



**Albuquerque Urban Enhancement Program
Department of Arts and Culture**

**URBAN ENHANCEMENT TRUST FUND (UETF) COMMITTEE
MEETING MINUTES
December 17, 2021**

Virtual Meeting held via Zoom

This meeting was recorded and will be saved until these minutes are approved.

Members Present

Stanley Allen, Dist. 6, Chair
Nancy Zastudil, Member-at-large, Vice Chair
Julia Youngs, Dist. 2
Madalena Salazar Dist. 7
Gabrielle Marie Uballez, Member at Large

Staff Present

Sherri Brueggemann, Division Manager
Isabelle Zamora, UETF Coordinator
Robyne Robinson, Public Art Planner
Madrone Matishak, Special Projects

Guest

Dennis Gromeliski (FUSION)

Vacant

Vacant, Dist. 3
Vacant, Dist. 5

Members Absent

Ashley Richards, Dist. 1
Joshua Hoffman, Dist. 4
John Garrity, Dist. 8
Andrew Lipman, Dist. 9

I. Native Land Acknowledgement/Called to Order: S. Allen called the meeting to order on Zoom at 11:34 a.m. and J. Youngs provided the Native Land Acknowledgement statement.

II. Approval of Agenda: N. Zastudil moved to approve the Agenda as submitted; M. Salazar seconded; and all others approved.

III. Welcome new Board member John Garrity: J. Garrity was not present.

IV. Approval of November 19, 2021 Minutes: J. Youngs moved to approve the minutes as submitted; N. Zastudil seconded; M. Salazar abstained; motion was approved.

V. Public Comment: No public comment

VI. Update/Discussion/Reviews/Approval

A. Residency-Updates: S. Brueggemann gave update: 228 applications (eligible) 8 reviewers. The applications were broken into 5 batches and distributed to the reviewers in random order so no one batch would be impacted by reviewer fatigue. We have been seeing a fast turnaround, and are currently 47% done thanks to the reviewer's work. With almost half completed using the Yes-No-Maybe process, there are already some unanimous No's, no unanimous Yes's, and a lot of them are falling into Maybe column for further discussion. There is a natural drop off point forming, and should be able to see that more clearly when all the reviews are done.

G. Uballez asked if DEIA was being implemented in an anti-bias process of review. S. Brueggemann described that the application stated demographic data would not be directly tied to individual applications, but that the aggregated demographic data by nearly every category should help the reviewers.

B. DEIA Statement and Ordinance Committees Updates:

S. Brueggemann described the process of getting the ordinance changes approved and the channels it goes through to create and Executive Communication. Currently we are waiting for the new council appointments and president to be announced before we can present our Executive Communication.

VII. Announcements/Ongoing Project Updates

A. Chair's Announcements: N/A

B. Board Announcements: N/A

C. Project Updates: I. Zamora gave updates on the UETF 22-23 contracts. Also she reminded everyone to prepare for the January 2022 election of the UETF chair and vice chair.

VIII. New Business: N/A

IX. Announcements: Next regular meeting January 21, 2022.

X. Adjournment S. Allen moved to adjourn at 12:26 pm.

Respectfully Submitted:
Isabelle Zamora, UETF Coordinator

Approved: *Stanley Allen*
Stanley Allen (Jan 31, 2022 09:33 MST)
Chair

Jan 31, 2022

Date