

**CITY OF ALBUQUERQUE
MEETING MINUTES
CABLE FRANCHISE AND HEARING BOARD**

Date: Tuesday, November 26, 2019
Time: 5:30 p.m.
Location: City Council Government Center
City Council Committee Room, Room 9081

BOARD MEMBERS PRESENT:

Michael V. Marcotte
Brian White

ABSENT BOARD MEMBER:

Nancy Montaña

CITY STAFF PRESENT:

Jane Yee, Assistant City Attorney, Legal Department

CALL TO ORDER:

The meeting was called to order at approximately 5:30 p.m. with two members present.

ITEM 1: APPROVAL OF MINUTES.

Members Michael V. Marcotte and Brian White approved the minutes of the September 24, 2019 meeting by a vote of 2-0.

ITEM 2: ELECTION OF CHAIR.

Board members Marcotte and White reaffirmed the selection of Member Nancy Montaña as chair of the Cable Board for the term ending June 30, 2020.

ITEM 3: UPDATES AND DISCUSSION.

(a) Public Access and Local Origination Channels

Brian White asked Staff to obtain a copy of the public access and local origination organizational flow chart prepared by the Cultural Services Department. Staff provided members with copies of the 2019 inventory report prepared by Asset Services (a City contractor); and public access operational procedures from Rialto, California and Meridian, Michigan. The city governments of Rialto and Meridian operate their public access channels without a contractor from the private sector.

(b) Enhancing and improving local news programming was deferred until the January 28, 2020 meeting

(c) Comcast franchise implementation and recent consumer complaints.

Staff presented an update regarding a grant from Comcast for streaming equipment.

ITEM 4: PUBLIC COMMENT.

Lara Dale provided public comment.

ITEM 5: ACTION ITEMS.

The Board deferred action on actions items, that is, (1) recommendations on amendments to Cable Franchise and Hearing Board ordinance; and (2) adoption of the meeting schedule for 2020. The Board deferred action on these items until its January 28, 2020 meeting.

ITEM 6: AGENDA FOR NEXT MEETING.

These items should be placed on the agenda for discussion:

- (a) Current programming on public access and local origination channels; best use of public access and local origination channels;
- (b) Implementation of Comcast franchise ordinance and summary of consumer complaints;
- (c) Possible action items:
 - (i) Revisions of the Cable Board Ordinance and its Procedures to reflect the new Comcast franchise and Cable Board’s advisory functions; and
 - (ii) Resolution 20-01 reflecting 2020 meeting schedule.

/s/ Brian White
Member, Brian White

January 28, 2020
Date

/s/ Michael V. Marcotte

January 28, 2020

Member, Michael V. Marcotte

Date

Member, Nancy Montaña

Date