



Council of Chairs Agenda

February 26, 2022

CPC member present: Rowan Wymark, Idalia Lechuga-Tena, Suzy Sanchez-Beg, Mike Kruchoski, Jeanne Hamrick, Roy Turpen, Edwina Kiro

CPC Staff: Kelly Mensah CPC Liaison, Marteessa Billy CPC Office Assistant, CPOA Interim Director Diane McDermott

1. Call to order – 10:00 AM

2. Election for the Council of Chair –

- **Lead and Vice lead:** Put the agenda together, all COC aware of items and events that are happening, go to all AMICI meetings, discussions, hearings twice a year with judge browning, put together notice letter, the contact and spokesperson testimony at those meetings, other responsibilities
- **Secretary:** minutes to summarize discussion and action items.
- **New Lead Council of Chair –** Rowan Wymark, Valley CPC
- **New Vice lead Council of Chair –** Idalia Lechuga-Tena, FH CPC
- **New Council of Chair secretary –** Mike Kruchoski, SE CPC

3. Monthly CoC meetings in 2022

- All agreed on the 4th Saturday of every month
- Are we planning on meeting in person?
- Make sure the new CPC members understand what is the CPC? And What they do as a council?
 - Welcome packet posted online
- Camera's for hybrid meetings
 - Practice run for hybrid meeting equipment on March 22, 2022 at 12 PM.

4. Ombudsman

- Spoke with Dr. Rickman might not be the best term to use. He suggested to write a formal recommendation to submit to APD for the individual staff professional be a full-time person that can be an advocate for the CPC. Recommendation letter to be written and sent back to CoC. If CPC's submit recommendation to send to APD and city council.
 - Rowan Wymark and Roy Turpen will be working on the recommendation letter.

5. APD suggestion regarding recommendation process – no response to their comments

6. Liaison and Administrative work

- Brochures in multiple language: in Spanish, multiple language and disperse at various locations.
- Transparency and accountability: Kelly Mensah and Marteessa Billy prepare a qualitative or monthly report on what they have been doing for the CPC. Accomplishments and list of tasks that got completed which the CPC asked us to do and any roadblocks we came across while working with the CPC.
 - Review Kelly Mensah and Marteessa Billy's job description

7. APD's compliance percentage and stone walling the CASA Reform

- What is our role in helping APD to come in compliance if they are not working seriously in compliance?
- What is our role trying to help them in compliance?
- APD officers have not been in compliance since IMR 14
- What could CPC do to help?

8. Announcements

- All tasks for CPC email Kelly Mensah, and CC Diane McDermott CPOA Interim Director.
- Annual reports are due by end of April.
- Budget items send to Diane McDermott

9. Meeting Adjourned - 12:02 PM