

Minutes

Supportive Housing Subcommittee Meeting Minutes

December 19, 2017

5:30 – 6:30 p.m.

CABQ Department of Family Community
Services 5th Floor Conference Room

Type of meeting: 20th meeting: Single site Permanent Support Housing Project recommendation/proposal discussion.

Members Present: Robert Baade (after ABCGC presentation), Sister Agnes Kaczmarek, Mark Walch, Laura Carlisle

Members Absent/Excused: Laura Nguyen, Lisa Domenici (resigned), Constance Banuelos, Elaine Miller (resigned), Jason Vaillancourt (original alternative that has not attended a meeting)

Staff Person Present: Cathy Imburgia

Technical Advisor Present: Kelley Lee, Lisa Huval

Meeting Observers: Alex Tonigan, UNM/ISR

Call to Order

Meeting called to order at 5:35 p.m. by Sister Agnes, Supportive Housing Subcommittee co-chair. Sister Agnes led the meeting while Robert attended the ABCGC meeting for the Youth Transition proposal increase presentation/discussion.

Discussion to Approve Agenda

Agenda was approved with the following amendment: Under New Business, include discussion on status of Subcommittee membership.

Discussion to Approve Minutes

- Minutes from the November 19, 2017 meeting were approved, with the following corrections: Kelley Lee was not in attendance; and to add Brenda Cisneros-Fernandez, BernCo Behavior Health Department staff and Betty Valdez, to the technical advisors attending. Also, under the first action, correct the spelling of Marc to be Mark.

Key Items of Discussion

New Business

A.) Subcommittee members

- The following voting members have provided formal notification of their need to resign from the subcommittee at this time: Lisa Domenici and Elaine Miller. Those in attendance agreed to accept the two resignations.
- During the discussion, it was noted that Jason Vaillancourt, originally an alternate, has not attended a meeting and therefore should not be considered a voting member at this time.
 - **ACTION:** It was agreed Cathy and the chair to reach out to Laura Nguyen and Constance

Banuelos to determine their current interest in membership. Cathy will also contact Jason to determine future interest.

- Regarding Technical Advisor Gina Bell of MFA, Cathy reported that she would like to be removed from distribution as she has been unable to participate in the meetings.
 - **ACTION:** Kelley Lee agreed to look into obtaining a MFA representative to replace Gina in the Technical Advisor role.
- Cathy reported that recruitment for new/replacement subcommittee members is scheduled to take place in January 2018.
- As we transition the single site project to the Community Supports Subcommittee, it was agreed that the four voting members in attendance would participate in the Community Supports meeting for the remainder of the project and until the subcommittee is fully staffed. The goal to have 10 voting members representing the community.

B.) Single site Housing Project

- Project Mission Statement

- The subcommittee reviewed Mark's edits to the mission/vision statement. The approved statement now reads:

Mission: Support and strengthen the community by providing permanent supportive housing to those who are homeless or precariously housed. Identified populations will include:

- Individuals whose income does not exceed the federal poverty level of 30% of the Area Median Income level and clients with serious behavior health challenges*.

**Reference Single Site Supportive Housing project proposal Target Population description.*

The housing will also promote greater independence and increased opportunity for residents through the integration of supportive services availability.

Vision: Provide single site permanent supportive housing that is respectful, trauma informed and sensitive to the needs of the residents.

The housing design will encourage engagement in services, will create a supportive community, will align with or improve the vision of the neighborhood, as well as contributing to the public safety of the local and broader community.

The housing will integrate on-site and referred services to be offered on a voluntary basis, that supports each client's needs and improves their quality of life.

The facility will ensure that services offered are flexible enough to respond to the complex and individualized needs of the population.

Services include: provision of physical and behavioral healthcare, linkage to available government benefits, educational services, job skills, and the needs of independent living.

- Review Updated Project Proposal

- The committee discussed the updated draft proposal with most comments including needing clarification for project-based vouchers (that the vouchers remain with the site and do not transfer when individuals leave the single site). Additional were to change the definition of

homelessness from "chronic" to be more general, including what it means to be precariously housed

- **ACTION:** Alex to incorporate the changes and send the revised proposal to Cathy to distribute with the meeting minutes.

Old Business

A.) Steering Committee Update/Subcommittee Projects Underway

- No updates reported as the ABCGC meeting was underway.

B.) ABCGC Meeting

- Next meeting is TBD.

Public Comment: None

Next Meeting and Adjourn

- Meeting adjourned at 6:40 p.m.

Next meeting: Will be joint meeting with Community Supports on January 9, 2018 at 5:00 – 6:30, at the Family and Community Services Dept., 5th Floor Conference Room.