

**POLICE OVERSIGHT BOARD
PERSONNEL SUBCOMMITTEE**

**Tuesday, July 7, 2015 – 1:30 p.m.
Plaza Del Sol, 600 2nd St. NW
Seventh Floor Conference Room**

Members Present

Beth Mohr (Chair)
Joanne Fine
Eric Cruz

Others Present

Robin S. Hammer
Michelle Contreras
Diane McDermott
Chris Davidson
Erin O’Neil
Paul Skotchdopole
Samantha Hults, Asst. City Attorney

MINUTES

- I. **Welcome and Call to Order:** Beth Mohr called the meeting to order at 3:00 p.m.
- II. **Approval of the Agenda:** Subcommittee member Fine moved to approve the agenda. Subcommittee member Cruz seconded the motion. Passed.
For: 3 – Mohr, Fine, Cruz
- III. **Approval of Minutes & Prior Minutes:** None.
- IV. **Public Comments:** No public comments.
- V. **Discussion of Executive Director Search & Hiring Process**
The Subcommittee discussed the search and hiring process for an Executive Director for the CPOA. Subcommittee members reviewed the hiring process and interview questions. Chair Mohr agreed to provide the applications for the Executive Direction position and writing samples to the full Board. Questions to be asked at the candidates' televised interview, will be reviewed at the full Board.
- VI. **Discussion of CPOA Office Personnel Issue**
Subcommittee member Fine moved for the Personnel Subcommittee to enter into an Executive Session with Assistant City Attorney Samantha Hults to discuss personnel matters of the CPOA office. Subcommittee member Cruz seconded the motion. Passed. For: Mohr, Fine, Cruz.
Roll call: Mohr, Fine, Cruz.

After the Executive Session, Chair Mohr indicated that a closed Executive Session was held to discuss personnel issues at the CPOA Administrative Office and that no decisions were made while in closed session. Subcommittee member Cruz moved that the Personnel Subcommittee enter back into regular session. Subcommittee member Fine seconded the motion. Passed. For: Mohr, Fine, Cruz.

VII. Other business

A. Board Member Ride-a-longs. The subcommittee discussed the Board Members requirements regarding ride-a-longs. Acting Executive Director to provide to the full Board on Thursday, July 9, 2015 a report regarding Board Member ride alongs.

B. Board Member Training. The subcommittee discussed the completion of Board Member training. Further discussion of the training will be held at the full Board meeting on July 9, 2015. Mark Baker, attorney for the Board, is in charge of the training. Internal Affairs (IA) training is scheduled for Thursday, July 9, 2015.

VIII. Next Meeting was set for July 24, 2015 at 1:30 p.m.

IX. Adjournment. Subcommittee member Cruz moved to adjourn the meeting. Subcommittee member Fine seconded the motion. Passed. For: 3– Mohr, Fine, Cruz.

The meeting adjourned at 4:02 p.m.

Approved by:
Beth Mohr, Chair
Personnel Subcommittee

Date

CC: Julian Moya, City Council Staff
Natalie Y. Howard, City Clerk
Rey Garduño, City Council President