



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

October 23, 2014 – 8:00 a.m.

Office of Internal Audit, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102

CISC MEMBERS PRESENT:

John Carey, Chairperson
Ellen Driber-Hassall
Kenneth J. Petrulis
Randy M. Sanchez

STAFF PRESENT:

Debra D. Yoshimura, Director, OIA
Lawrence L. Davis, Audit Manager, OIA
Consuelo Baca, Executive Assistant, OIA

MEMBERS ABSENT:

Joseph Conte

CALL TO ORDER:

Chairperson Carey called the CISC Meeting to order at 8:10 a.m. on Thursday, October 23, 2014.

The CISC re-elected John Carey as Chairperson, 3-0 vote.

Chairperson Carey gave a brief update from the last meeting that was held in early 2013.

CISC and the Office of Internal Audit agreed that the final report should be completed by February 2015.

The CISC will be reviewing the Mayor and Council salaries.

Chairperson Carey stated, the CISC should be looking at data in other cities close to Albuquerque. A survey will be conducted using the same cities as last time, this is to be completed in November 2014. The spreadsheet will have the following information: population, number of employees, budget, number of hours worked, and salaries for each City's elected officials.

The CISC wants to interview the Mayor, CAO, and five (5) or more Councilors.

OIA will schedule the interviews. The interviews will take place in ½-hour increments preferably one location. Two (2) CISC members will be present for each interview.

OIA will prepare a citizen input survey utilizing SOGO. OIA will send a draft survey to the CISC for review.

Consuelo will send out an email to request available dates for future meetings.

In the past, the public meetings were not well attended. The CISC agreed on having one meeting with the public in early December or January preferably at 5:30 p.m. OIA will be responsible for advertising the meeting, as well as other options for public input.

ACTION ITEMS:

- Internal Audit will complete the spreadsheet by November
- CISC will complete questions to ask to the Councilors, Mayor and CAO

OTHER BUSINESS:

Next Tentative Scheduled CISC Meeting:

December 1, 2014 – 8:00 a.m.

ADJOURNMENT

Meeting adjourned at 9:05 a.m.

READ AND APPROVED:



**John Carey, Chairperson
Citizens' Independent Salary Commission**