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Ethan Watson, City Clerk

January 9, 2024

SENT VIA EMAIL ONLY

Dave Esdale
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davidandteresa505@gmail.com

Councilor Brook Bassan
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Albuquerque, NM 87122
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Carter Harrison
924 Park Ave SW
Albuquerque, NM 87102
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Re: *BOE 03-2023 Esdale v. Bassan Notice of Timeline During Evidentiary Hearing*

Dear Mr. Esdale and Councilor Bassan,

I hope this letter finds you well. I am writing to formally notify the involved parties regarding the conduct of the upcoming evidentiary hearing scheduled to take place on January 12, 2024. The hearing will be held at 9:00 am in the Vincent E. Griego City Council Chambers.

The format of the hearing has been structured to ensure a fair and efficient process. The preliminary schedule for the hearing and time allotments are as follows:

1. **Opening Statements:** Each party will be allocated a maximum of 10 minutes for their opening statements.
2. **Witnesses and Presentation of Case:** Each party has been allotted a total of 45 minutes each for presenting witnesses and making their case. This includes time spent in cross examination of the other parties witnesses.
3. **Rebuttal:** The time for rebuttal is at the discretion of the Chair.
4. **Closing Statements:** Each party will be granted a maximum of 10 minutes for their closing statements.

We kindly request all involved parties to adhere to the allocated time limits to facilitate an orderly and timely proceeding. Your cooperation in this matter is crucial to the success of the hearing.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ethan Watson', with a long horizontal flourish extending to the right.

Ethan Watson
Albuquerque City Clerk

Cc: John Kelly, Chair of the Board of Ethics