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## Office of the City Clerk

### Timothy M. Keller, Mayor Ethan Watson, City Clerk

## BOARD OF ETHICS & CAMPAIGN PRACTICES

### Wednesday, August 20, 2025

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| Members Present | | Others Present |
| Jason Marks, Chair | Ethan Watson, City Clerk | |
| Kristina Caffrey | Chris Peck, Deputy City Clerk | |
| Sean Cunniff | Ian Alden, City Attorney | |
| Levi Green | Cristobal Rocha, Program Admin | |
| Clayton King | Mariel Willow, City Attorney | |
| Susan Selbin | Damian Lara, Representative for Daniel Leiva | |
|  | Daniel Leiva, Candidate | |
| Absent | Peter Pacheco, Interim Inspector General | |
| John Kelly |  | |

## MINUTES

1. **Call to order.**

The Board of Ethics & Campaign Practices meeting of August 20, 2025, was called to order by Chair Marks at 1:00 p.m. Six members were present, establishing a quorum.

1. **Review and approval of agenda for Wednesday, August 20, 2025.**

Member Caffrey moved to approve the agenda. Member Selbin seconded. Motion approved 6-0.

1. **Review and approval of minutes from Wednesday, August 13, 2025.**

Chair Marks noted his proposed edits to the August 13 minutes that had been shared with the Board. Member Caffrey corrected the spelling of Mariel Willow’s name. Chair Marks identified Member King as the seconder of the motion to table. Chair Marks moved to approve the minutes from August 13, 2025, as amended. Member King seconded. Motion approved 6-0.

1. **Discussion and potential action on City Clerk’s request for an investigation.**

City Clerk Ethan Watson presented the Clerk’s request for an investigation into qualifying contributions collected by the Daniel Leiva campaign. He reported that the Clerk’s Office and the campaign had reached a stipulation with the Office of Inspector General (OIG) to conduct an additional audit of 5% of contributions, weighted toward high-volume collectors and excluding contributions already reviewed by Internal Audit.

Watson further explained that OIG would also review issues related to signatures listed as “Representative Collecting Contribution,” likely through interviews with campaign volunteers and staff and review of campaign finance records. OIG anticipated completing its work by the end of September 2025.

Board members asked questions, with Chair Marks inquiring about the timeline and Member Green asking about the total percentage of contributions to be audited. Watson estimated the percentage would be approximately 15% following the expanded sample.

After discussion, Member Cunniff moved to approve the Clerk’s request for an investigation as outlined in the August 19, 2025 letter from the City Clerk. Member Green seconded. Motion approved 6-0.

1. **Adjournment.**

There being no further business before the Board, Chair Marks asked for a motion to adjourn. Member Selbin moved to adjourn, and Member King seconded. The motion was approved 6-0. The meeting was adjourned at 1:17 p.m.