# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

FLOOR AMENDMENT NO. <u>1</u> TO <u>C/S O-24-67</u>

**AMENDMENT SPONSORED BY: Brook Bassan** 

Starting at Page 5, Line 6, amend section §2-11-5(A), PROCESS AND SEQUENCE FOR ESTABLISHING [FIVE-YEAR] GOALS AND [ONE-YEAR] OBJECTIVES, as follows:

The Albuquerque Progress Report and the City/County Comprehensive Plan [are] [shall be] guiding documents for developing the five-year goals. [Consistent with § 3-2-16 of the Code of Resolutions, the Mayor and City Council shall consider any applicable Comprehensive Plan Analyses prepared through the web-based tool when reviewing or amending the five-year goals.] The fact that an outcome directly addressed by city government service is not mentioned in the five-year goals does not imply that the service or function will not continue as usual; it means only that there is not a special effort to reach some goal-related outcome in that area during the coming five years.

**Explanation:** This amendment adds a reference to the Comprehensive Plan Analysis requirement established in § 3-2-16 of the Code of Resolutions. It clarifies that, when reviewing or amending the City's five-year goals, the Mayor and City Council shall consider any applicable Comprehensive Plan Analyses prepared through the existing web-based tool, established by R-25-169. This addition acknowledges the Comprehensive Plan's role as a guiding document without creating new reporting obligations beyond those already adopted.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

FLOOR AMENDMENT NO. <u>2</u> TO <u>C/S O-24-67</u>

AMENDMENT SPONSORED BY: Brook Bassan

Beginning on page 4, line 10, amend Section 2-11-3 to include the following:

[SALARY SAVINGS. A reduction in the department's fully funded personnel budget based on the department's historical level of vacant positions.

<u>VACANCY SAVINGS</u>. The difference between the total appropriated personnel <u>budget</u> and the actual personnel expenditures during a given period.]

**Explanation:** These definitions are added to clarify the different terminology regarding personnel budget.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

| FLOOR AMENDMENT NO. | <u>3</u> | TO | <u>C/S O-24-67</u> |
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AMENDMENT SPONSORED BY: \_Brook Bassan\_

Amend section § 2-11-7, PREPARATION OF CITY BUDGET; DEPARTMENTAL REQUESTS; BUDGET PROPOSAL, after subsection (D), insert the following new subsection:

- [(E) Within seven (7) business days of the submission of the Mayor's budget proposal to the City Council, each department shall provide the following information:
  - (1) Department vacancy listing, to date, including status details for each vacant position (e.g., number of days vacant, posting date, interview date, hire date), along with vacancy rates for the past five years;
  - (2) A breakdown of salary savings;
  - (3) All Budget Call documents for each department;
  - (4) A detailed report on the total annual expenditure allocated toward social services, programs, and initiatives within the department. This report should include all funding sources. (e.g., dedicated funding, external funding, grants) and expenditures related to direct assistance, indirect support, infrastructure contributions, and administrative overheads for these services. Along with the total annual expenditure, provide a brief description of the key components contributing to these totals; and
  - (5) A comprehensive list of all fees, including registration, licensing and permit fees, along with:
    - a. The total amount that should be collected based on full compliance.
    - b. The total amount collected in the current and prior year, along with projected amounts for the following year.

(6) A list of vehicles currently in the department's possession (e.g., electric vehicles), vehicles earmarked for disposal, and plans to procure additional vehicles within the next three years, with justification where applicable.]

**Explanation:** This amendment adds a requirement for the Administration to submit a supplemental document within seven business days of the Mayor's proposed budget that includes specific departmental information regularly requested by the City Council during the annual budget review process. These items have historically been requested through individual memos to departments. Incorporating these requests into the ordinance establishes a standardized format and timeline for providing vacancy data, salary savings, issue papers, social service expenditure information, department fee data, and vehicle inventories as part of the budget submission. The amendment places these recurring information requests, with the addition of Budget Call documents, within the budget process to ensure they are included at the time the proposed budget is transmitted to the Council.

For: Baca, Bassan, Champine, Grout, Lewis, Peña, Sanchez Against: Fiebelkorn, Rogers

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

| FLOOR AMENDMENT NO.    | 4                 | ТО    | C/S O-24-67 |
|------------------------|-------------------|-------|-------------|
| AMENDMENT SPONSORED BY | ': <u>Renée (</u> | Grout | _           |

Amend section § 2-11-6, after subsection (D), insert a new subsection as follows:

[(E) STUDY SESSIONS. In addition to the program reviews described in this Section, the Committee of the Whole shall convene mid-fiscal-year Study Sessions, at the call of the Chair, for the purpose of receiving operational briefings from Department Directors related to the upcoming fiscal year. Study Sessions shall be informational only, shall occur prior to the submission of the Mayor's draft proposed budget, and shall not constitute part of the formal budget review or adoption process required under this Article. Public comment shall not be taken during Study Sessions. Study Sessions are intended to provide Councilors with an opportunity to ask questions and receive information directly from Department Directors.

(1) The Chair shall determine the subject matter, format, and timing of all mid-fiscal-year Study Sessions. Department Directors may be accompanied by appropriate staff to respond to Council questions.]

**Explanation:** This amendment authorizes the Committee of the Whole to convene midfiscal-year Study Sessions for the purpose of receiving informational operational briefings from Department Directors related to the upcoming fiscal year. These sessions occur during the mid-fiscal-year period prior to the submission of the Mayor's draft proposed budget and are not part of the formal budget review or adoption process. Study Sessions are informational only, do not include public comment, and may include presentations on departmental structure, programs, operations, and anticipated needs. Department Directors may be accompanied by appropriate staff to assist in responding

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For: Baca, Champine, Lewis, Rogers, Sanchez Against: Bassan, Fiebelkorn, Grout, Peña

# CITY COUNCIL of the CITY OF ALBUQUERQUE

December 1, 2025

FLOOR AMENDMENT NO. <u>5</u> TO <u>C/S O-24-67</u>

AMENDMENT SPONSORED BY: Nichole Rogers

Amend § 2-11-16, FINANCIAL REPORTS, after subsection (A) by inserting the following new subsection:

- [(B) Quarterly Reporting for Special Revenue Funds (Grants, Fund 265).
  - (1) The Administration shall provide a quarterly report detailing the financial status of all active projects and awards within Special Revenue Fund 265 (Grants).
- (2) The report shall include, for each grant or project:
  - (a) the grantor agency;
  - (b) the total award amount;
  - (c) the amount budgeted;
  - (d) expenditures to date;
  - (e) remaining balance;
  - (f) expiration date or performance period end date;
  - (g) grants which have reverted or are near reversion due to compliance concerns;
  - (h) grants that have been returned during the reporting period, including the amount returned and the reason for return; and
  - (i) any required local match or in-kind contribution amounts, if applicable.
  - (3) The report shall also identify any projects approaching expiration, any outstanding reimbursement requests, and any grants placed on hold or requiring corrective action.

(4) The Fund 265 report shall be transmitted to the City Council quarterly after the end of each quarter and may be provided in a digital format consistent with the format used for the Financial Status Report for capital activities.]

**Explanation:** This amendment adds a requirement for the Administration to provide a monthly financial report on all active grants and projects within Special Revenue Fund 265, also known as the Grants Fund. The report must include basic financial information for each award, as well as status updates related to expenditures, balances, and timelines. The purpose of the amendment is to establish a regular reporting schedule for Fund 265 similar to the existing reporting structure for capital project activities.

For: Baca, Champine, Grout, Lewis, Sanchez, Rogers
Against: Bassan, Fiebelkorn, Peña

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

| FLOOR AMENDMENT NO. | 6 | TO | C/S O-24-67 |
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AMENDMENT SPONSORED BY: Nichole Rogers and Joaquín Baca

Add the following new section after section §2-11-16, as follows:

#### [§ 2-11-17 COUNCIL ACCESS TO FINANCIAL INFORMATION.

- (A) The Administration shall provide, in good faith and in a spirit of cooperation, any financial materials, records, data, or documents requested by the City Council. This includes, but not limited to, information concerning revenues, expenditures, fund balances, reserves, investments, and budgetary forecasts.
- (B) Council Services staff shall have, at all times, direct and read-only access to all databases, software, and financial systems utilized by the Administration for budget preparation, accounting, and fiscal analysis. This access shall include, but is not limited to PeopleSoft, Decision Support System (DSS), Euna Budget, and any successor platforms.
- (C) Council Services staff shall have, at all times, concurrent and direct access to all financial data, budgetary models, and analytical tools utilized by the Administration for budget development, monitoring, and reporting. This access shall include, but is not limited to, formulas, spreadsheets, software applications, and system modules used to calculate revenues, expenditures, and fund balances.
- (1) The General Fund Balance formula and any other financial calculation methodologies employed by the Budget Office or the Department of Finance and Administrative Services shall be continuously available to Council Services staff in the same format and level of detail as maintained by the Administration. Such access shall

not depend upon an administrative request or approval but shall exist as a standing entitlement under this Section.

- (D) The rights and access granted under this Section apply year-round and are not limited to the annual budget cycle. They extend to all proposed, current, and historical fiscal data, ensuring parity between the legislative and executive branches in understanding and managing the City's financial condition.
- (E) The Administration and the Council shall act in good faith to maintain secure, professional, and timely access to financial systems and data. Both branches shall ensure the integrity and confidentiality of data consistent with City records retention policies.]

**Explanation:** This amendment establishes that the City Council and Council Services staff shall have direct, read-only access to the financial systems, data, and calculation methodologies used by the Administration for budget development and fiscal monitoring. It places into ordinance a standing requirement for the Administration to provide requested financial information and clarifies that access applies throughout the year. The amendment specifies that the access is non-modifiable and limited to viewing, and that both branches are responsible for maintaining secure use of financial systems and data consistent with City policies.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

FLOOR AMENDMENT NO. 7 TO <u>C/S O-24-67</u>

**AMENDMENT SPONSORED BY: Dan Champine** 

Beginning on page 10, line 19, amend Section 2-11-7(C) as follows:

(C) [During] [Throughout] the preparation of the proposed City Budget [by] the Mayor[,he] shall furnish any requested information on departmental requests to the staff of the City Council and shall cooperate with City Council staff so that it may monitor the budget process and prepare preliminary analyses and other information for the City Council, [to the extent that it does not impede the Mayor's Budget Staff from compiling the proposed budget by the deadline. All answers that are not provided during the preparation will be provided as soon as practicable, but no more than five (5) business days, after the proposed budget has been submitted.]

**Explanation:** Removing the above language from the ordinance.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

| FLOOR AMENDMENT NO. <u>8</u> TO <u>C/S O-24-67</u>  |
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| AMENDMENT SPONSORED BY: Lewis, Rogers, Sanchez  |
| Amend section §2-11-8 BUDGET – CONTENTS AND FORMAT paragraph (D) as follows:              |
| [(D) Salaries for Unclassified Personnel Directly Responsible to the Mayor;               |
| Organizational Chart Updates.   |
| (1) For purposes of this Section, "unclassified personnel directly responsible to         |
| the Mayor" shall mean those unclassified employees whom the Mayor is permitted to         |
| hire under Article X, Section 2(b) of the Albuquerque City Charter. This category         |
| includes Department Directors, Deputy Directors, and other unclassified managerial        |
| positions that report directly to the Mayor or the Chief Administrative Officer.          |
| This definition does not include the Police Chief or Fire Chief, whose appointment and    |
| removal are governed separately.  |
| (2) Any unclassified employee who is a Division Manager or above, who is                  |
| interviewed or selected directly by the Mayor or the Chief Administrative Officer, shall  |
| have their salary and related personnel costs budgeted within the Mayor's Office or the   |
| Office of the Chief Administrative Officer, as applicable.                                |
| (3) The Office of Management and Budget (OMB) shall document and report the               |
| salaries of such positions within the corresponding Mayor's Office or Chief               |
| Administrative Officer budget sections in the draft proposed budget submitted to the City |
| Council.  |
| (4) As part of the Mayor's budget proposal, in a digital format, each department          |
| shall submit an updated organizational chart. These charts shall provide a clear          |
| depiction of departmental structure, identify direct reports to the Mayor and Chief       |
| Administrative Officer[, including division managers and above.]                          |

(5) Whenever the Mayor or Chief Administrative Officer appoints, reassigns, or otherwise alters the reporting structure of any unclassified Division Manager or higher-level position directly responsible to the Mayor, the Administration shall transmit an updated organizational chart to the City Council within ten (10) business days. The chart shall identify changes in reporting relationships and all positions reporting directly to the Mayor and Chief Administrative Officer.]

**Explanation:** This amendment clarifies how salaries for certain unclassified employees directly responsible to the Mayor are to be reflected in the budget. It requires that the salaries of Division Managers and higher-level unclassified positions directly selected by the Mayor or Chief Administrative Officer be budgeted within the Mayor's Office or the Office of the Chief Administrative Officer. The amendment also requires the Office of Management and Budget to report these salaries in the draft proposed budget and ensures that updated organizational charts are provided with the budget and whenever changes occur in reporting structures for these positions.

For: Baca, Bassan, Champine, Fiebelkorn, Grout, Lewis, Sanchez, Rogers
Against: Peña

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

| FLOOR AMENDMENT NO.    | 9                   | ТО | CS O-24-67 |
|------------------------|---------------------|----|------------|
| AMENDMENT SPONSORED BY | ': <u>Dan Lewis</u> |    |            |

Amend § 2-11-7 PREPARATION OF CITY BUDGET; DEPARTMENTAL REQUESTS; BUDGET PROPOSAL, after subsection (A), by inserting the following new subsection and re-lettering all subsequent subsections:

[(B) For purposes of this Article, the term "proposed budget" shall be interpreted to mean the Mayor's draft proposed budget, submitted to the City Council pursuant to Article VII, Section 3 of the City Charter. The draft proposed budget is subject to Council review, amendment, and approval in accordance with this Article.]

**Explanation:** This amendment clarifies that the Mayor's proposed budget submitted under § 2-11-7 is a draft and is subject to review and amendment by the City Council.

For: Bassan, Champine, Fiebelkorn, Grout, Lewis, Peña, Sanchez, Rogers Excused: Baca

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

FLOOR AMENDMENT NO. <u>10</u> TO <u>C/S O-24-67</u>

**AMENDMENT SPONSORED BY: Dan Lewis** 

Amend section § 2-11-8, BUDGET—CONTENTS AND FORMAT, subsection (B) as follows:

(B) The budget proposal shall not propose expenditures in excess of resources anticipated to be available to the City for the fiscal year for which the budget is proposed. If new programs are proposed, a detailed recommendation and justification of the program shall be provided which must include the estimated annual costs of the program and the source of revenues and other resources for financing the program. All new programs must be identified and justified as such in the budget proposal.

[(1) The Mayor's proposed operating budget shall not include any negative programmatic appropriations.]

**Explanation:** This amendment clarifies that the Mayor's proposed operating budget may not include negative programmatic appropriations. In previous budget submissions, the proposed budget has included entries such as "program savings" or similar negative appropriations. This amendment specifies that such entries are not permitted and that all appropriations included in the budget must reflect actual program-level funding.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

| FLOOR AMENDMENT NO. | 11            | ТО    | C/S O-24-67    |   |
|---------------------|---------------|-------|----------------|---|
| AMENDMENT SPONSORED | BY: Dan Lewis | s and | Nichole Rogers | • |

Beginning on page 10, line 11, amend Section 2-11-7(B), PREPARATION OF CITY BUDGET; DEPARTMENTAL REQUESTS; BUDGET PROPOSAL as follows:

(B) Each year [the Mayor, or their appointed representative, shall hold budget hearings with each City department to discuss the preparation of the budget for the next fiscal year. [Councilors and] Council Services staff shall be invited to attend all budget hearings.]

**Explanation:** This amendment includes Councilors being invited to attend all budget hearings.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

FLOOR AMENDMENT NO. <u>12</u> TO <u>C/S O-24-67</u>

**AMENDMENT SPONSORED BY: Nichole Rogers** 

Amend section §2-11-11(A), CONFERENCE COMMITTEE ON THE BUDGET paragraph, as follows:

(A) [Per Article VII: Section 6 of the City Charter, a] Conference Committee on the Budget shall meet to help resolve any disagreements between the Mayor and the Council concerning the City budget. [The Conference Committee on the Budget shall consist [of six members, three of whom shall be designated by the Mayor and three of whom shall be designated by the Council.] [of the members of the Budget Review Committee.] [The Conference Committee on the Budget shall consist of six members. Three members shall include the Mayor, the Chief Administrative Officer, and one additional designee of the Mayor. Three members shall include the Council President, the Chair of the Committee of the Whole, and one additional designee of the Council.]

**Explanation:** This amendment specifies which members should be included in the Conference Committee on the Budget.

# CITY COUNCIL of the CITY OF ALBUQUERQUE

**December 1, 2025** 

FLOOR AMENDMENT NO. <u>13</u> TO <u>C/S O-24-67</u>

**AMENDMENT SPONSORED BY: Nichole Rogers** 

Amend section § 2-11-5, PROCESS AND SEQUENCE FOR ESTABLISHING GOALS AND OBJECTIVES, after subsection (H), insert the following new subsection:

- [(I) Measurable Indicators for Five-Year Goals and One-Year Objectives.
  - (1) All Five-Year Goals and One-Year Objectives adopted by the Council shall include measurable indicators that allow for evaluation of progress toward achieving the stated outcomes.
  - (2) These indicators shall consist of quantifiable data points, benchmarks, or other documented measures that are directly related to the corresponding goal or objective.
  - (3) The Administration shall report annually, as part of the required status report described in § 2-11-5(3), on the results for each measurable indicator, including current performance, year-over-year changes, and any documented factors affecting progress.
  - (4) The indicators shall be developed collaboratively by the Administration,

    Department Representatives, and Council Services during the goals and
    objectives review process and included in all documents accompanying the
    adoption or revision of Five-Year Goals and One-Year Objectives.
  - (5) The measurable indicators adopted under this Section shall reference and incorporate, when applicable, the community condition data and trend information provided by the Indicators Progress Commission in its biennial reports, consistent with the IPC's existing duties and reporting schedule.]

**Explanation:** This amendment requires that all Five-Year Goals and One-Year Objectives include measurable indicators that allow the City Council to evaluate progress toward achieving them. It also requires that the Administration provide annual reporting on these indicators as part of the existing status report. The amendment establishes a consistent method for documenting and reviewing performance data associated with adopted goals and objectives. The amendment references the biennial community

| condition information provided by the Indicators Progress Commission and clarifie this information may be used when selecting or evaluating measurable indicators. | s that |
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