

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD  
CASE REVIEW SUBCOMMITTEE**

*Leonard Waites, Chair*

*Tara Armijo-Prewitt*

*Chantal Galloway*

*Cathryn Starr*

Edward Harness, Executive Director

**Tuesday, April 28, 2020 at 4:30 pm  
Video Conference**

**Members Present:**

Leonard Waites, Chair  
Chantal Galloway  
Cathryn Starr

**Members Absent:**

Tara Armijo-Prewitt

**Others Present:**

Edward Harness, CPOA  
Katrina Sigala, CPOA  
Valerie Barela, CPOA  
Diane McDermott, CPOA

**Minutes**

- I. Welcome and Call to Order:** Chair Leonard Waites called to order the Case Review Subcommittee meeting at 4:46 p.m.
- II. Approval of the Agenda**
  - a) Agenda approved.
- III. Approval of the Minutes from February 27, 2020**
  - a) February 27, 2020 minutes approved.
- IV. Case Review Audit Process**
  - a) Case Review subcommittee members will review cases selected by a randomizer and will schedule a meeting time with the CPOA Director to conduct an audit.
  - b) Case Review subcommittee will meet on May 12, 2020 at 4:30 p.m. to discuss the audit cases reviewed.
- V. Case Review Meeting Time/Place**
  - a) Meetings will be held on the last Tuesday of every month starting at 4:30 pm until further notice.

**VI. Use of Force Case Review – Dr. Kass’ Proposal**

- a) Director Harness has requested that the Use of Force link be re-distributed to the CPOA Board members.
- b) Case Review subcommittee will revisit the Use of Force Case Review process after reviewing the Force Review Board Presentation link provided by APD.

**VII. Other Business**

- a) None

**VIII. Next Regular Meeting May 26, 2020 at 4:30 p.m.**

**IX. Adjournment**

- a) The meeting was adjourned at 5:50 p.m.

**APPROVED:**

DocuSigned by:  
**Chantal Galloway**  
Chantal Galloway, Board Member  
Case Review Subcommittee

May 12, 2020  
Date

**CC: Julian Moya, City Council Staff  
Ethan Watson, City Clerk  
Pat Davis, City Council President (via email)**

**Minutes drafted and submitted by:  
Valerie Barela, Administrative Assistant**