

**CITY OF ALBUQUERQUE  
MEETING MINUTES  
CABLE FRANCHISE AND HEARING BOARD**

Date: Tuesday, September 24, 2019  
Time: 5:30 p.m.  
Location: City Council Government Center  
City Council Committee Room, Room 9081

**BOARD MEMBERS PRESENT:**

Michael V. Marcotte  
Nancy Montañó

**ABSENT BOARD MEMBER:**

Brian White

**CITY STAFF PRESENT:**

Jane Yee, Assistant City Attorney, Legal Department

**CALL TO ORDER:**

The meeting was called to order at approximately 5:30 p.m. with two members present.

**ITEM 1: APPROVAL OF MINUTES.**

Members Michael V. Marcotte and Nancy Montañó reviewed and approved the minutes of the August 27, 2019 by a vote of 2-0.

**ITEM 2: ELECTION OF CHAIR.**

The Board elected Nancy Montañó Chair

**ITEM 3: UPDATES AND DISCUSSION.**

**(a) Public Access and Local Origination Channels**

The Board discussed its willingness to serve as an appeal board on public access and local origination cable television programming issues. The Board asked City staff to prepare language for the Cable Franchise and Hearing Board ordinance that would reflect this Board function. In addition, the amended ordinance should reflect the Board's role in providing public education and information.

**(b) Comcast franchise implementation and recent consumer complaints.**

This discussion was deferred.

**ITEM 4: PUBLIC COMMENT.**

There was no public comment.

**ITEM 5: ACTION ITEMS.**

The Board requested that City staff provide Board members (1) rules and regulations from other cities that directly operate their public access channels (that is, without using a contractor) and (2) the public access inventory report.

**ITEM 6: AGENDA FOR NEXT MEETING.**

These items should be placed on the agenda for discussion:

- (a) Best use of public access and local origination channels;
- (b) Summary of consumer complaints received by City and, also, Comcast (if available);
- (c) Implementation of Comcast franchise ordinance; and
- (d) Possible action items:
  - (i) Revisions of the Cable Board Ordinance and its Procedures to reflect the new Comcast franchise and Cable Board’s advisory functions; and
  - (ii) Amended Resolution 19-02 reflecting 2020 meeting schedule.

/s/ Brian White  
Member, Brian White

11/26/19  
Date

/s/ Michael V. Marcotte  
Member, Michael V. Marcotte

11/26/19  
Date

Absent  
Member, Nancy Montaña

Date