

CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

MINUTES – September 30, 2010

**Office of Internal Audit & Investigations, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102**

CICS MEMBERS PRESENT:

John Carey
Joseph Conte
Richard Heath
Ellen Driber-Hassall
Rodney L. Williamson

STAFF PRESENT:

Carmen L. Kavelman, Director, OIAI
Cindy Frost, Budget Auditor, OIAI
Vicky M. DeHerrera, OIAI Assistant

CALL TO ORDER:

The meeting was called to order at 8:10 a.m. on September 30, 2010 with five Commission Members present.

ACTION ITEMS:

Commission Members agreed on the following terms:

	<u>Term End Date</u>
John Carey	2014
Joseph Conte	2014
Richard Heath	2014
Ellen Driber-Hassall	2012
Rodney L. Williamson	2012

The Commission Members voted for John Carey to be the Chairperson of the Citizens' Independent Salary Commission.

The Commission Members agreed to the following:

- To follow Robert Rules of Order for Commission Meetings
- Motions will pass with a Majority Vote
- The Commission will speak with one voice. John Carey will act as the spokesperson.

The Commission requested the following information for the next meeting:

- Information on salaries
- Prepare a survey for the Mayor and Councilors
- Benefit Packages
- Job descriptions for the Mayor/Councilors/assistants
- Salary pay plans
- Council self evaluations

OTHER BUSINESS:

Carmen and Cindy presented the following information to the Commission:

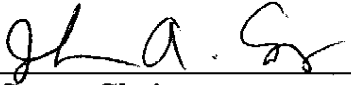
- Salary History for City Council and the Mayor
- Requirements for Public Meetings –Open Meetings Act
- National Studies on Salaries/Salary Commissions
- Bernalillo County Manager & Commissioners Salary History
- Other City Salary Plans
- Salary Comparisons
- Salt Lake City Salary Survey

Next Scheduled Commission Meeting: Wednesday - October 13, 2010 – 8:00 a.m.

ADJOURNMENT

Chairperson Carey adjourned the meeting at 9:46 a.m.

READ AND APPROVED:

A handwritten signature in black ink, appearing to read "John Carey", is written over a horizontal line.

**John Carey, Chairperson
Citizens' Independent Salary Commission**