POLICE OVERSIGHT BOARD
CASE REVIEW SUBCOMMITTEE

Thursday, May 7, 2015 – 9:30 a.m.
Plaza Del Sol Hearing Room #160, Basement Level,
600 2nd St. NW Albuquerque, New Mexico

Members Present
Moira Amado-McCoy (Chair)
Jeffery Scott Wilson
Leonard Waites

Others Present
Robin S. Hammer
Paul Cash
Michelle Contreras
Diane McDermott
Paul Skotchdopole
Chris Davidson
Erin O’Neil

Minutes

I. Welcome and Call to Order: Committee Member Moira Amado-McCoy. Chair Amado-McCoy called the meeting to order at 9:30 a.m.

II. Vote for Committee Chair. Board Member Waites moved to nominate Moira Amado-McCoy as Chair of the Case Review Sub-Committee. Board Member Wilson seconded the motion. Passed.
For: 3 – Waites, Wilson, Amado-McCoy

III. Public Comments. None

IV. The Life of a Case as it moves through the CPOA. Robin Hammer, Analyst Paul Cash, and CPOA Staff
A discussion was had regarding the life of a case as it moves through the Civilian Police Oversight Agency. Chair Amado-McCoy distributed an Excel sheet, which is contained in the record.

a. How cases arrive
b. Sorting and assignment
c. Requirements and distinctions between cases
d. Timeline
e. Interaction with other bodies/agencies/stakeholder groups
f. Evaluated for assignment for POB review
g. Post-POB review period

Board member Wilson moved that this discussion of the 30 day-review period be brought before the board for discussion regarding what the policy is in respect to the timeframe and routing of CPC cases. Chair Amado-McCoy seconded.
For: 3 – Waites, Wilson, Amado-McCoy

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V. **Presentation of (10) possible cases for review for May meeting, Robin Hammer.**
   None.

VI. **Discussion: formal name of committee, scope of work.**
A discussion was had regarding the scope of work that the Case Review Sub-Committee is charged over. The Sub-Committee would review all completed cases and recommend the approved cases/citizen letters and place them on a consent agenda. If cases require further information, then the case would come back to the Sub-Committee for further review and research.

VII. **Other Business & Committee Recommendations.** None.

VIII. **Next Meeting set for Monday, May 11, 2015 at 4:00 p.m.**

IX. **Adjournment:** Chair Amado-McCoy moved to adjourn the meeting. Board member Waites seconded. Passed.
   For: 3 – Waites, Wilson, Amado-McCoy

   The meeting adjourned at 11:50 a.m.

________________________________________  __________________________
Approved by:                                      Date
Moira Amado-McCoy
Case Review Subcommittee Chair

CC: Julian Moya, City Council Staff
    Natalie Y. Howard, City Clerk
    Rey Garduño, City Council President