I. Welcome and introductions
   • Meeting called to order at 3:03 pm by Barry Ore.

II. Approval of Minutes
   • Rebecca Leppala made the motion to approve minutes.
   • No objections.
   • Minutes from July 19, 2017 reviewed and approved.

III. News and updates
   • Request from Cathy Imburgia to willing subcommittee members, to write letters to the editor of the ABQ Journal to describe progress through their experience.
   • Voting policy- those who are staff, alternates and technical advisors are non-voting members.
   • Vote for Chair:
     Rebecca Leppala nominated Barry Ore to continue as chair.
     Michele Buchanan second the motion. There were no objections. Motion approved Barry Ore will continue as chair.
   • Vote for Vice Chair:
     Susan E. Page was nominated by Mark Clark.
     Rebecca Leppala seconded the motion. There were no objections. Motion approved Susan E. Page will serve as vice-chair.
   • Attendance policy- email with will be sent out to members to review.

IV. Public Comment
   • Frank Magourilos noted that a letter to the editor may be presented stronger if the subcommittee submitted a letter as one.

V. ISR Update
   • Draft of education training and awareness proposal was reviewed by the subcommittee.
   • Susan E. Page made a motion that the education training and awareness proposal move forward to the steering committee with contingencies of minor edits and changes.
   • Mark Clark seconded the motion. There is no objection motion to move forward.

VI. Adjourned
   • Next meeting is October 4, 2017.
   • Please look out for email reminder, location and time will remain the same.
   • Meeting adjourned at 4:29 pm.