CITY OF ALBUQUERQUE
MEETING MINUTES
CABLE FRANCHISE AND HEARING BOARD

Date: Tuesday, September 24, 2019
Time: 5:30 p.m.
Location: City Council Government Center
City Council Committee Room, Room 9081

BOARD MEMBERS PRESENT:
Michael V. Marcotte
Nancy Montaño

ABSENT BOARD MEMBER:
Brian White

CITY STAFF PRESENT:
Jane Yee, Assistant City Attorney, Legal Department

CALL TO ORDER:
The meeting was called to order at approximately 5:30 p.m. with two members present.

ITEM 1: APPROVAL OF MINUTES.
Members Michael V. Marcotte and Nancy Montaño reviewed and approved the minutes of the August 27, 2019 by a vote of 2-0.

ITEM 2: ELECTION OF CHAIR.
The Board elected Nancy Montaño Chair

ITEM 3: UPDATES AND DISCUSSION.
(a) Public Access and Local Origination Channels
The Board discussed its willingness to serve as an appeal board on public access and local origination cable television programming issues. The Board asked City staff to prepare language for the Cable Franchise and Hearing Board ordinance that would reflect this Board function. In addition, the amended ordinance should reflect the Board’s role in providing public education and information.
(b) Comcast franchise implementation and recent consumer complaints.
This discussion was deferred.

ITEM 4: PUBLIC COMMENT.
There was no public comment.
ITEM 5: ACTION ITEMS.
The Board requested that City staff provide Board members (1) rules and regulations from other cities that directly operate their public access channels (that is, without using a contractor) and (2) the public access inventory report.

ITEM 6: AGENDA FOR NEXT MEETING.
These items should be placed on the agenda for discussion:
(a) Best use of public access and local origination channels;
(b) Summary of consumer complaints received by City and, also, Comcast (if available);
(c) Implementation of Comcast franchise ordinance; and
(d) Possible action items:
   (i) Revisions of the Cable Board Ordinance and its Procedures to reflect the new Comcast franchise and Cable Board’s advisory functions; and
   (ii) Amended Resolution 19-02 reflecting 2020 meeting schedule.

/s/ Brian White 11/26/19
Member, Brian White  Date

/s/ Michael V. Marcotte 11/26/19
Member, Michael V. Marcotte  Date

Absent
Member, Nancy Montaño  Date