

**POLICE OVERSIGHT BOARD  
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

**Thursday, August 13, 2015 – 2pm  
Vincent Griego Council Chambers  
Basement, City Hall, One Civic Plaza**

**Members Present**

Dr. Susanne Brown (Chair)  
J. Scott Wilson  
Leonard Waites (by proxy)

**Members Absent**

Beth Mohr

**Others Present**

Robin S. Hammer  
Paul Skotchdopole  
Michelle Contreras

**Minutes**

- I. Welcome and Call to Order:**  
Chair Susanne Brown called the meeting to order at 2:00 pm.
- II. Approval of Agenda.** Motion to approve agenda made by J. Scott Wilson.  
Seconded by Leonard Waites.  
For: All.
- III. Approval of the Minutes.** Unofficial.
- IV. Public Comments.** None.
- V. Review of Albuquerque Police Department Retaliation Policies**  
The Subcommittee discussed the language was added which was mandated by the DOJ settlement agreement. The Subcommittee discussed the definition of retaliation and whether it should be included in the policy. The Subcommittee discussed that the language should incorporate citizens as well as APD employees identifying exactly who is being protected.
- VI. Review of APD Administrative Review Policies.**  
The Subcommittee discussed this policy and the explanation as to why APD has currently tabled its revision. The Subcommittee discussed why this document is extremely important because it deals with the relationship between the Civilian Police Oversight Agency and APD. The Subcommittee discussed the fact that the wording needs quite a bit of work, especially the definition of certain terms. Ms. Hammer suggested that discussion of this policy should include Mark Baker.

Chair Brown motioned:

This committee recommended to Bill Slausen or appropriate APD authorities this APD policy remain tabled until all the parties get to the table to discuss the policy.

Member Waites seconded, which a question as to whether a formal letter needs to be forwarded to Mr. Slausen.

Chair Brown revised her motion:

The Subcommittee asked APD's Policy and Procedure Review Board to not consider this until the Subcommittee had an adequate review by our committee and lawyers.

Seconded by Leonard Waite

For: All

**VII. Discussion of CPOA Administrative Staff's suggestions regarding APD policies.** Suggestions were made in the Annual Report submitted by Paul Cash, i.e., towing policy, Garrity warning, etc. Assistant Lead Investigator Paul Skotchdopole and Acting Executive Director Robin Hammer confirmed that the suggestions in the current draft of the CPOA's Semi-Annual Report were those of former CPOA Analyst Cash, who did not confer with either Ms. Hammer or Investigator Skotchopole, or any other CPOA staff member to their knowledge, prior to drafting his recommendations. It was agreed that this matter would be deferred to a future meeting.

**VIII. Other Business.**

The Subcommittee discussed POB Chair Leonard Waites attending a future meeting of APD's PPRB.

Chair Brown suggested training sessions for the POB to include crafting public policy and to evaluate policy.

Member Waite made the following motion:

Request to send a recommendation to the POB Chair to request training for the POB to implement, develop and evaluate policy and procedure.

Chair Brown seconded the motion.

For: All

The Subcommittee discussed a training on APD's CIRT and FITT divisions. CIRT includes the investigation of all nine (9) major use of force incidents, i.e., shooting, dog bites, etc. The role of CIRT also includes evaluating training which can be improved. FITT is responsible for looking at serious use of force issues from a criminal investigative stand point. APD's Force Review Board will then review the completed administrative investigation. Discussion was made on whether one of the Policy Review Board members become a member of the Force Review Board. Chair Brown wants training for the board members on both CIRT and FITT. Mr. Skotchdopole was asked to arrange for someone from APD, possibly Scott Norris to train the board members at a future date.

Jeff Wilson moved the following:

The Subcommittee invite appropriate representatives of FIT and CIRT to a Police Oversight Board meeting.

Leonard Waites seconded the motion.

For: All

The Subcommittee discussed whether one of the Policy Subcommittee members or other Police Oversight Board members should attend the Mental Health Reaction Advisory Council (MHRAC) and/or try to become a member. meetings.

Chair Brown made the following motion:

To request that a Police Oversight Board member attend MHRAC meetings.

Seconded by Leonard Waites

For: All

Policies to review for next meeting should include CIRT and FITT. Chair Brown would like to see APD's Quality Assurance Team present at meetings.

**IX. Next meeting was set for Tuesday, September 15, 2015 at 10:00 am or 1:30 pm., depending on following up with Beth Mohr.**

**X. Adjournment.** Motion to adjourn by Chair Brown. Seconded by Member Wilson.

For: All.

---

Approved by:  
Dr. Susanne Brown, Chair  
Case Review Subcommittee

---

Date

CC: Julian Moya, City Council Staff  
Natalie Y. Howard, City Clerk  
Rey Garduño, City Council President