



P.O. Box 1293  
Albuquerque, NM 87103  
Phone (505) 924-3650 Fax (505) 924-3660  
[www.cabq.gov/clerk](http://www.cabq.gov/clerk)

Ethan Watson, City Clerk

## **CANDIDATE'S CAMPAIGN BANK ACCOUNT INFORMATION**

The City of Albuquerque Treasury policy requires that the City Clerk's Office receives the following information *directly from* the candidate or committee's bank:

- A letter from the candidate's bank stating the following information. The letter should be on official bank letterhead to include:
  - a. Candidate or Committee Name, EIN#, address, candidate or committee contact person's name, phone number, email address and title.
  - b. Bank's name, address, 9- digit bank routing number, bank account number, type of account (checking/savings), SWIFT Code, bank contact's name, title, phone number and email address.

Please upload this above described letter from your committee's bank directly to the campaign finance reporting system.