

Minutes for
Community Supports and Housing Sub-Committee Joint Meeting
Department of Family and Community Services Large Conference Room
Old City Hall; 5th Floor; Room 504
400 Marquette NW
January 9, 2018 from 5:00-7:00pm

1. Attendance

Members Present

Community Supports

Kathy Finch, Chair
Nancy Jo Archer, Vice-Chair
Laura Tuzinowski
Verner Westerberg
Melissa Beery
John Schoeppner
Paul Hopkins
Robin Connell
Hanson Scott

Supportive Housing

Robert Baade, Chair
Sister Agnes Kazmarek, Vice-Chair
Mark Walch

Technical Advisors

William Narrow
Lisa Huval

Members Excused

Staff Members Present

Ellen Braden, COA
Alex Tonigan UNM/ISR
Sun Vega BHI Advisor; Hyde & Associates
Cathy Imburgia

2. Call to Order

Chair, Kathy Finch called the meeting to order at 5:01 pm with a quorum present

Discussion to Approve Agenda

For both subcommittees, the agenda was reviewed and adopted.

Discussion to Approve Minutes

For both Subcommittees, the previous meeting minutes were reviewed and approved.

Committee Members Discussion (Supportive Housing Only)

It was noted that Constance Banuelos informed Cathy of her need to resign. Members in attendance accepted her resignation.

3. Key Items of Discussion

A. Old Business

None

B. New Business

This was a joint Subcommittee meeting with Supportive Housing and Community Supports. The purpose of the joint meeting was for Supportive Housing to introduce the project and draft proposal to the Community Supports Subcommittee.

Robert Baade with the Supportive Housing Subcommittee presented background information for the single site proposal, which came to their committee about 4 months ago. The project represents the first of what may be multiple single site locations in the community. It is proposed that the first Single Site Supporting Housing project target population include about 30 – 40 single adults.

Robert Baade also provided background on the Denver group under contract with the city, Zoe LeBeau, that has an approach called, Toolkit. The consultant is retained to help secure funding to develop single site permanent supportive housing projects.

Cathy Imburgia discussed working in Phases, with Phase I being the initial single site project, where Supportive Housing developed the site design considerations for the identified target population. In Phase II, Community Supports will work jointly with Supportive Housing to develop the recommendations for onsite services to complete the project proposal. She noted that the purpose of the project is to provide detailed recommendations for consideration in the design of the single site housing. At this time, Community Supports needs to review the proposal, identify what might be missing or any questions, and to identify onsite services.

Sr. Agnes noted that the developer and property management need to fully understand the population and their needs. That security at all entrances and

knowledgeable front desk personnel are essential. It was also noted that an important feature of this project is that the voucher stays with the housing, not with the individual.

Housing subcommittee members also discussed their tour of 700 2nd street, and features from the design and implementation of that location.

Kathy Finch distributed information from the Santa Fe Resource Center to spark ideas for services.

Service ideas include: meeting room/common area space, a computer presence that includes education for computer use; space for one-on-one meetings; potential for suboxone and medication assisted treatment; pharmacy; mail room with physical address; exercise room, walking path or outdoor space; food service/sharing of food to build community; incorporating peer support workers into the model; offering activities on site that allow people to participate; ensuring activities are offered by a variety of people and entities. It was noted that the larger the structure, the more institutional it becomes and ensuring that physical space between buildings is appropriate.

Lisa Huval addressed Zoe LeBeau, the individual leading the Toolkit, stating it is critical that there be 24/7 coverage at the front desk, which also contributes in developing a sense of community. The front desk staff can also keep a running list of clients seen in the last 48 hours, and the case manager of those that haven't been seen will be contacted.

The proposal should inform the developer in considerations for the design of the structure. Examples of other single site projects in Denver that were visited by a team from city and county were discussed. Cathy noted that the Albuquerque project proposal recommends that the developer build a new structure, rather than rehab an existing building.

The group discussed why it is limited to those with serious mental illness – is it limited to those who are already established in the system (diagnosed mental illness) versus those who can enter the system (diagnosable mental illness). The target population does include the criteria that scattered site housing has been proven to not be effective because the individual requires a higher level of support to attain and maintain stability.

Robin Connell addressed that if the goal is the individuals residing there, then we can ask the people what they need. When people are asked “what do you need” they can tell you. And they can tell you how we can do that.

Timeline for the project is about 2 years from the time of awarding the RFP until occupancy.

There were discussions around need for better public relations about the BHI, and having broader distribution of the newsletters. The community wants to see services now, but services have been slow to roll out. There needs to be consistent messaging to the public that services are being rolled out in a considerate manner. There was also a desire among committee members to see projects moved along faster. It was noted that delays could be caused due to the innovative project methods and processes involved in procuring services.

The group decided the next meeting will be a joint meeting, they will view the video of a sample single site project, and discuss services. The groups decided there will be one set of minutes for the joint meetings, which are to occur for the next two meetings. The group is to have reviewed the proposal prior to the next meeting scheduled for January 30, 2018.

4. Public Comment

Marilyn Stoops discussed her group's longer term plan for a therapeutic farm community. She stated much of the discussion tonight was in line with their business plan. They are currently looking for land in Bernalillo County.

5. Announcements and Miscellaneous

None

6. Next Meeting and Adjourn

The next joint meeting between Supportive Housing and Community Supports was scheduled for January 30, 2018 in the **1 Civic Plaza 9th Floor, City Council Conference Room, Room 9081 (Note: New location to accommodate for a larger meeting space).**

7. Adjourn

The meeting adjourned at 6:28 pm.