARGINES
CPOA, COPY TO CITY COUNCILERS
Official Use ONLY: Date/Time Received: Received by: CPC #: Assigned to:
Albuquerque Police Department Complaint or Commendation Form
AMATO S ALBUQUERQUE DECEMBER DECEMBER
Summary of Queensus 2019. 42020(13)
MESTINGS WITHOUT
J. COMMAND SOUTH BAST COMMAND
TULY 18 2019 M
000 2 2019 KL 5"
·NOV 17 2019 51 E
The The second
TOTAL SCHI ID
COLOSE PT 18 B
HLSO AN APPLEPRA REPLAT INDICATED AS TOLLUTY
WAS INVOLNED IN "COVER UP" REPORT OF SEPTS
I want to file a: a Complaint a Commendation Interested Colors
What outcome are you seeking A Just Out Come
17 Just - Williams
DATE STOLEN CAR AND STOLEN KEVOLVERS
PAPERS, VALUABLES CLOT
SUBMITTED BU
CERALDINE AWATES
PECARDED A COMPLAINT AGAINST
AMATO BY ASSAILANTS AND DIDNOT
PECEPT AMATO'S REDUTTAL OF LIES.
CARCALLA CAR
CRIMINAL COMPLEMENT SERON
The state of the s
COCCADONATED TO THE
Name: AFORE MENTIONED AND "REFUSED TO
Name: AMEND +6320'S REPORT ANDLIED
Did you with NO REPORT ONLY A CAD#
Distribution REPORT. ONLY A CADE STOLEN
LA REFUSED TO ACCEPT STOLEN
AMATO AS MENTALLY DELLE ENT.
DELLOS MENTALLY DELLE EN
RETUSED TO AMEND/CORRECT
Street Apr. City Strite
10 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -

3 4 5

SORET ENDER THEIR

AMATO

ATEMENT OCTOBER 2020

45 REFUSED TO RECORD ANATO'S
CRIMINAL COMPLAINT AGAINST
FOUR (SIN) FOOD COOP
EMPLOYEES.
REFUSED TO AMEND THE
SEPT 5 911 REPORT
(REFUSED TO TAKE INTO ON
STOLEN CAD DENOUS
STOLEN CAR REPURE)
DEWICE TO THE COLUMN WAL
P REFUSED TO TAKE CRIMINAL
COMPLAINT US BRIAN KIETH
AND SON REDMONDIKIETH
ACCEPTED KIETHS LYING
TESTIMONIES AND DESTROYED
TONATO S AUDIO TAPED
ACCOUNT OF ASSMUT
AMATO THE GII CALLER.
5931 INTERVIEWED AWAND'S
HERDI LAND TO DA ALTGET
HOSALLANTS TO PROJECT
ON AMATO THEIR VERSION OF
RETUSED TO RELAND COMMINA
complaint vs KIETHS CANIS
REGUSED TOREGORD STOLENGUNS
Lift you wish to susmin sale form shown must be please time "ANOMMOUS conthesignature line.
I acknowledge that the information provided in this statement is true and factual to the best of my knowledge and will become public record once filed.
I understand I may be required to appear in the Civilian Police Oversight Agency office for an Interview or to provide
other investigative assistance, as necessary. I understand that if I file a complaint, it is unlawful and against APD Policies for anyone to retaliate against me for the
filing of this complaint.
Heraldene amato reci 2020
Signature Date

OFFICE USE ONLY: APD Personnel who receive misconduct complaints must notify a supervisor immediately. Supervisor shall submit complaint to Internal Affairs by the end of the shift following the shift in which the complaint was received.

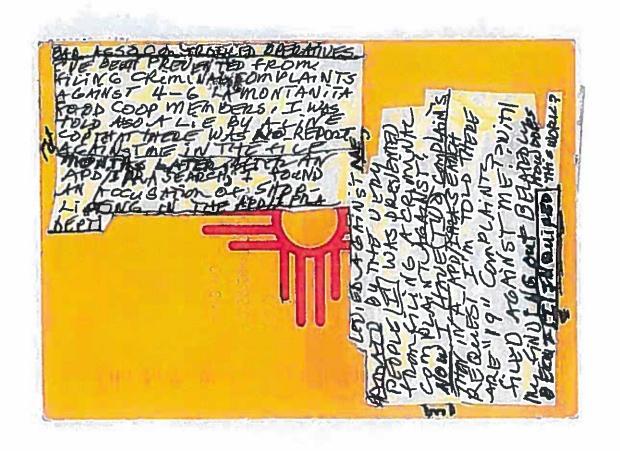
APD Supervisor Signature: ___

AM / PM

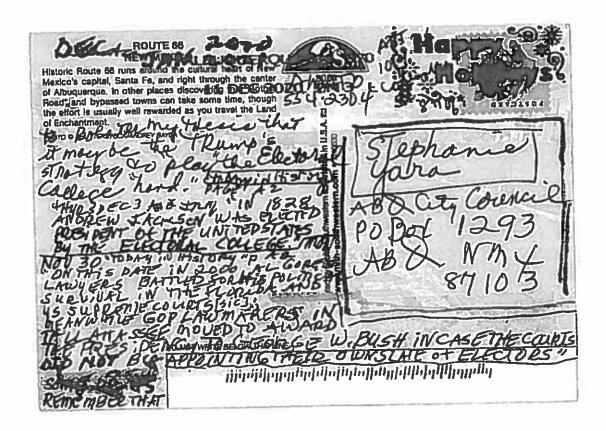
_____Time Received:____

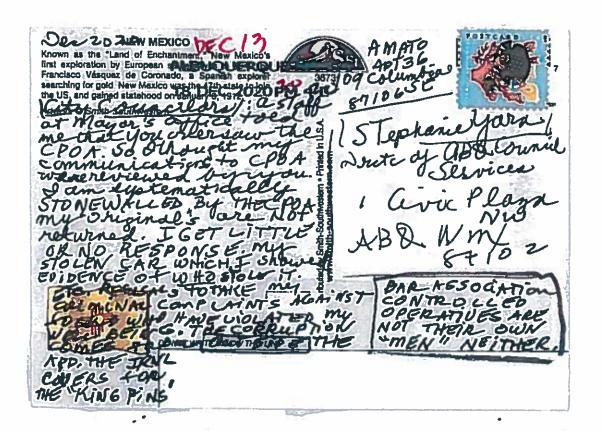
lic Comment D rcil 2 -20-14 sponson ... Legeslatin d Budget Priorities.... 7 thrull: W. STRIVE, to CRE PPOGRAM SI RIJUST AND EQUITABLE om MUNITIES! THIS STATEMENT ALIE, ITIS-E 5 DESCRIBES ABO City GOVT A "MUNICIPALSUBDIUI TAUGHT IN ONTROUGH CURRICU MUERSINES A MARTIAL LAW/RULE (WORD EROOT "MUNI" AS MUNITIONS TIS SIGNIFICAN HE "STATE" IS CONTRO FEDERAL USU ARECONTROUE TERNATIONAL

PUBLIC COMMENTIDE ABOLITY Council Meter D-20-40 ISANC Benton Cynthia 72020) eraldine amato 11 BECUZ AMATO DOES TO A COMPUTER CITED IN THE PROPOSED ORDINANCE (IN 1) MB RIMINAL PENA THIS PROPOSISS, IN PRO-FESSET INSTEAD OF SAY ING NO PERSONSHALL ... CURAT NO SUBJECT OF THE CORPOR TARE LINE 20 SOUFRIMEN "... ANUCOURT Jarisdiction,... THERE IS NO Of "competent jurisdiction," IN "11
THE "FIRST IUDICIARY ACT
SET UP THE "BRITISH BENCH AND BAR H







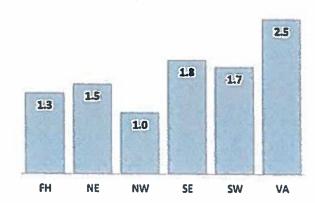


Civilian Police Oversight Agency Board INTERNAL AFFAIRS FORCE DIVISION STATISTICAL DATA FOR THE MONTH OF DECEMBER 2020

INCIDENT AREA COMMAND

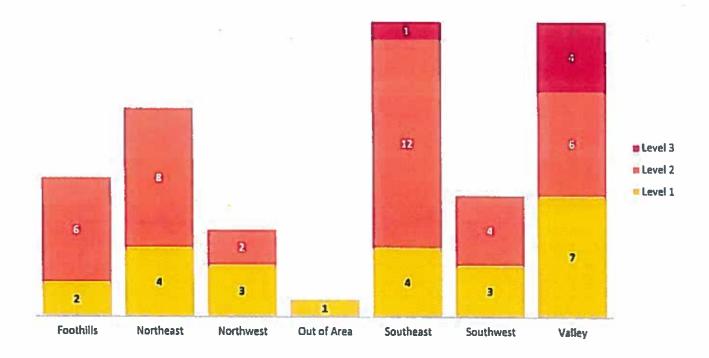
THE RESERVE	Level 1	Level 2	Level 3	Grand Total
Foothills	2	6		8
Northeast	4	8		12
Northwest	3	2		5
Out of Area	1			1
Southeast	4	12	1	17
Southwest	3	4		7
Valley	7	- 6	4	17
Grand Total	24	38	5	67

Force per 1000 Calls



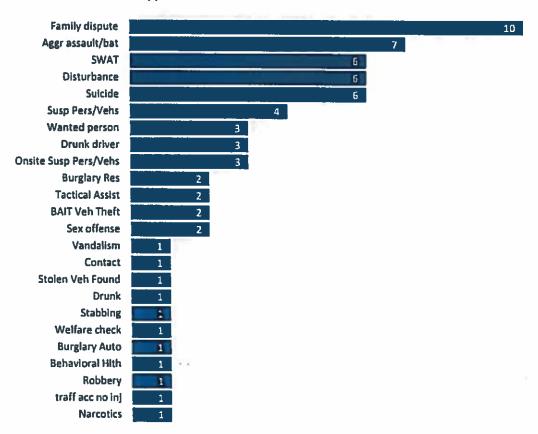
Force cases are now categorized by three levels. If a case involves multiple applications of force, it is categorized as the most serious at the case level. If one event involves both a force event and a tactical activation, the event is categorized as a force event for this report. These counts are not considered final as investigations are continuously updated.

December 2020 Force Events

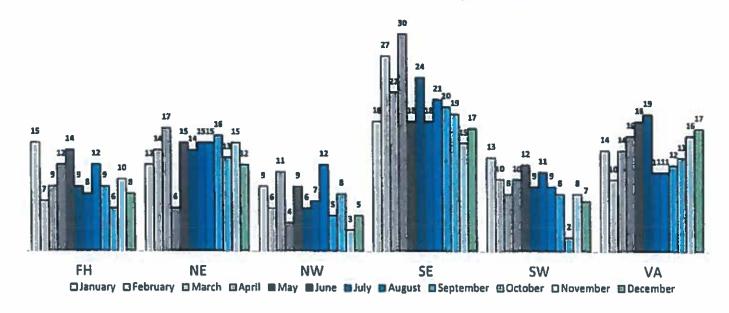


Civilian Police Oversight Agency Board INTERNAL AFFAIRS FORCE DIVISION STATISTICAL DATA FOR THE MONTH OF DECEMBER 2020

Call Types Associated with December 2020 Force Events



Twelve Months of Force Data



POLICE OVERSIGHT BOARD

INTERNAL AFFAIRS PROFESSIONAL STANDARDS DIVISON STATISTICAL DATA FOR THE MONTH OF December 2020

INTERNAL CASES FOR THE MONTH OF December 2020

Total Internal Cases Completed in the month of December-13

11 completed cases (sent out to the area command)

- 1. IA Cases opened in the month of December 2020: 20
- 2. Area Command IA cases opened for the month of December 2020: 54
- 3. Pending IA Cases for the month of December 2020: 21
- 4. Internal Cases Mediated: 0

DISCIPLINE IMPOSED FOR INTERNAL CLOSED CASES IN December 2020

I-606-20

I-1-4B7 Conduct-Compliance with Laws, Rules, and Regulations
Not Sustained
No Discipline
3-41-4A1 Anti-retaliation policy
Exonerated
No Discipline

<u>I-605-20</u>

1-1-4D10 On Duty Conduct Sustained Termination 1-1-4D9 On Duty Conduct Sustained Termination

<u>1-601-20</u>

1-1-4C1 Reporting for duty Not Sustained No Discipline

1-1-4B6 Rules of Conduct

Sustained

Suspension 80 hours

1-1-4D10 On Duty Conduct

Sustained

Suspension 80 hours

I-571-20

1-1-4C1 Reporting for duty

Sustained

Suspension 40 hours

1-1-4B6 Rules of Conduct

Sustained

Suspension 20 hours

1-1-4D10a On duty conduct

Sustained

Suspension 20 hours

1-550-20

1-1-4B7 Conduct-Compliance with Laws, Rules, and Regulation

Exonerated

No Discipline

1-5-4A1 Harassment

Sustained

Written Reprimand

I-373-20

1-1-4D19 On Duty Conduct

Sustained

Suspension 28 hours

3-14-4A1 Supervisor Duties

Suspension 26 hours

3-14-4A6 Supervisor Duties

Suspension

26 hours

1-1-4D4 On duty conduct Sustained Verbal Reprimand

3-14-4A7 Supervisor Duties
Sustained
Written reprimand
20-08 Special Order-Daily Staffing and Briefings
Sustained
Written reprimand

20-08 Special Order Daily Staffing and Briefings -Sustained Written reprimand

1-1-4C1 Reporting for duty/1-1-4D5 On duty conduct/1-1-4D10a On duty conduct/1-1-4D19a/On duty conduct 1-1-4D20/ 2-10-3G Authorized out of service activities/2-10-3J2 Required us of MDT/3-20-2A6a Overtime/3-20-2B5f Chiefs time program/3-20-2b9a Approval of Chiefs Time Documents/3-20-2B10a Chiefs Time program/4-13-1F5 Daily staffing and briefings, Rules and Procedures; shift change Sustained Termination

20-08 Special Order Daily Staffing and Briefings Sustained 8 hours

20-08 Special Order- Daily Staffing and Briefings Sustained
Written reprimand

1-1-4D19 On duty conduct Sustained Suspension 40 hours 3-14-4A1 Supervisory Duties Sustained Suspension 40 hours 3-14-4A6 Supervisory Duties Sustained Suspension 40 hours

3-14-4A1,6 Supervisory Duties

Sustained

Suspension 8 hours

20-08 Special Order- Daily Staffing and Briefings

Sustained

Written reprimand

1-1-4D19 On duty conduct

Sustained

3-14-4a1,6

Sustained

Suspension 8 hours

I-549-20

1-1-4B2 Conduct-Compliance with Laws, Rules and Regulations

Sustained

1-1-4D19, 20 On duty conduct

Sustained

2-9-4C3, 4 Access-All Personnel

Sustained

Termination

I-563-20

1-1-4B2 Personnel code of conduct

Sustained

Termination

I-566-20

1-1-4B2 Rules of Conduct

Not Sustained

No Disciplinary Action

2-8-5B5c Mandatory recording incidents

Sustained

Written reprimand

1-1-4B2 Rules of Conduct

Unfounded

No Disciplinary action

1-1-4B2 Rules of Conduct

Unfounded

No Disciplinary action

1-1-4B2 Rules of Conduct Unfounded

No Disciplinary action

I-658-20

1-1-4D10a On duty conduct

Sustained

Suspension 4 hours

1-1-4B2 Conduct-Compliance with Laws, Rules and Regulations

Sustained

Suspension 2 hours

1-1-4B7c Conduct-Compliance with Laws, Rules and Regulations

Sustained

Suspension 2 hours

I-633-20

1-1-4D10a, b On duty conduct

Sustained

Written reprimand

1-1-4D19a On duty conduct

Not sustained

No Disciplinary action

I-598-20

2-16-2E1 Timeliness of Reports

Sustained

Written reprimand

2-60-4A1 Preliminary investigations

Unfounded

No Disciplinary Action

I-596-20

1-1-4B7 Conduct Compliance with Laws, Rules and Regulations

Unfounded

No Disciplinary action

2-85-5A Mandatory Recording incidents

Sustained

Written reprimand

2-82-4B4 Transporting of individuals

Sustained

Written reprimand

CPOA Board - Outreach Subcommittee Report

The Outreach committee met via Zoom on December 15, 2020. Director Harness provided an update on the following topics:

- CPC Liaison and Assistant positions.
 - Kelly Mensah is scheduled to come on board in the CPC liaison position on January 2nd.
 - o Mr. Mensah will hire the CPC Admin Assistant position.
- The CPOA is looking at the need for a separate Zoom license for the CPCs
- Valley CPC is struggling the most with recruiting voting members

Other items of interest include:

- Member Nixon continues to work on a Media Policy for the Board.
- No new meetings have occurred or been scheduled with City Council members and CPOAB members. The CPOA office will work on getting some more on the calendar.
- Ed has added a folder in SharePoint called "Outreach Board Orientation Expectations". We are asking all Board members to review those materials and provide feedback as to how we might improve the onboarding process for new members.

The next meeting of the Outreach Subcommittee will be held via Zoom on January 26th, 2021 at 3:00 PM unless anything urgent comes up between now and then necessitating a meeting of the committee.

Policy and Procedure Review Subcommittee (PnP) Report

Deputy Commander Sean Waite attended the January 7 meeting of the PnP. He has been recently assigned to oversee the Office of Policy Analysis – among other related CASA compliance tasks. He expressed interest in continuing to interact with the PnP. His immediate goals are to shorten the SOP review timeline (CASA related policies are in compliance with the review cycle but non-CASA policies are behind); adopt a standard format for SOPs and involve city legal earlier in the process. The PnP looks forward to an ongoing collaborative relationship with OPA.

Deputy Commander Waite also discussed the status of SOP 3-52 Policy Development. This SOP is due for review and has been modified by OPA and submitted to city legal who have furnished extensive comments that OPA is working through in response. This policy should be ready for presentation or discussion with the PnP in the next two weeks.

SOP 3-52 Policy Development

The PnP submitted a white paper several months ago that makes extensive suggestions for changes to SOP 3-52. Ali Abbasi has created a template example that guides the Chief's reply to each recommendation the Board makes. His example, using the Board's OBRD recommendations, was sent to OPA. The PnP indicated the desire to consider incorporating this into SOP 3-52.

OPA policies 9 December OPA 9 Dec 2020

- 2-37 (Currently 4-16) Meal Breaks presented by Commander Yara
- 2-65 Language Access Procedure OPA Draft 12-09-20
- 3-6 Language Access Policy presented by DC Jon Griego

PPRB policies PPRB 16 Dec 2020

1-28 (Currently 4-3) Downtown Unit PPRB Draft 12-16-20

Member Olivas presented a memo describing his concerns about this SOP. Discussion of this SOP will continue at the next meeting and we will invite the appropriate APD representative to present additional information about the SOP at that time.

2-47 Crashes Involving Police Vehicles PPRB Draft 12-16-20

No PnP recommendations were made at this time.

SOP 1-64 K-9 unit and SOP 2-23 Use of Canine (K-9) Unit

These policies are both CASA related SOPs and are in various stages of review at OPA and PPRB. Two recent articles published by the Marshall Project which describe the use and misuse of canines in law enforcement situations and raise liability and ethical issues were submitted for the PnP review. After a brief discussion, the PnP decided to further review these policies at the next meeting and invite the appropriate APD policy owners to attend and discuss these SOPs.

CPOA Board recommended CASA changes

Approximately two months ago, the PnP was tasked with receiving Board recommendations for changes to the CASA paragraphs that affect the CPOA Board. None has been received. This project, initiated by APD, also appears to have lost momentum due to other more pressing matters at APD. The PnP will withdraw this item from future meeting discussions until the situation changes.

SOP 3-20 Overtime Policy Recommendations

The rewritten overtime policy was presented at OPA on October 21, 2020. The PnP has been monitoring the policy in anticipation of its presentation at PPRB. Given the complexity of the policy and the degree of public scrutiny it may be some time before this policy advances for review. Until that occurs, it is suggested that Board members keep themselves apprised of the policy developments.

Next meeting: February 4, 2021 at 4:30 pm

<u>CPOA Board - Case Review Subcommittee Report</u>

The Case Review Committee met via Zoom on October 27, 2020. The 3rd Quarter Audit was discussed and the Audit Report finalized for full Board approval at the November Board meeting.

We also elected member Eric Nixon as chair of the CRC committee for the remainder of this term. He takes over for Member Galloway who has been the interim chair following Member Leonard Waites resignation from the Board earlier this year.

The Case Review Subcommittee is scheduled to meet next via Zoom on January 26, 2020 at 4:30 PM.

Personnel Subcommittee Report

December Report- Meeting Date: 12/28/20

The subcommittee met on 12/28/20. The committee received a report from staff on implementation of 2020 evaluation. The evaluation was reported to be ready to begin collection on 1/4/21. The committee finalized its plans to meet with the CPC Council of Chairs at its next meeting and members agreed to familiarize themselves with the CPC Ordinance. The committee received a report from Director Harness on staffing and other requests made of the Director by the board. The Director reported that two new investigator positions are being advertised. The committee met in closed session to discuss personnel matters relating to the 2019 Executive Director's evaluation. The 2019 evaluation was finalized and members agreed to present the results and a proposed letter to the Director at the January board meeting. Members also agreed to a tentative meeting schedule for 2021 and agreed to move the standard start time of meetings to 4PM starting in February.

Next Meeting: January 25th @3PM