



Office of the City Clerk
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Maintain Campaign or Committee Account & Biannual Reporting Acknowledgment

(For Candidates and MFCs Maintaining an Active Account After an Election)

Please check one:

- ☐ Participating Candidate (Publicly Financed)
- ☐ Privately Financed Candidate
- ☐ Measure Finance Committee (MFC)

I, _____ representing _____
(Candidate, Treasurer, or Chairperson) *(Name of Campaign or Committee)*

hereby, provide notice that I intend to maintain an active campaign or committee account following the conclusion of the _____ Election.

I acknowledge that the campaign or committee will continue to maintain an active campaign bank and campaign finance account with the Office of the City Clerk. I will submit monthly bank statements to the Campaign and Election Auditor by the second Monday of each month, as required by Article XIII §4(c)(3).

For publicly financed candidates, I further acknowledge that all **remaining funds** in said account were **returned to the City** Clerk's Office in accordance with the Open and Ethical Elections Code (Article XVI of the City Charter).

For privately financed candidates and measure finance committees, I understand that the account may continue to hold funds and may receive or expend money while the registration remains active.

I understand that, under Article XIII, Section 4 of the City Charter, maintaining an active campaign or committee account requires continued campaign finance reporting until the campaign or committee is formally terminated. Reporting continues until I file a final report affirming the following:

- Returned to contributors
- Placed in the City's General Fund
- There were no funds to dispose of
- Given to the charity

Since this registration will remain active, I agree to file biannual disclosure reports listing all expenditures and contributions received as listed in the report schedule below:

Report	Report Period Begin	Report Period End	Report Due Date
First Biannual Report	11/30/2025	5/4/2026	5/11/2026
Second Biannual Report	5/5/2026	11/2/2026	11/9/2026

I understand and acknowledge that I, or my treasurer, shall keep financial records of the campaign for a period of **one year following the date of election**, to assure their availability in the event of complaint or inquiry by the Board. Such campaign financial records shall include records of all contributions, regardless of amount, expenditures, canceled checks, invoices, receipts, bank statements, bills of sales, statements of accounts, leases, rental agreements, and all other financial records pertinent to the campaign.

I, _____, hereby swear or affirm, under penalty of perjury under the laws of the State of New Mexico, that all the information on the uploaded form and on any attachments is true, correct, and complete.

Candidate, Chairperson, or Treasurer Signature

Date